



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Rajendra College

- Name of the Head of the institution **Dr. Baikunth Pandey**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **06152232321**
- Mobile no **9430291377**
- Registered e-mail **principalrajendracollege@rcc.ac.in**
- Alternate e-mail **iqac@rcc.ac.in**
- Address **Gudri Bazar**
- City/Town **Chapra**
- State/UT **Bihar**
- Pin Code **841301**

2.Institutional status

- Affiliated /Constituent **Constituent**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Jai Prakash University Chapra**
- Name of the IQAC Coordinator **Mr. Ramesh Kumar**
- Phone No. **06152232321**
- Alternate phone No. **06152232321**
- Mobile **9560043480**
- IQAC e-mail address **iqac@rcc.ac.in**
- Alternate Email address **principalrajendracollege@rcc.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.rcc.ac.in/_files/ugd/eea386_c745f06cf7234bee948058d8f608c6b8.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.rcc.ac.in/_files/ugd/eea386_54df3ae6b5124f3ea91288066c678983.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.66	2016	19/02/2016	18/02/2021

6. Date of Establishment of IQAC

06/03/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organized series of student enrichment programs, students/parents - faculty meet

Encouraged the faculties to attend orientation and refresher courses including NEP 2020

Organized road safety week, Fit India Movement

Organized number of webinars on various relevant topics

Encouraged the faculties to include ICT methods alongside the conventional teaching process, write research grants, presenting research papers in national/international conferences and seminars

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Encouraged the faculties to attend orientation and refresher courses including NEP 2020	30 faculties have attended the different workshop, refresher and orientation courses
Organized number of webinars on various relevant topics	A number of webinars have been organized during the academic year
Encouraged the faculties to include ICT methods alongside the conventional teaching process, write research grants, presenting research papers in national/international conferences and seminars	Faculties have started using PPT, online classes and different interactive modules
Organized Students-teacher interaction to address the students' concerns	Number of Interaction meeting were organized

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

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6.Date of Establishment of IQAC			06/03/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			5		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	14/02/2023
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1

112

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

6715

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1497

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

611

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	73
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	121
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	36
4.2 Total expenditure excluding salary during the year (INR in lakhs)	10.19
4.3 Total number of computers on campus for academic purposes	11

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has an Internal Quality Assurance Cell (IQAC). The team meets periodically to discuss the concerns associated with students, faculties and staff. The team ensure the transparency in the admission process and address the hurdle (in accordance with guideline laid down Govt. of Bihar and the university). The

process of admitting students to various programmes is transparent. Students are admitted on the basis of their performance in qualifying exams. It is worth noting that Rajendra college is co-educational institution. IQAC ensures the higher enrolment ratio of girls, deprived section, economically marginalized and differently-abled students by promoting available Govt. schemes and scholarship.

The IQAC team is responsible for collecting feedback from students, faculty, and other stakeholders about the curriculum delivery process. After carefully identifying the weaker students, IQAC ensure the arrangement of remedial classes, counselling and special classes and the progress of the students are continuous monitored. Further, the college offers a holistic blend of academics, sports, and social welfare for all-round development of students.

The IQAC team also provides training and professional development opportunities for faculty members and staff to ensure that they are equipped with the necessary skills and knowledge to deliver effective education.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Rajendra College is a constituent unit of Jai Prakash University Chapra, therefore the college follow the academic calendar prepared by the University. The University publish the calendar in the month of December. Unfortunately, the academic session has currently delayed because of pandemic as the examinations could not be held on time. Despite the pandemic and consequent lockdowns, we tried our best to teach students through online classes and by providing study materials through different channels. Our teachers continuously guided our students for examination. In order to conduct continuous internal evaluation (CIE) Students were continuously given assignments and asked them to submit their assignment through email. Viva-voce examinations were also conducted through online mode. The college within the scope of the University guidelines tries its best to bring

reliability and accountability in the continuous internal evaluation process. The major reforms initiated by the Governor office, Bihar and implemented the Choice Based Credit System (CBCS) in PG since 2018. The evaluation process comprises of two-tier systems. (i) CIE/CIA by the departments and (ii) University examinations and evaluation by external examiners. CIE is performed based on internal exams, punctuality, seminars/quiz and students-instructor interaction. Whereas, the university evaluate the performance based on end-semester examination.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. The NSS and NCC unit of our college has been very proactive in conducting several extension activities focusing on gender inequality issues. Several programs such as Essay and poster exhibitions, awareness campaign on women education and women rights are being conducted in the college campus. The college has zero tolerance policy for any sexual harassment.

