Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	**RAJENDRA COLLEGE, CHAPRA**
Name of the head of the Institution	**Dr. B.P.Yadav**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06152232321**
Mobile no.	**8102685215**
Registered Email	**iqac.rajendracollegechapra@gmail.com**
Alternate Email	**rajendracollegechapra@gmail.com**
Address	**Gudri Bazar**

City/Town	Chapra
State/UT	Bihar
Pincode	841301

2. Institutional Status

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Ramesh Kumar
Phone no/Alternate Phone no.	06152232321
Mobile no.	9430043480
Registered Email	iqac.rajendracollegechapra@gmail.com
Alternate Email	rajendracollegechapra@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.rcc.ac.in/_files/ugd/eea386_6e19007300244f149ea9f883415cd023.pdf
4. Whether Academic Calendar	No

prepared during the year	

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.66	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC	06-Mar-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Personal Counselling	11-Dec-2018 01	25
Soft Skill Development	18-Jan-2019 01	45
Poster Making, Swachh Bharat Abhiyan	04-Feb-2019 01	65
Career counselling	25-Feb-2019 01	68
Investor Awareness Programme	19-Mar-2019 01	38
Tutorial/Remedial Classes	23-Mar-2019 30	25
Physical Fitness	05-Sep-2018 01	50
Yoga/Meditation	10-Nov-2018 01	63

<div align="center">**View File**</div>

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 00	0

<div align="center">No Files Uploaded !!!</div>

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	**View File**
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	**View File**
	No

| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | |

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. OrganisedNational Youth Festival, Social Awareness Programme, International Women's Day 2. organised series of student enrichment programs throughout the year 3. encouraged teachers to attend orientation, refresher courses 4. Two faculty members attended international seminars with support of IQAC in procuring financial assistance

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct series of student enrichment programs	A series of student enrichment programs were held in college
Encourage teachers to attend orientation, refresher courses	09 teachers attended such courses
Encourage teachers to attend international seminars	Two teachers attended International seminars with support of IQAC in procuring financial assistance

View File

| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether | No |

NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**12-Feb-2019**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has an Internal Quality Assurance Cell (IQAC) that meets periodically to discuss the various issues regarding teaching-learning and evaluation. The process of admitting students to various programmes is transparent. Students are admitted on the basis of their performance in qualifying exams followed by an interview. However, the college follows the guidelines laid down by the Government of Bihar in matters of reservation. It is a co-educational institution, and in some disciplines the number of girls exceeds that of boys. For differently-abled students, there is a reservation policy as well. Free student-ship is given to economically marginalized students. For all-round development of students, the

college offers a holistic blend of academics, sports and social welfare. Before the commencement of various programmes, there is an orientation program in which the students are made aware of the traditions and objectives of the college. The college is sensitive to the needs of disadvantaged students for whom remedial classes, counselling and special classes are organized. The academic progress of a student is carefully and continually monitored. The progress of the students is estimated by regular assignments and continuous internal evaluation. The college emphasizes the necessity for regular attendance. The college prepares both monthly and annual academic calendars/ Lesson Plans. The teaching-learning method is increasingly becoming student-centred. In some departments like BCA, BBA, BSc (Biotech; Vocational Hons. and BMC, free internet access in the ICT enabled smart rooms provide a conducive atmosphere to the students for comfortable and qualitative learning. The college has an updated and eclectic collection of books and magazines, which are made available to students regularly. Reservation policy in admission is followed as per state/central/university and some quotas defined by the college internal management obeying the social responsibility. Following reservation policy is followed by college admission committee in admission process of all courses. 01 . SC – 16%; 02. ST – 01% ; 03. EBC – 18% ; 04. OBC – 12% ; 05. Differently abled – 03% ; 06. Donor's quota – 01% ; 07. WBC – 01% 08. Dependents of college/university teaching staff – 02% 09. Dependents of non-teaching staff of college – 02% 10. Dependents of affiliating university officers – 01% 11. Vice-Chancellor's nominations – 04% 12. Principal's compensate – 04% 13. Dependents of personnel under central / state govt. transferable job (Army/Bank /Rly./Administration) – 01% 14. Sports/Games/Music and fine arts quota – 01% The notice of admission in the month of May/June of each year is published on college notice board, local newspaper, college website and various social media utilized (e.g. Facebook page of the college, departmental Whatsapp groups and Telegram channels). The college follows a completely transparent admission policy by printing the admission criteria in prospectus and displaying it on the college website. The total student's strength is 5331 out of which 2882 – Girls.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	Nil	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	ENGLISH	12/06/2018
MA	MATHS	12/06/2018
MA	HINDI	12/06/2018
MA	PHILOSOPHY	12/06/2018
MA	HINDI	12/06/2018
MA	POLITICAL SC	12/06/2018
MA	ECONOMICS	12/06/2018
MA	PSYCHOLOGY	12/06/2018
MA	URDU	12/06/2018
MA	SANSKRIT	12/06/2018
MA	GEOGRAPHY	12/06/2018
MA	HISTORY	12/06/2018
MCom	ACCOUNTING & FINANCE	12/06/2018
MSc	PHYSICS	12/06/2019
MSc	CHEMISTRY	12/06/2018
MSc	BOTANY	12/06/2018
MSc	ZOOLOGY	12/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

AECC(academic curricula, part of CBCS introduced at PG level)	12/06/2020	726

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	Nill	Nill

No file uploaded.

