



PROCEEDINGS
OF
INTERNAL QUALITY ASSURANCE CELL

Rajendra College, Chapra

Guiding Spirit...

- **Never Give up, keep striving,
never lose heart with setbacks
and reach the Goal**

The first meeting of IQAC was held on 15/07/18. The list of members present and absent is given below:-

- 1. Dr.B.P.Yadav, (Principal)- Chairman**
- 2. Dr.Alok Verma,Pol. Science**
- 3. Anupam Kumar Singh, Geography**
- 4. Alok Ranjan Tiwary, Physics**
- 5. Roopa Mukherjee, Chemistry**
- 6. Shashitosh Kumar, Commerce**
- 7. Ramesh Kumar (Convenor), Economics**
- 8. Shri. Zakir Ali (Secretary, Saran District Journalist Union) (External Expert)**
- 9. Sri Kumar Binay Mohan Singh – General Secretary , Manas NGO, Chapra (External Expert)**

AGENDA:-

- **.Introduction of the new members**
- **Introduction to the IQAC**
- **Any other relevant matter**

Minutes:-

1. The meeting started at 2pm.
2. Principal welcomed the new members of the reconstituted IQAC. He informed them about the future plans for new academic year

Decisions Taken:

1. To appoint new cultural coordinator and secretary to give impetus to cultural activities
2. To start plantation drive in college
3. Promote various activities in college campus.

ACTION TAKEN REPORT:-

- A plantation drive was done in college on 27/07/18
- It was decided to appoint new cultural coordinator and secretary as soon as possible.


Convenor

The second meeting of IQAC was held on 28/09/18. The list of members present is given below:-

- 1. Dr.B.P.Yadav, (Principal)- Chairman**
- 2. Dr.Alok Verma,Pol. Science**
- 3. Anupam Kumar Singh, Geography**
- 4. Alok Ranjan Tiwary, Physics**
- 5. Roopa Mukherjee, Chemistry**
- 6. Shashitosh Kumar, Commerce**
- 7. Ramesh Kumar (Convenor), Economics**
- 8. Shri. Zakir Ali (Secretary, Saran District Journalist Union) (External Expert)**
- 9. Sri Kumar Binay Mohan Singh – General Secretary , Manas NGO, Chapra (External Expert)**

AGENDA:-

- 1. Reading of the minutes of the previous meeting and its approval.
- 2. Decisions on pending action from previous meeting.
- 3. Any other relevant matter

Minutes:-

- 1. The meeting started at 2 pm
- 2. Decisions taken:-
 - A. IQAC convenor proposed to include two members of student representative into IQAC core committee.
 - B. It was decided to appoint new program officer for NSS.
 - C. A series of seminars should be organized in college

ACTION TAKEN REPORT:-

- 1. Steps are being taken to include student representatives into IQAC
- 2. A series of seminars will be organized in college.


Convenor

The third meeting of IQAC was held on 22/01/2019 at 02pm in the NAAC office. The following members were present.

- 1. Dr.B.P.Yadav, (Principal)- Chairman**
- 2. Dr.Alok Verma,Pol. Science**
- 3. Anupam Kumar Singh, Geography**
- 4. Alok Ranjan Tiwary, Physics**
- 5. Roopa Mukherjee, Chemistry**
- 6. Shashitosh Kumar, Commerce**
- 7. Ramesh Kumar (Convenor), Economics**
- 8. Shri. Zakir Ali (Secretary, Saran District Journalist Union) (External Expert)**
- 9. Sri Kumar Binay Mohan Singh – General Secretary , Manas NGO, Chapra (External Expert)**

AGENDA:-

- 1. Reading of the minutes of the previous meeting and its approval.
- 2. Decisions on pending action from previous meeting.

Minutes: -

1. Dr. Poonam, Political Science & Iqbal Zafar Ansari, Economics were appointed as cultural coordinator and secretary on 25/09/18
2. Proposal to start tutorial classes was discussed.
3. Tanuka Chatterjee & Anupam Kumar Singh appointed as NSS program officers on 06/12/18
4. Arjun Kumar and Mahima Kumari included in the core committee of IQAC

ACTION TAKEN REPORT:-

1. Tutorial classes were started in all departments


Convenor