2. The college has an "Anti-Harassment Cell".
3. Every year the college celebrates National Women's Day where several lectures are organized on gender sensitization.
4. NSS and NCC wing of our college promotes environmental protection through tree plantation and other sustainable development programs.
5. The college celebrates Earth Day, World Environment Day, N.S.S. Day, etc. The Rajendra College has been awarded "District Green Champion" certificate for the year 2021-2022 by the Ministry of Education, Govt. of India for successfully elevating the Swachhta Action Plan.
6. The college promotes NSS wing and other NGO/govt. bodies to organize invited talks, awareness programs, medical check-up camps, Road safety Campaign, Blood donation camps, etc. Further, the full course in academic curriculum has been included in CBCS since 2018, which primarily focus on environmental sustainability, Swachh Bharat Abhiyan activities, Professional Ethics, Gender and Human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.rcc.ac.in/naac-igac
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.rcc.ac.in/naac-igac

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1944

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1497

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college put effort by improving the performance of slow learners with remedial programmes, Extra classes and counseling sessions etc. The faculty spares time to sit with those students

individually to cope up with the subject. We maintain the mentor-mentee system through which we monitor the progress of both slow and fast learners. Along with teachers some advanced learners are encouraged to mentor weak students and help them with explanation and notes. Revision classes and counseling sessions are held and additional teaching taken up if required. Beside academic curriculum, mentors encourages the students hone their other skills and strengths which further helps in building up the self-confidence among them. All necessary emotional and professional counselling is also provided and ensures that a slow learner clears all his courses within stipulated time frame. Parents of students are informed in case of poor academic performance and psycho-social problems if needed.

Advanced learners are encouraged to study Recommended Readings listed in each syllabus. Online resources are made available to strengthen the knowledge-base. Students are encouraged to participate in seminars, conferences and workshops to gain knowledge. Gold Medals are awarded to the toppers in the University during Convocation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6715	73

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. **Experiential learning:** The college organize field trips, hands on experience in science labs, case studies, and simulations, which give students the opportunity to apply their knowledge in a practical setting.

2. Participative learning: Faculties encourages students to participate in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc. Students share their experiences and knowledge.

3. Problem-solving methodologies: The college encourages the students to apply critical thinking skills to solve real-world problems via identifying the problem, analyzing it, and developing the solutions.

3. ICT Enabled Teaching: This method of teaching includes Wi-Fi enabled class rooms with LCD, Smart Class rooms, etc. After Covid Pandemic, advanced pedagogical methods of learning have become very important to continue the academic curriculum. The institution has adopted modern pedagogy to enhance the teaching-learning process.

Thus, the college tries to create an ecosystem to provide an engaging and interactive learning experience for students. This approach helps students to develop critical thinking skills, problem-solving skills, and teamwork skills, which are essential for success in both academic and professional settings. It also helps to promote a love of learning, and take an active role in shaping their own learning experiences.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

After Covid Pandemic, advanced pedagogical methods of learning have become very important to continue the academic curriculum. Our college has adopted modern pedagogy to enhance the teaching-learning process. The institution has the preliminary equipment like smart classrooms, Wi-Fi enabled classrooms to support the faculty members and students. During Lockdown our teachers used online teaching softwares like Google Meet, Zoom, Jio-meet to teach students in online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

73

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

393

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Execution of internal assessment is based on accuracy and transparency of the following important factors.

- Orientation in department and informal interaction with the faculties are performed before commencing the semester
- Quality of question papers are checked and final question paper is approved by concerned authority.
- Assignments are allocated on weekly basis by faculty teaching the subject and are uploaded on the college portal and other departmental social media platforms.
- The students are invited to see their answer sheets based on raised grievance and the concerned teacher redressed their concern and doubts immediately. A comparative evaluation of student's performance is carried out.
- For assessment of seminar and project, faculty coordinator prepares a schedule of presentation of students in slots in

consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via PPT mode and evaluated on the basis of various parameter set by respective coordinator.

- For assessment of laboratory course an internal practical viva conducted by respective faculty member at the end of course.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- **Grievance Redressal Cell:** This unit deals with receiving and handling complaints regarding internal examinations. To guarantee that grievances are handled effectively, the cell needs to have a clear mandate, enough resources, and trained staff. Also, the students are offered several ways to file complaints. Online portals, emails, phone calls, and in-person trips to the grievance redressal cell are a few examples of these. Students receive acknowledgement of their complaints, and each channel has a clear process for filing them.
- **Specific deadlines for every stage of the procedure:** The cell takes care of establishing precise deadlines for every stage of the grievance resolution procedure. For instance, the complaints are recognised within 24 hours of receipt, looked into within 3 days, and settled within 7 days.
- **Ensure accountability and transparency throughout the process:** The policy should make sure that everything is accountable and transparent. The grievance redressal unit should publish frequent reports on the number and types of grievances received and addressed, and students should be able to follow the status of their claim.
- **Conduct routine reviews:** To make sure the process is still applicable and effective, IQAC reviews the process frequently. Reviews incorporate comments from teachers, staff, and students,

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college offers UG (Hons.) and PG courses in 16 subjects viz: Physics, Chemistry, Mathematics, Botany, Zoology, Hindi, English, Philosophy, Sanskrit, Urdu, Political Science, History, Geography, Economics, Psychology.