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

An effectual academic curricula is premised upon a rigorously structured and regularized formal system of feedback, which forms the cornerstone of any educational institution. The formal feedback system, which has been in practice for about 4 years, reckons with the continual striving for updation of innovative teaching pedagogies in a student – centric academic ambience. This necessitates the receipt of a qualitative and structured feedback of all the stakeholders, so as to ensure the smooth functioning of the multi – pronged character of education. Keeping in mind the challenges of translating a substantial curriculum into practice, this feedback aids in the stock – taking of the curricular efforts undertaken by all the stakeholders in a coordinated and accountable manner. The teaching faculties attempt to explain and demonstrate the comparatively obscure portions of the syllabi, which aids in the pace of learning proficiency of the students. The students are encouraged to discuss their syllabi among their peers, which are further overseen by their respective parents. The ambit of an organized feedback system extends to the alumni students

of the college as well, in order to include and interiorize all requisite modifications to the curricula or the teaching – learning process. The esteemed opinions of the employers of various cadres, institutes and organizations, who aim to recruit the brightest minds armed with the requisite knowhow, is considered equally important in order to gauge the scholastic relevance of the college at the state and national level. These are accomplished through parent teacher meetings and alumni association. The institution has set up a committee for this purpose, and is chaired by the Principal. The hierarchy of accountability commences with the Heads of the departments of the institution, who invite suggestions and recommendations from all the stakeholders. Each teacher submits a progress report at the end of every month that helps the administration to evaluate the progress in teaching. These recommendations are then deliberated upon in the Departmental Board of Studies meetings, which are further communicated to the Postgraduate departments at the University. These esteemed suggestions are then submitted in the meetings of the Academic Council, and consequently the Senate of the university. The proceedings are then intimated to the Principal of the college, who is a member of both the afore-mentioned statutory bodies. His important membership of these crucial policy – making bodies contributes to the design of the curricula, which is developed by the university. Furthermore, feedback is also obtained from the students through the Grievance Redressal Cell and Student members of the departmental council.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	ACCOUNTING & FINANCE	54	Nill	51
MSc	MATHS, PHYSICS, CHEMISTRY, PHYSICS, BOTANY, ZOOLOGY	304	Nill	187
MA	URDU, SANSKRIT, PSYCHOLOGY, POLITICAL SCIENCE, PHILOSOPHY, HISTORY, HINDI, GEOGRAPHY, ECONOMICS, ENGLISH,	600	Nill	229
BCom	ACCOUNTING & FINANCE	380	Nill	380
BSc	MATHS, PHYSICS, CHEMISTRY, PHYSICS, BOTANY, ZOOLOGY	779	Nill	779
BA	URDU, SANSKRIT, PSYCHOLOGY, POLITICAL SCIENCE, PHILOSOPHY, HISTORY, HINDI, GEOGRAPHY, ECONOMICS,	1384	Nill	1327

ENGLISH,

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4605	726	36	36	36

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
36	4	4	4	4	3

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

STUDENT MENTORING SYSTEM IS AVAILABLE IN THE INSTITUTION. AFTER THE ADMISSION PROCESS TO NEW SESSION FINISHES, STUDENTS ACCORING TO THEIR ROLL NUMBERS ARE ALLOTED MENTORS IN EACH DEPARTMENT. TEACHERS REGULARLY INTERACT WITH THEIR MENTEES AND HELP THEM IN ALL THEIR ACADEMIC PROBLEMS. STUDENTS ARE ENCOURAGED TO SEEK GUIDANCE ABOUT THEIR CAREER GOALS FROM THEIR MENTORS AND ALSO INFORM THEM ABOUT ANY PROBLEMS THEY FACE IN THE COLLEGE. TEACHERS ALSO GUIDE THEM TO JOIN OTHER CO-CURRICUAL ACTIVITIES LIKE NSS AND NCC.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5331	36	1:148

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
121	36	85	5	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Rupa Mukherjee	Assistant Professor	SOLAS Travel Grant Award for attending SOLAS Open Science Conference in Sapporo, Japan by Scientific Committee on Ocean Research (SCOR)
2019	Dr. Ravi Prakash Nath Tripathi	Assistant Professor	MS T Postdoctoral Fellowship for postdoctoral research in University of Alabama by National Science Foundation (NSF)

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	000	0000	Nill	Nill

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Rajendra College, a premier constituent unit of Jai Prakash University, strictly adheres to the examination and evaluation pattern of the university. The significant reforms initiated under the ambit of Continuous Internal Evaluation is primarily in reference to Outcome Based Education model and quality of assessment. Adopting a shift in emphasis from faculty-centric impact to a student-centric learning outcome attainment, there import of models of CIE are envisaged as below : The academic year follows the academic, examination and evaluation guidelines of the acadiccalender as stipulated by the university and the institution. Apart

from mandatory term-end annual (for Graduation degree courses) and Semester-end courses (for postgraduate courses), a number of other modes of CIEs have been followed. Two theory assignment tests are conducted at the departmental level every month to gauge the continual progress of the students. These tests cover topics from the syllabi of the courses. The streams having practical examinations are tasked to monitor the learning outcomes of the students through bi-weekly assignment tests in addition to the bi-weekly theory assignment tests. All lab assignments are conducted anssimultaneoulsy evaluated on a weekly basis. The institution also insists upon an informal structure of evaluation by the way of written and verbal progress seminars, which provide a moderately accurate estimation of the learning outcomes of the students. Subsequent to the introduction of the Choice Based Credit System of examination and evaluation in the university and the institution, a slew of additional guidelines were enforced to attain superlative learning outcomes. Two mid-term (for Graduation courses) and Mid- semester (for Postgraduate courses) assignments tests per theory course. In additional, regularised mode of weekly lab assignments are able to estimate the pace of progress of the learners. For projects of practical-based subjects, two project seminars have been mandated. An informal mode of preliminary exams and clearance of queries is organised at the departmental level prior to the end-term and end-semester examinations. Additionally, the AECC course in CBCS syllabus is inclusive of the scope of personality enrichment through awareness regarding various schemes of social welfare. A rigorous insistence on an active participation in such welfare schemes rounds up the mode of evaluation of the psychological, moral and social development of the learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Rajendra College is a constituent unit of Jai Prakash University Chapra. Being a constituent college, the academic calendar is prepared by our parent institution. Every year during the month of December the University publish the calendar for the upcoming years which is being followed by all the constituent and affiliated colleges under Jai Prakash University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.rcc.ac.in/admissions

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

PG	MCom	Accounting & Finance	40	28	70
PG	MSc	Botany Chemistry Mathematics Physics Zoology	111	26	23
PG	MA	English Economics Geography Hindi History Philosophy Political Science Psychology Sanskrit	134	90	67
UG	BCom	Accounting & Finance	232	216	93.10
UG	BSc	Botany Chemistry Mathematics Physics Zoology	554	424	76
UG	BA	English Economics Geography Hindi History Philosophy Political Science Psychology Sanskrit	289	194	67

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	000	NIL	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
000	000	000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
HINDI	1
POLITICAL SC	3
HISTORY	4
GEOGRAPHY	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	PHYSICS	2	Nill
International	CHEMISTRY	4	Nill
National	HINDI	1	Nill
National	COMMERCE	4	Nill
National	PSYCHOLOGY	4	Nill

National	SANSKRIT	5	Nill

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
GEOGRAPHY	1
COMMERCE	1
POLITICAL SC	4

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
DATA ATTACHED	DATA ATTACHED	DATA ATTACHED	Nill	0	DATA ATTACHED	Nill

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	1	Nill	Nill
Presented papers	2	1	Nill	Nill

Resource persons	2	1	Nill	Nill

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Road Safety Awareness Programme	NSS	4	64
Swami Vivekanand Jayanti	NSS	2	35
National Youth Day	NSS	2	40
General Awareness programme on HIV	NSS AND RED RIBBON CLUB	4	62
Independence Day Celebration	NCC	1	55
Republic Day Celebration	NCC	1	78
Gandhi Jayanti Celebration	NSS	3	34
International Women's Day and Tree Plantation	NSS	10	85
National Youth Festival	NSS	8	90
Cleanliness Drive on Health and Hygiene	NSS	5	46

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS COMPAIGN	NSS	FIT INDIA UNIT	5	56
NSS COMPAIGN	NSS RED RIBBON CLUB	General Awareness programme on HIV	3	62

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	000

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
112000	112000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	NIL	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38284	3904968	175	38459	38459	3943427
Reference Books	134	59318	Nill	Nill	134	59318
Journals	8	46750	Nill	Nill	8	46750

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	10	2	1	1	1	1	3	10	0
Added	0	0	0	0	0	0	0	0	0
Total	10	2	1	1	1	1	3	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
950000	950000	50000	50000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