UG (Hons.) is three-years degree course. The course content is designed with the intention to deliver comprehensive understanding of respective subjects, computational and presentation skills. Also, the designed curriculum provides a general overview of contemporary research, various career option, and competitions in the respective field.

PG is the two-years degree course. The students are supposed to obtain insightful understanding of fundamental principle and phenomena associated with respective subject. Further, the course structures facilitate a testbed to get exposure in the context of contemporary research, simulation, and other computing techniques via involving the students in minor research projects. In addition, the students are offered to attend different programs related with various career option, and competitions in the respective field.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The outcome from the individual course is assessed based on taught syllabus, and completion of syllabus. Further, to evaluate the

student understanding of the course, the students undergo through rigorous and transparent internal evaluation, university-based examination, evaluation, and results. In addition, the students are closely observed by head of department and respective faculties for their class-room interaction, quizzes, written assignment, work presentation, and regular attendance (75% compulsory attendance). The completion of course in well advanced time is prime objective of all the faculties.

Programme Outcomes: On completing the three-years degree (undergraduate) and two-years degree (postgraduate) course, the students are supposed to have insightful comprehension of the subjects in the context of fundamental and applied aspects of the subject and specific topics as well. Moreover, the students should be exposed to contemporary research efforts, computation work, and other simulation techniques. In the final years, the students are involved in minor projects with collaboration with other universities and research labs, which enables them in gaining strong analytical and scholastic skills. In last, the feedback is obtained in the context of shortcomings in teaching learning and accomplishments from all the students, which are incorporated in the system for further improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

611

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rcc.ac.in/naac-igac>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

34

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

We continuously aspire to expand our horizon in the context of innovations, creativity, knowledge transfer, and exploring ongoing scientific research. To enable this, we are in the process of establishing research labs, which would be equipped in terms of experimental and computation facilities. Additionally, we have started collaborating with several CSIR labs, and several Indian research labs, which are frontier in research and technology transfer. We envisage that developing such ecosystem would be beneficial for inculcating scientific temperament and critical thinking among young minds enrolled in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Sehat Kendra of Rajendra College has taken an initiative for holistic development of students and sensitizing students to social issues through its different social activities (conversation with youth at sehat kendra on the topic "Youth : Physical and Mental Health"), competitive activities (essay competition on topic "Covid 19 and Mental Health", speech competition on topic "Gender Inequality in India: Cause and Solution" and painting competition on theme "Importance of Blood Donation"), academic activities (webinar on topic "Awareness of HIV, TB and Blood Donation", and lecture series in collaboration with IQAC of Rajendra College), communicative activities (orientation programme on topic "Adolescent and Young Adult Health" and induction meet among students of various UG / PG courses and faculty members of different departments), awareness activities (public awareness on topic related to AIDS, Covid 19, Road safety, etc.) and medical service activities (Blood donation camp and Covid 19 vaccination camp).

2. National Service Scheme has organized dozens of cleanliness drive on inside the college campus and within chapra town. The main objective of the cleanliness drive was to address the issues of hygiene, public sanitation conditions, and to create awareness towards cleanliness.

3. NCC cadets, who are above 18 years and are from senior division

(for boys cadets) and senior wing (for girls cadets) are voluntarily contributing in the cause, to fight against COVID-19 and they had performed various duties like preparation and packaging of food items, distribution of food and essential items, queue management, social distancing, etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1112

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college's infrastructure consists of two distinct components. The first block is set aside for academic pursuits, and the second is for administrative tasks. The academic block includes of fully operational classrooms (two classrooms each discipline). Laboratories for physics, chemistry, botany, zoology, psychology, and geography, among other sciences. Furthermore, high-speed internet connectivity is available in most part of the college campus. LCD/projectors, smart boards, and overhead projectors are used in some classes. The college also includes two separate computer labs. One is at the library, while the other is on the main campus. Not just undergraduate and postgraduate students but also teachers as well as research scholars use these resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The college has adequate facilities for promoting cultural activities (dance and music competition, heritage tour, Rajendra jyanti etc.), sports (cricket, kabbadi, football, badminton, disc throw and athletics etc.), yoga and meditation. Also, team of faculty members have been constituted in the college to further encourage the students' participation in these activities. Importantly, our continuous efforts have paid off well during these assessment years as several students has got recognition at college, inter and intra-university level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.9