At Rajendra College, there are established norms which are being followed for maintenance and utilization of physical, academic and sport facilities. All students are to conform to the disciplinary rules of the college. Students are expected to be punctual at the lectures, tutorials and practical. Students may spend their non lecture hours either in a silent study in the Library or in a recreative talk in the Common Room or the benches provided in the

campus. Courtesy, politeness, and ladylike behavior must always characterize students of Rajendra college. No visitors for students (including students from other colleges) are allowed during lecture hours. No books, magazines, newspapers or notices for the notice board will be brought to the college without the approval of the Principal. If found guilty of using them, they will be confiscated and punished accordingly. Campus Culture of Rajendra College is proud of it's an ecofriendly, serene and peaceful environment. Deeply committed to upholding the value systems of Rajendra College, it is expected that the students conduct themselves in a worthy manner in their dress, demeanor, and discipline. They must respect their teachers greet them when they meet them in or out of the college campus. They must rise when the teacher enters the classroom, remain standing till they are directed to sit, or till the teacher takes his/her seat. They are expected to make use of the library during free periods. Code of Conduct on the campus includes safe guarding the college property, keeping the place clean and tidy. Congregating on the road in front of the college or at the entrance of the college is to be avoided. Students should park their vehicles in the place allotted for the purpose. Students should maintain decorum and discipline at all times, both inside and outside the campus. Those who are guilty of serious misconduct or whose presence is detrimental to the order and discipline on the campus are liable to be expelled. Students are forbidden to organize or attend any meeting within the college, or collect money for any purpose or circulate any notice or petition of any kind among the students or paste it on the college notice boards without the written permission of the Principal. No meeting should be held in the college campus, at the gate or within the periphery of the college without prior permission or consent of the Principal. Ragging is a punishable crime under the law and if found guilty in any form, the student will be expelled forthwith. There are committees/ cells like ICC (Internal Complaint Committee for sexual harassment) and Grievances Redressal cell in the college to look after the academic as well as personal issues of the students

https://www.rcc.ac.in/students

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	PMSP/MERIT SCHOLARSHIP	795	2989500
b)International	NIL	Nill	0

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Counselling	Nill	68	DEPTT OF GEOGRAPHY
Poster making Competition on Swachh Bharat Abhiyan	Nill	65	NSS
Soft Skill Development	Nill	45	DEPTT OF PHYSICS, CHEMISTRY
Personal Counselling/Mentoring	Nill	25	DEPTT OF PHYSICS, CHEMISTRY,
YOGA/MEDITATION	Nill	63	NSS
Physical Fitness	Nill	50	COLLEGE ADMINISTRATION

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	CAREER COUNSELLING FOR CA	45	45	Nill	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	00	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	15	B.sc	PHYSICS	STATE/CENTRAL UNIVERSITIES	M.sc
2019	18	B.sc	Chemistry	STATE/CENTRAL UNIVERSITIES	M.sc
2019	5	B.sc	Botany	STATE/CENTRAL UNIVERSITIES	M.sc
2019	5	B.sc	zoology	STATE/CENTRAL UNIVERSITIES	M.sc
2019	18	BA	economics	STATE/CENTRAL UNIVERSITIES	MA
2019	22	BA	History	STATE/CENTRAL UNIVERSITIES	MA
2019	17	BA	Geography	STATE/CENTRAL UNIVERSITIES	MA
2019	3	BA	English	STATE/CENTRAL UNIVERSITIES	MA
2019	15	BA	Hindi	STATE/CENTRAL UNIVERSITIES	MA
Nill	10	B.com	Commerce	STATE/CENTRAL	M.com

			UNIVERSITIES	

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	**10**
Any Other	**1**
Any Other	**10**

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
DATA ATTACHED IN FILE	**Nill**	**Nill**

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	**DATA ATTACHED**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

> **There is a statutory provision for student's union in all the colleges and university. Rajendra College is a constituent unit of Jai Prakash University. Jai Prakash University is having a Students Union where Student Union Election was conducted in the Year 2018. At Rajendra College, we get nominated representative of students as "Class Representative**

(CR)". In order to provide teeth to student's union, the university has allocated a separate fund which is utilized for various union activities. The college believes in decentralization of the power and giving the equal opportunity to the students in supporting the college administration and the college faculty in running the affairs of the college. For this the college endeavours to provide them with opportunities to participate in the various academic and administrative bodies. The details of academic and administrative having students' representation is as under: Editorial Board: The Editorial Board comprises of Chief Editors, Editor and Students Editors. The Board invites writings from students and teachers and publishes them in the form of magazine 'RAKA' annually. Cultural Society: This Committee is comprised of students to promote the cultural activities among them. Culturally talented students are spotted by Committee members and the efforts are made to develop their skills and talents by encouragement, right training and performances. The committee consists of 5 members, three teachers and two students. Library Advisory Committee: This committee consists of 9 members. Six are from the teaching faculty. The Librarian and two students are a part of it. This Committee is constituted under the headship of the faculty members who are in charge of the library. The Committee is responsible for the maintenance of library books and journals, easy access of the students to the library facilities, students' facilities in the library such as reading rooms, drinking water, uninterrupted power supply, opening and closing times of library, availability of daily newspapers and the maintenance of library records. Suggestions are invited from the students and faculties for making atmosphere of the library congenial. Internal Quality Assurance Cell: IQAC Committee also has one student representative. The direct participation of students may be found in the following bodies: a) NCC, (b) NSS, (c) Debating Society, (d) Games and Sports Committee. Students often voice their grievances through the chosen representatives in the selected bodies.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

150

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

We have Alumni association and we keep ourselves in constant touch with them. The Alumni Association of Rajendra College, Chapra has contributed significantly to the development of the institution through financial and non-financial means. Many of our Alumina has donated books for departmental library. Some of them have donated R.O. and water cooler for the college. Association also provides financial assistance during various cultural and sports activities

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Rajendra College follows the practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities. The practice of decentralisation and participative management is reflected in all the activities of the College through a strong and efficient Committees/Councils/Teams/Cell which includes IQAC, Staff Council, Student Council, Time Table Committee, Sports Committee, Grievance Redressal Cell, Admission Committee, Cultural Committee, Research Cell, Library Development Committee, etc. All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in a democratic way of governance in execution of their duties and responsibilities. Case Study of National Cadet Corps –A wing of Indian Military Cadet Corps, New Delhi imparting basic military training in small arms and parades to cadets (studentsof Rajendra College) National Cadet Corps is a Tri-Services Organization, comprising the Army, Navy and Air Force, engaged in grooming the youth of the country into disciplined and patriotic citizens. The Cadets are given basic military training in small arms and parades.NCC Flag Contains NCC Crest in gold in the middle, with the letters NCC encircled by a wreath of seventeen Lotus with a background in Red, Blue and Light blue. Red depicts the Army, Deep Blue depicts the Navy and Light Blue depicts the Air Force. The seventeen Lotuses represent the 17 State Directorates. Decentralisation in National Cadet Corps of Rajendra College Principal of Rajendra College has delegated their authority and appointed Dr. Sanjay Kumar, Associate Professor of Geography as NCC Officer of Rajendra College. Under the supervision of Dr. Kumar, NCCwing of Rajendra College has organised various camps, programmes, training and other activities. Regular activities like Drill, Rifile Drill, Map Reading, Weapon Training, Field Craft and Battle Craft etc, are being imparted to the cadets as per the syllabus framed by NCC Directorate.Anti-Drug Rally, Swaccha Bharat Abhiyan, Yoga, Independence Day, Republic Day, Kargil Vijaya Diwas, Road Safety Rally, Blood Donation, Army Awareness, NCC Inter collegiate competition and NCC Day celebration are the other programs conducted by NCC of Rajendra College. Participative

Management in National Cadet Corps of Rajendra College Management concept of Participative Management is followed in NCC wing of Rajendra College such as: Experts from Indian Army participate in camps organised by NCC.   Apart from Dr. Sanjay Kumar (NCC officer), other faculty members of college also help in activities organised by NCC like Quiz, Examination for Senior Division and Senior Wing, training camp of NCC, etc.   Cadets take active participation in all activities of NCC. Principal, Faculties, Experts from Indian Army and Cadets (students) actively participate in the training camps and other activities organised by NCC of Rajendra College with the objective: To develop character, comradeship, discipline, leadership, secular outlook, spirit of adventure, sportsmanship and ideals of selfless service among the youth of the country.   To create a human resource of organized, trained and motivated youth, to provide leadership in all walks of life and always be available for the service of the nation. To provide a suitable environment to motivate the youth to take up a career in the Armed Forces.

6.1.2 – Does the institution have a Management Information System (MIS)?
No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development Academic processes in Rajendra College are streamlined, with timetables, workloads and other administrative tasks prepped well in advance of teaching sessions. The intellectual teaching body of Rajendra College is supported by relevant ICT. The college enjoys technologically enabled and inclusive infrastructure including a well-equipped library, which makes it possible for the students to participate in a modern teaching-learning process. Our teachers regularly update their disciplinary knowledge through active involvement in faculty development programmes, curriculum reviews, evaluation, and participation in different decision making bodies of the University. Learning through internships projects and field trips is specifically facilitated. Rajendra College incorporates an empathetic approach, endeavouring to familiarize the students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hamper an individuals and societal growth.
Teaching and Learning	The teaching learning process is student centric and enhancement of quality in teaching and learning is the primary thrust area. The academic calendar is notified in advance and it helps the institution to adhere to academic