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, the library is automated using integrated library management system. Moreover, the college has fully automated and student friendly library management system and welltrained staff. Further, to match the gap between existing technology to most recent equipment, the team of faculties continuously monitor the progress. Next, the library has electronic resource management package for e-journals, newspapers, and various magazine. These facilities are helpful for diverse section of students such as preparing for union public service commission, state public service commission, and research scholars. Additionally, the library has full fledge access to variety of software such as MS office, LATEX, professional adobe reader and photoshop etc. There are 10 computers in the library. Out of these 5 computers are meant for public access and 5 others are completely reserved for students for printer, scanner, and other academic activities. Importantly, the library premises is fully covered with highspeed internet facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computers with latest configuration (in terms of processor, monitor, SSD, UPS etc.), printers with scanners are available in some departments, laboratory, and library. Additionally, the administrative office has equipped with computer and internet access. It is important to note that the college provided the

internet connection, with help from the Government of Bihar through their scheme named 'Sath Nischay Programme.' A Wi-Fi nodal officer has also been appointed to keep a close eye on the necessary upgrades to the hardware, software, and other components of the current IT infrastructure. Most recently, had planned to buy research-oriented software and Plagiarism check software in order to upgrade the current IT infrastructure by one level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.87

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college's infrastructure consists of two distinct components. The first block is set aside for academic pursuits, and the second is for administrative tasks. The academic block includes of fully operational classrooms (two classrooms each discipline). Laboratories for physics, chemistry, botany, zoology, psychology, and geography, among other sciences. Furthermore, high-speed internet connectivity is available in most part of the college campus. LCD/projectors, smart boards, and overhead projectors are used in some classes. The college also includes two separate computer labs. One is at the library, while the other is on the main campus. Not just undergraduate and postgraduate students but also teachers as well as research scholars use these resources.

Regarding sports facilities, the college has adequate facilities for outdoor games such as cricket, volleyball, Football, Kabaddi, discus throw, high jump, long jump, track and more. Athletic track is also being prepared on the campus of Jai Prakash University with the assistance of the Bihar government. A separate indoor gaming complex for indoor sports such as badminton, chess and table tennis. It is worth noting that the college has recently enjoyed success of Annual Sports Meet in 2022 with motto "khel hai to mel hai."

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1015

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

536

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is a statutory provision for student's union in all the colleges and university. Rajendra College is a constituent unit of Jai Prakash University. Student Union Elections are held each year

in colleges and universities by the Jai Prakash University Students Union. Besides, the following are the specifics of academic and administrative representation of students:

Editorial Board (RAKA): The Editorial Board comprises of Chief Editors, Editor and Students Editors for annually published RAKA magazine.

Cultural Society: Culturally talented students are spotted by Committee members and the efforts are made to develop their skills and talents by encouragement, right training and performances. The committee consists of 5 members, three teachers and two students.

Library Advisory Committee: This committee consists of 9 members. Six are from the teaching faculty. The Librarian and two students are a part of it. The Committee is responsible for the maintenance of library books and journals, reading rooms, uninterrupted power supply, library timing, availability of daily newspapers and record management.

IQAC committee: The IQAC body of the college also have one student representative. The direct participation of students may be found in the following bodies: a) NCC, (b) NSS, (c) Debating Society, (d) Games and Sports Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

we keep ourselves in constant touch with them through periodical meets. The Alumni has significant contributions to improve our teaching-learning process of the college.

The Alumni Association Contribution through various means:

1. **Book Donation: Contribution by donating Books.**
2. **Alumni Interaction: Alumni of Rajendra College are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies and trends in corporate world, application of knowledge and corporate working culture.**
3. **Placement & Career Guidance Assistance: Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.**
4. **Promoting Institute Events: Alumni associates with various events conducted at Rajendra College. One of the mega events at "Rajendra Jayanti" is a flagship sports event which is getting much more popular year after year. Alumni take active role in planning and organizing "Rajendra College" as well as the branding of institute.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Rajendra College is a constituent college of Jai Prakash University, Chapra, Bihar.

MOTTO OF RAJENDRA COLLEGE

"There is no sight better than knowledge"

VISION STATEMENT OF RAJENDRA COLLEGE

"To be an academia of 'first choice' to transform lives of our students, their communities and enhancing the socio-economic prosperity of the region through education while inculcating the spirit of nationalism, spiritual growth, leadership quality and overall concern for the holistic development of a human being."

MISSION STATEMENT OF RAJENDRA COLLEGE

1. To provide qualitative and need oriented education to the students of varied strata of society regardless of prejudice or discrepancy and to make an utmost utilization of resources at our disposal.
2. To go beyond the realm of regular academia and arrange for a wide array of enrichment programmes for the students and faculties.

3. To undertake community outreach activities ensuring, active participation by students, faculty, alumni and other stakeholders.
4. To be at par with modern educational policies.
5. To develop professionals who are committed to their personal & professional endeavours and who have the vision, courage and dedication to initiate and manage change.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Rajendra College follows the practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities. The practice of decentralisation and participative management is reflected in all the activities of the College through a strong and efficient Committees/Councils/Teams/Cell which includes IQAC, Staff Council, Student Council, Time Table Committee, Sports Committee, Grievance Redressal Cell, Admission Committee, Cultural Committee, Research Cell, Library Development Committee, etc. All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in a democratic way of governance in execution of their duties and responsibilities.