	delivery system as per schedule. The students are encouraged to consult multiple sources of information and through spoken english classes, UGC NET classes, computer classes, personality development workshops and add on courses, the institution aims at enhancing their global employability. The teachers through personal contact, class tests and assignments provide individual attention and monitor the progress of each student. Students are free to submit their queries and feedback to the office. A healthy teacher-taught relationship is maintained. The college has achieved great success in this area as a large number of teachers have taken research and academic development quite seriously. The members are encouraged to attend various academic programmes and courses, seminars and workshops. The college supplements the traditional teaching methods with modern ones like smart classes, use of ICT etc
Examination and Evaluation	Rajendra College has its own specialised examination building constructed in 2015. The College host various exams such as Under Graduate and Post Graduate exam of Jai Prakash University Matric and Intermediate exam conducted by Bihar School Examination Board and all competitive exams conducted by government bodies. During Corona pandemic, College has already conducted online viva, online quiz, and other means of assessing students. The College has prepared a roadmap to conduct internal assessment (internal exam) through online mode. Rajendra College has constantly been the evaluation centre of Under Graduate and Post Graduate examination of Jai Prakash University, Chapra.
Research and Development	College promote and sustain research culture by giving necessary facilities to our faculties (Professors, Associate Professors, Assistant Professors and Guest Teacher) and students of different faculties. Jai Prakash University (affiliating university) allows the faculties to supervise research scholars for Ph.D degree and UGC also provides financial assistance for minor and major research projects, The teachers of the college have successfully guided more than two dozen students for Ph.D. degree and more than hundreds research papers were published by them
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation Rajendra College has a well equipped library consisting of more than 2000 books of various subjects, more than 10 computer systems with wi-fi, and other basic infrastructure facilities. Teachers are encouraged to consult multiple sources like Multimedia, Web, online journals through INFILIBNET. The college supplements the traditional teaching methods with modern ones like smart

	classes, use of ICT etc. Faculties of college emphasise on using the ICT tools for effective teaching and learning. Physics, Chemistry, Botany and zoology department of college has well equipped modern lab.
Human Resource Management	Human Resource Management Career and Counselling Cell of the college organizes regular classes in spoken English, computer (basic, desk top publishing, programming), personality development, psycho-counselling and classes for preparation of UGC NET exam, UPSC, BPSC and other competitive examination. The NSS officer (Dr. Anupam Kumar Singh) coordinates various extension activities of the college leading to community engagement. Through NSS, the students are encouraged to undertake community-oriented activities like social work,health- hygiene awareness, medical camp, adulteducation andliteracy, blood donation, AIDS awareness, environmentalawareness and many other socio-community activities.
Industry Interaction / Collaboration	Conferences and Seminars are organized by various departments to give an exposure to both faculty and students about the latest global trends in academics, industry, sciences and environment. Research Training workshops are organised for students to equip them with the latest research methodologies.The College constantly endeavours toestablish better relations and interaction with the industry.Students of Commerce, Business Management (BBA),Biotechnology, Computer Sciences (BCA), etc. are encouraged and guided by the facultyto get training in reputed industrial houses. Experts fromindustries are invited to have interaction with our students.
Admission of Students	Rajendra College is currently conducting and taking admissions in the following courses: At Intermediate Level – Science, Arts and Commerce At Graduate Level – Commerce, Physics, Chemistry, Zoology, Botany, Math, Geography, History, Psychology, Economics, Political Science, Philosophy, Hindi, English, Sanskrit and Urdu. At Post Graduate Level- Commerce, Physics, Chemistry, Zoology, Botany, Math, Geography, History, Psychology, Economics, Political Science, Philosophy, Hindi, English, Sanskrit and Urdu. Various vocational courses like Bachelor in Fish and Fisheries, Bachelor in Functional English, Bachelor in Mass Communication, etc has been proposed by Principal and are waiting for approval from Jai Prakash University and other concerned bodies.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and	Planning and Development The college has a formally stated quality policy in

Development	which all themembers of teaching staff are expected to fill the required selfassessment report proformas. These proformas are monitored,kept and maintained by IQAC. Principal of college keeps himselfinformed about the performance of each member of faculty.Besides this policy, formal and informal meetings are held by themanagement with various members to discuss ways and means ofimproving the quality of teaching and providing better ambienceto the students. Principal of college, with the assistance of the officesuperintendent, also regularly monitors the performance of themembers of non- teaching staff members.The members of the teaching staff are encouraged by theauthorities and Heads of thedepartments to aim at excellence andenhance their academic knowledge. Teachers are encouraged totake up UGC Minor/Major research projects, attend refreshercourses, seminars and workshops. The Head of the institution receives the feedback throughperiodical meetings of Head of Department, IQAC, different academic andadministrative bodies and staff council. Students are alsoencouraged to provide feedback regarding quality of classroomteaching. Annual co-curricular activities are designed, cells/committeesare formed by the Principal and these activities are assigned tothe staff members. There is a unique and healthy combination ofsenior and junior members of the staff. The committees / cellswork independently and their functioning is reported to theuniversity.
Administration	The Governing Body and the Principal together work towards the designing and implementation of the institutional quality policy. The various administrative and academic departments of the College are effectively governed through a constitution of mandatory bodies such as IQAC, Staff Council, Purchase Committee, etc. having well-defined roles and principles keeping in sync with the vision and mission of the College. The Principal forms the committees under the convenorship of a teacher or a non-teaching staff with members from teaching staff, non-teaching staff and students for overall management of the various operations of the college such as admission, academic coordination, conduct of examinations, promotion of research and extension activities, development of infrastructure-facilities, appointment of staff, maintenance of service records, encouraging cultural activities, implementation of healthy practices in the campus and inculcation of the spirit of national integrity and social responsibility. The administration of college mobilizes funds for enhancement of infrastructure, laboratory, library and office equipment, apart from creating environment friendly campus/premise. The internal organizational structure is woven around the Principal, HODs and IQAC Members. The decision

	making processes is democratic in nature as difference of opinion on various issues is encouraged and decision are accordingly revised.
Finance and Accounts	As being a government college, is guided by the State Government Service Rules and hence all appointments and retirement of faculty members are governed by the same. However, Jai Prakash University (affiliating University) has taken lot of measures for attracting and retaining eminent faculty: Offers UGC pay scale M.Phil and Ph.D. awarded teachers get additional increments as per UGC norms Provides annual increments and promotion grants to the faculty as per UGC norms Provides GPF (employees recruited before 2005) and NPS (employees recruited after 2005) The effective and efficient use of financial resources of the college ensured through a proper system adopted by the college. First of all, for any expenditure to be made, a proper demand in writing is made by the concerned department with full details of requirement of the apparatus, equipment, maintenance and infrastructure to the Principal. The Principal scrutinize the proposals and directs the establishment section to invite quotation from reputed firms. The quotations so received by different firmare placed before the Purchase committee for approval. Purchases are finally made after the approval Purchase committee and sanction of the Principal. The college gets its income and expenditure audited by a reputed Chartered Accountant yearly and occasionally when so needed. Last audit done was in the month of March 2014. Major sources of institutional receipts/ funding is fee collection from students and grants from Central and State Government bodies like UGC, RUSA, Sehat Kendra, NSS, MGNCRE, etc.
Student Admission and Support	Admission in Under Graduate and Post Graduate courses run by the Rajendra College is through Centralised Online System conducted by Jai Prakash University, Chapra (affiliating university).Various committes and cells has been set up by the College like Students Grievance Redressal Committee, Sexual Harrasment Committee, Anti Ragging Committee, etc to solve every kind of problems and disputes related to students. Scholarships are being provided under various schemes of Central government and Bihar government to students belonging to SC, ST, EBC, BC and minorities. Apart from this Scholarships are also provided to all categories of girls who secured first division in intermediate, graduate and post graduate examination
Examination	Rajendra College has its own specialised examination building constructed in 2015. The College host various exams such as Under Graduate and Post Graduate exam of Jai Prakash University Matric and Intermediate exam conducted by Bihar School Examination Board and all competitive exams conducted by government

bodies. During Corona pandemic, College has already conducted online viva, online quiz, and other means of assessing students. The College has prepared a roadmap to conduct internal assessment (internal exam) through online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Anupam Kumar Singh	MR 2018	ICRD	42000
2019	Rupa Mukherjee	SOLAS Open Science Conference	SOLAS	100000

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
123rd Orientation Programme by AU	2	14/02/2019	13/03/2019	21
82nd Orientation Programme by PU	5	22/01/2019	18/02/2019	21
112th Orientation Programme by JNU	2	04/02/2019	01/03/2019	21

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
46	26	22	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, GROUP INSURANCE	PF, GROUP INSURANCE	1. Student Credit Card Scheme under "Saath Nischay" scheme of Bihar Government. 2. Scholarship to students belonging from SC, ST, EBC and BC category through Post Matric Scholarship Portal (PMSP) of Bihar Government. 3. Scholarship to students belonging from Minority Communities (Parsis, Buddhists, Jains, Christians, Sikhs and Muslims) through National Scholarship Portal (NSP) of Central Government. 4. Scholarship to all girls (who passed intermediate, under graduate and post graduate exams with first division) through "Kanya Utthaan"scheme of Bihar Government.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

RAJENDRA COLLEGE DOES NOT CONDUCT INTERNAL AND FINANCIAL AUDIT REGULARLY.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

No file uploaded.