Case Study of Sehat Kendra - A youth friendly health centre set with the help of State Health Society, Bihar.

The Sehat Kendra of Rajendra College is envisioned to act as a safe space for college students to discuss, deliberate and spread awareness on a range of issues pertaining to their health needs and entitlements. Sehat Kendra creates awareness among young population regarding correct and accurate information on health issues like sexual and reproductive health, right age of marriage, choice of contraception, mental health, gender, substance abuse etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Efficient Teaching erudition procedure
2. Effective Leadership and Participative management
3. Constant Internal Quality Assurance System
4. Ensuring effective governance
5. Student's Overall Development through Participation
6. Employees Advancement & Welfare
7. Escalating Placements
8. Proper Discipline
9. Women/Student/Faculty Grievance
10. Financial Planning & Management
11. College- Industry Interaction
12. Encouragement of Budding Entrepreneurs
13. Constant Growth in Research and Development
14. Boosting Internal Revenue Generation
15. Alumni Interaction and Outreach activities
16. Mounting Physical Infrastructure

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governance structure of Rajendra College ensures that the leading educationists participate in sustaining the institutional ideas, tradition and maintain viability. The principal carries out academic administration and management through well established statutory/non-statutory bodies. College governance is managed through various administrative bodies:

Governing Body: The Governing body is responsible for the operation of all aspects of the college including its finance, human resource, educational and research functions and Infrastructure arrangements. It can develops the policies and deliberates on the academic, financial and administrative initiatives for the future, which guides college to serve its stakeholders as per the mission statements of college.

Board of Studies: The Board of Studies (BoS) is the basic constituent of the academic system of an college.

Research Advisory Board: The college has a research advisory board to monitor and address matters related to research promotion and ethics. The institution aims to support and promote research and research training within and outside the institution.

Internal Quality Assurance Cell: Every year, the college submits an Annual Quality Assurance Report to NAAC on the upgradation and advancements of the institution. The committee was formulated on the basis of the recommendations given by the National Assessment and Accreditation Council.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff as detailed hereunder:

I. Welfare measures for teaching staff

1. National Pension System / General Provident Funds as per rules. All the teachers whether they are ratified or not are given PF benefits right from the day of their joining in the college.
2. Encouragement faculty for doing Ph.D. Jai Prakash University, Chapra (affiliating university of Rajendra College) encourages faculties (Assistant Professors and Guest Faculties) to take admission in Ph.D. from the same university (JPU). All faculty members in this category are given on duty when they go for consultation with their guides and for attending research methodology course organised by university.
3. Maternity Leave;The women employees are extended the maternity leave as per the service rules of the institution.
4. Free health check-up camps are organized by Sehat Kendraa of the college with the help of many corporates in Medical sector.
5. Wi-Fi facility
6. Free e-transport in campus
7. Yoga classes
8. Psychological counseling

II. Welfare measures for non-teaching members

1. National Pension System / General Provident Funds as per

rules

2. Maternity Leave :
3. Free health check-up camps are organized by Sehat Kendra
4. Free uniforms for class IV employees.
5. Wi-Fi facility
6. Yoga classes
7. Psychological counseling

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Rajendra College strictly follows the UGC Regulations on "Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2018", together with

all amendments made therein from time to time, for its teaching and non-teaching staff.

The performance of each employee is assessed annually after completion of one year of service. The salient features of the performance appraisal system are as follows:

1. The performance of each faculty and non-facultymember is assessed according to the Annual Self- Assessment for the Performance Based Appraisal System (PBAS). For Non-Teaching Staff, the comprehensive Annual Confidential Report comprises of various parameters. Each one of them is graded on a seven-point scale, i.e., Excellent, Very Good, Good, Highly Satisfactory, Satisfactory, Average and Poor.
2. The college undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The college accords appropriate weightage for these contributions in their overall assessment.
3. Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As being a government college, is guided by the State Government Service Rules and hence all appointments and retainment of faculty members are governed by the same. However, Jai Prakash University (affiliating University) has taken lot of measures for attracting and retaining eminent faculty:

- Offers UGC pay scale
- M. Phil and Ph.D. awarded teachers get additional increments as per UGC norms
- Provides annual increments and promotion grants to the

faculty as per UGC norms

- Provides GPF (employees recruited before 2005) and NPS (employees recruited after 2005)

The effective and efficient use of financial resources of the college ensured through a proper system adopted by the college. First of all, for any expenditure to be made, a proper demand in writing is made by the concerned department with full details of requirement of the apparatus, equipment, maintenance and infrastructure to Principal. Principal scrutinize the proposals and directs the establishment section to invite quotation from reputed firms. The quotations so received by different firm are placed before the Purchase committee for approval. Purchases are finally made after the approval Purchase committee and sanction of Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Rajendra College is a substantially aided college. It receives Government Grants from various sources - Education Department of Bihar Government, RUSA, UGC, etc. Apart from above sources of

Govt. grants, the resource mobilization is mainly through the following:

1. Fee from students
2. Interest on Investments
3. Interest on corpus
4. Sponsorships and Registration fee
5. Tender fee
6. Sale of registration forms

Strict control is exercised on utilization of resources in college. Funds certification and allocation registers are the instruments of budgetary control. Financial control is exercised through various bodies/committees. General body is at the apex approving all donations, contributions, endowments etc. Board of Management is responsible for approval of Budget, Annual financial statement, high value purchases, construction of new buildings etc. While Planning and Monitoring Board makes department wise allocation of funds for equipment, books and buildings etc., the Purchase Committees, Equipment Committees and Building Committees ensure proper utilization of these allocated funds. Provident Fund Committee looks after the investments related to Provident Fund and also decides the rate of interest to be given in any year. Library Committee, Write-Off Committee, Repair Committee etc. also help in optimal utilization of funds. The infrastructure is being utilized in multiple shifts for ensuring optimal resource utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and

suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives: Strategic planning of key areas and assigning responsibilities -

1. Academic results
2. Student technical training
3. Student soft skills development
4. Placement support
5. Faculty development programs
6. Research and development
7. Interaction with industry.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes. The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Academic calendar: Based on Jai Prakash University Academic Calendar, Rajendra College schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students..

Student learning outcomes: The college monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes; Following points are adopted by the institute in this context:

1. Regular class tests and interactions
2. Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.
3. Semester system of examination for all courses.
4. Providing Question bank of various subjects to the students.
5. Providing Lecture notes through an online portal
6. Timely redressal of students' grievances.
7. At least 75% Attendance is compulsory in each semester.
8. Extra classes for weak students to solve their problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A strong ethical work culture built on diversity exists at Rajendra College. In all of its actions, it adheres to the highest ethical standards. All people are afforded equal chances regardless of their gender, race, caste, colour, creed, language, religion, political viewpoint, national origin, or other status. Due to its distinct work culture, wholesome customs, and ethos, the employees have been enrolled as per the roaster. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to Rajendra College. Gender sensitivity is an inherent value in the cultural ethos of college and its neighboring community.

The College been successful in caring for its diverse students and staff population harmoniously in its efforts to steadily achieve its vision and mission. This is also evident from regular feedback from all its students and parents.

As part of NSS activities, free multi-specialty medical camps are organized periodically in neighboring villages, which help transform rural women in building awareness about health, hygiene, importance of child education and provide a launching pad to induct them into vocational skilling.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in Rajendra college for which there is a proper system functioning. The following wastes are being disposed by the college:

Solid Waste Management-College has a place on its campus where the solid wastes materials are disposed. Rajendra college also manages its solid waste management system with the help of municipal cooperation. However, there does not exist more waste from college.

Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of Bihar government.

Biomedical Waste Management- There is no biomedical waste management system in the college.

E-waste Management- There is no e-waste management system in the college.

Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

The e-medical Waste Management- There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the C. Any 2 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts / initiatives in providing an inclusive

environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities

Rajendra College believe in unity in diversity that's why students of Rajendra College respect the different religion, language and culture. We feel the college is our second home and all faculties are like family member. We greet and wish each other at different festivals and invite them to have a feast to get introduced with ones culture to have amicable relations and to maintain the religious, social and communal harmony.

Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socio- economic and other diversities. This also creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'.

2. Environment related subjects (like Environmental Law and Policy) and Environmental Sustainability and Swachh Bharat Abhiyan Activities) constitutes the part of curricular teaching and evaluation to sensitize the students on the preservation of the ecosystem and environment. Students are also sensitized to adapt green practices, conservation of natural resources, alternative source of energy and renewable energy.

3. Every year Rajendra College celebrates Republic Day, Biwas Diwas and Independence day on January 26, March 22 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Rajendra College inculcates tolerance, communal harmony and inclusivity among the students and staff by celebrating the following national and international commemorative days, events and festivals.