6.4.3 – Total corpus fund generated

000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NI

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	DATA ATTACHED	Nill	Nill	Nill	Nill

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

| NATIONAL GIRLS CHILD DAY | 24/01/2019 | 24/01/2019 | 32 | 28 |
| WOMENS DAY | 08/03/2019 | 08/03/2019 | 44 | 40 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	17/01/2019	02	National Youth Festival	Youth Contribution in better development of society	96
2019	1	1	04/02/2019	07	Social Awareness Programme	Road Safety Awareness	85
2019	1	1	08/03/2019	01	International Womens Day	Women in Higher Education	76

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
DATA ATTACHED	Nil	Nil	Nil

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Restricted use of plastic 2. Solar plant to produce electricity 3. Plantation of medicinal plants 4. Use of e- platforms for routine correspondence 5. Swach Bharat Abhiyan conducted and being continued by NSS and NCC volunteers on regular basis

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No 1: Rajendra College in collaboration with NGO Manas started a special drive named "NEKI KI DIWAR" on the day of Rajendra Jayanti i.e. 03/12/2018 Objective: The "NEKI KI DIWAR" drive was initialed to donate old cloths to the poor and needy people in nearby areas of the College. There are many people in need of usable clothing. There are disaster victims, underprivileged people, and children in need of clothing, and donations can help them a lot. Donation of clothes on the other hand saves the environment from a lot of harm. A report by US Environmental Protection Agency it costs $45 on average per ton to dispose of waste in a landfill. Clothing disposed in landfill releases toxic greenhouse gases like carbon dioxide and methane into the environment when upon decomposition. Lastly, making new clothes takes hundreds of gallons of water, and the production of new textiles accounts for 10 of all carbon emissions on the planet. All of these things can be avoided if we donate clothes for reuse. Context: Cloth donation drive was initiated in the college through this practice. There is a dedicated place in the college where hangers have been placed to hang the clothes. The faculty members and non-teaching staffs of the college donate their unused cloths in regular intervals. The collected cloths are being handover to the NGO Manas on weekly basis. Furthermore, in various events conducted in the college under the aegis of IQAC and NSS, we encourage the participants and guests to participate in the cloth donation drive. So far the drive has been very successful in fulfilling the goal of project. Problems encountered and resources required: Although the drive was very successful, however, a lot more needs to be done. There is lack of awareness among people. Regular campaign needs to be done in city so that more number of people can participate in cloth donation. There is lack of funds to conduct such awareness drive campaign.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution

website, provide the link
https://www.rcc.ac.in/bestpractices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Rajendra College is one of the oldest colleges in the state of Bihar which has its own legacy. The College, adhered to its vision statement always strives to impart academic excellence to its students. The topmost priority lies in providing the high quality education to the pupils. Rajendra College is the topmost famous college under Jai Prakash University. The students of the college have performed exceedingly well in the examinations conducted by the parent university securing top positions in every faculty Arts, Science, Commerce. For the purpose of quality enhancement and to be at par with the top Universities of the country, the College has proposed several vocational courses and has introduced CBCS (Choice Based Credit System in the PG programmes from the academic session 2018-19. The class room teaching learning has been made more vibrant and effective by the increasing usage of smart tools. Tutorial classes have been initiated to promote student centric activities like group discussions, seminar presentations and assignments. The academic standard of learners is being continually enhanced by the regular class tests, unit tests, lab works/ experiments, fields survey, micro research projects etc. The academic excellence of the institution is clearly reflected through our well placed alumni and their excellent performances in the fields of academic, bureaucracy, corporate sectors, banking and commercial sectors, politics and so on.

Provide the weblink of the institution
https://www.rcc.ac.in/students

8.Future Plans of Actions for Next Academic Year

1. It is often reiterated that today a reader, tomorrow a leader. This adage should be adopted as the future course of action for enabling superlative learner outcomes. The sacrosanct dynamics of the teacher-taught interaction will be fortified if the students are encouraged, to devote at least 30 minutes every day in the college to reading the newspapers in different medium. This will aid in enriching their vocabulary and syntactical prowess, which will further cement their penchant for extending their range of reading beyond the academic compulsions. The library should act as such an avenue for inculcating their habit of reading. 2. Superlative learning outcomes can be achieved when the proposed vocational and applied certificate and diploma courses are granted an official nod. Courses such as

Industrial Fish and Fisheries, Biotechnology and Functional English will whet the learning appetite as well as the employable skills of the students by which they can act as useful resources in the society. 3. Certain minor improvements in the infrastructure of the institution will go a long way in establishing the college as a centre of excellence. Addition of more ICT enabled smart classrooms, laboratories, urinals and toilets for use of the stakeholders as well as refurbishing of the sports ground will serve to develop the focus and concentration of students on their curricular capabilities. 4. Making at least one type of sports mandatory for the students academic curricula is a prerequisite for developing the learners self-discipline and sportive temperament. This will aid in the facilitation of a routinized work culture in the impressionable minds of the learners. Also, the facilitation of an Annual Sports Day should be mandated annually in order to be a fixture in the curricular temperament of the learners. 5. A call to revise and regularize the academic and examination calendar of the university would incentivize the academic capabilities of students, so that they can devote their academic sensibilities and creative energies to their curricula and establish themselves as responsible citizens who wield the power to shape a more academically sound society.