1. The College commemorates the birth anniversary of the first President of India Dr. Rajendra Prasad. every year on the 3rd of December as Rajendra Jayanti. It is the Annual Cultural Festival of College.
2. Relevant talks by eminent academicians and scholars are organized to celebrate the birth anniversary of Dr. B.R. Ambedkar(14 April), the Constitution Day(26 November), the International Human Rights Day(10 December) and the Hindi Diwas(14 September).
3. Inspired by the Swachh Bharat Abhiyan, launched on the birthday of Mahatma Gandhi (2 October), Swacchta Pakhwada, a 15 days cleanliness drive, is organised every semester, to clean the College premises and the adjoining areas.
4. The International Women's Day(8 March) is celebrated by organising programmes on gender equality and justice, by Cultural Cell of College.
5. Vigilance Weeks observed every year from 31 October to 4 November, in line with the Central Vigilance Commission, to sensitize the students and staff of the College regarding the need to combat corruption and malpractices.
6. World Environment Day (5 June) is observed with the planting of saplings.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1 : UNNAT BHARAT ABHIYAN

Rajendra College, Chapra has been selected as participating Institute (PI) under Unnat Bharat Abhiyan 2.0 (UBA 2.0). UBA is a flagship program of MHRD, New Delhi, India. Our college has received a Grant through Govt. of India to carry out the social development activities in rural areas under UBA.

The list of adopted villages are as under:

Names of villages Dumaria, Balgarha, Lohri, Amar Chapra and Lohra.

Moving hand-in-hand with UBA 2.0 for a progressing nation, Rajendra College make resolute efforts towards the upliftment of these 5 villages. Since joining UBA College has:

1. Built a team of volunteers.
2. Conducted the Gram Sabhas in all of the five adopted villages
3. Conducted Villages Surveys in all of the five adopted villages
4. Conducted Household Surveys in all of the five adopted villages.

2 : PLASTIC FREE CAMPUS

To achieve this college has undertaken following steps:

- a) College has banned use of single-use plastics in its premises.
- b) In regular intervals, college carry out awareness drives and sensitisation workshops on the harmful impacts of single-use plastics.
- c) Encourage all students to avoid bringing non-bio-degradable

plastic items to the University.

College has installed necessary alternative facilities like water units to avoid the use of plastic water bottles, and encourage the use of alternative solutions like cloth bags, paper bags, etc, instead of plastic bottles, bags, cover, and other goods on campus.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Rajendra College functions in a very democratic setting. "By the students, for the students and of the students" has been the motto and the driving force behind all policy decisions of college. Intellectual engagement of students in each and every activity, accepting suggestions and feedback and empowering students by de-centralizing processes have been the core values of college. Coordination between Principal, staff, non-teaching staff and students has created an organizational culture, which fosters innovation and enterprise for the successful implementation of college vision and mission. Development of student centric teaching and learning model and reversing the pyramid to take students at the top of the pyramid has been a successful strategy. College organizes various workshops, programs, seminars etc. that provide opportunities to the students to conceptualize, plan and implement their ideas in sync with the changing dynamics of the world of Science, Social Science, Humanities and Commerce. College encourages student internship, article-assistantship and other industry engagement to expose students to experiential learning.

Students are also encouraged to volunteer for social projects.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has an Internal Quality Assurance Cell (IQAC). The team meets periodically to discuss the concerns associated with students, faculties and staff. The team ensure the transparency in the admission process and address the hurdle (in accordance with guideline laid down Govt. of Bihar and the university). The process of admitting students to various programmes is transparent. Students are admitted on the basis of their performance in qualifying exams. It is worth noting that Rajendra college is co-educational institution. IQAC ensures the higher enrolment ratio of girls, deprived section, economically marginalized and differently-abled students by promoting available Govt. schemes and scholarship.

The IQAC team is responsible for collecting feedback from students, faculty, and other stakeholders about the curriculum delivery process. After carefully identifying the weaker students, IQAC ensure the arrangement of remedial classes, counselling and special classes and the progress of the students are continuous monitored. Further, the college offers a holistic blend of academics, sports, and social welfare for all-round development of students.

The IQAC team also provides training and professional development opportunities for faculty members and staff to ensure that they are equipped with the necessary skills and knowledge to deliver effective education.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Rajendra College is a constituent unit of Jai Prakash

University Chapra, therefore the college follow the academic calendar prepared by the University. The University publish the calendar in the month of December. Unfortunately, the academic session has currently delayed because of pandemic as the examinations could not be held on time. Despite the pandemic and consequent lockdowns, we tried our best to teach students through online classes and by providing study materials through different channels. Our teachers continuously guided our students for examination. In order to conduct continuous internal evaluation (CIE) Students were continuously given assignments and asked them to submit their assignment through email. Viva-voce examinations were also conducted through online mode. The college within the scope of the University guidelines tries its best to bring reliability and accountability in the continuous internal evaluation process. The major reforms initiated by the Governor office, Bihar and implemented the Choice Based Credit System (CBCS) in PG since 2018. The evaluation process comprises of two-tier systems. (i) CIE/CIA by the departments and (ii) University examinations and evaluation by external examiners. CIE is performed based on internal exams, punctuality, seminars/quiz and students-instructor interaction. Whereas, the university evaluate the performance based on end-semester examination.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. The NSS and NCC unit of our college has been very proactive in conducting several extension activities focusing on gender inequality issues. Several programs such as Essay and poster exhibitions, awareness campaign on women education and women rights are being conducted in the college campus. The college has zero tolerance policy for any sexual harassment.

2. The college has an "Anti-Harassment Cell".

3. Every year the college celebrates National Women's Day where several lectures are organized on gender sensitization.

4. NSS and NCC wing of our college promotes environmental protection through tree plantation and other sustainable development programs.

5. The college celebrates Earth Day, World Environment Day, N.S.S. Day, etc. The Rajendra College has been awarded "District Green Champion" certificate for the year 2021-2022 by the Ministry of Education, Govt. of India for successfully elevating the Swachhta Action Plan.

6. The college promotes NSS wing and other NGO/govt. bodies to organize invited talks, awareness programs, medical check-up camps, Road safety Campaign, Blood donation camps, etc. Further, the full course in academic curriculum has been included in CBCS since 2018, which primarily focus on environmental sustainability, Swachh Bharat Abhiyan activities, Professional Ethics, Gender and Human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://www.rcc.ac.in/naac-igac
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.rcc.ac.in/naac-igac
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1944	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
1497	

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college put effort by improving the performance of slow learners with remedial programmes, Extra classes and counseling sessions etc. The faculty spares time to sit with those students individually to cope up with the subject. We maintain the mentor-mentee system through which we monitor the progress of both slow and fast learners. Along with teachers some advanced learners are encouraged to mentor weak students and help them with explanation and notes. Revision classes and counseling sessions are held and additional teaching taken up if required. Beside academic curriculum, mentors encourages the students hone their other skills and strengths which further helps in building up the self-confidence among them. All necessary emotional and professional counselling is also provided and ensures that a slow learner clears all his courses within stipulated time frame. Parents of students are informed in case of poor academic performance and psycho-social problems if needed.

Advanced learners are encouraged to study Recommended Readings listed in each syllabus. Online resources are made available to strengthen the knowledge-base. Students are encouraged to participate in seminars, conferences and workshops to gain knowledge. Gold Medals are awarded to the toppers in the University during Convocation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6715	73

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. **Experiential learning:**The college organize field trips, hands on experience in science labs, case studies, and simulations, which give students the opportunity to apply their knowledge in a practical setting.

2.**Participative learning:**Faculties encourages students to participate in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc. Students share their experiences and knowledge.

3. **Problem-solving methodologies:** The college encourage the students to apply critical thinking skills to solve real-world problems via identifying the problem, analyze it, and develop the solutions.

3. **ICT Enabled Teaching:** This method of teaching includes Wi-Fi enabled class rooms with LCD, Smart Class rooms, etc. After Covid Pandemic, advance pedagogical methods of learning have become very important to continue the academic curriculum. The institution has adopted modern pedagogy to enhance teaching-learning process.

Thus, the college tries to create an ecosystem to provide an engaging and interactive learning experience for students. This approach helps students to develop critical thinking skills, problem-solving skills, and teamwork skills, which are essential for success in both academic and professional settings. It also helps to promote a love of learning, and take an active role in shaping their own learning experiences.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

After Covid Pandemic, advance pedagogical methods of learning have become very important to continue the academic curriculum. Our college has adopted modern pedagogy to enhance teaching-learning process. The institution has the preliminary equipment like smart classrooms, Wi-Fi enabled classrooms to support the faculty members and students. During Lockdown our teachers used online teaching softwares like google meet, zoom, Jio-meet to teach students in online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

73

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

393

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Execution of internal assessment is based on accuracy and transparency of the following important factors.

- Orientation in department and informal interaction with the faculties are performed before commencing the semester
- Quality of question papers are checked and final question paper is approved by concerned authority.
- Assignments are allocated on weekly basis by faculty teaching the subject and are uploaded on the college portal and other departmental social media platforms.
- The students are invited to see their answer sheets based on raised grievance and the concerned teacher redressed their concern and doubts immediately. A comparative evaluation of student's performance is carried out.
- For assessment of seminar and project, faculty coordinator prepares a schedule of presentation of students in slots in consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via PPT mode and evaluated on the basis of various parameter set by respective coordinator.
- For assessment of laboratory course an internal practical viva conducted by respective faculty member at the end of course.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- **Grievance Redressal Cell:** This unit deals with receiving and handling complaints regarding internal examinations. To guarantee that grievances are handled effectively, the cell needs to have a clear mandate, enough resources, and trained staff. Also, the students are offered several ways to file complaints. Online portals, emails, phone calls, and in-person trips to the grievance redressal cell are a few examples of these. Students receive acknowledgement of their complaints, and each channel has a clear process

for filing them.

- **Specific deadlines for every stage of the procedure:** The cell takes care of establishing precise deadlines for every stage of the grievance resolution procedure. For instance, the complaints are recognised within 24 hours of receipt, looked into within 3 days, and settled within 7 days.
- **Ensure accountability and transparency throughout the process:** The policy should make sure that everything is accountable and transparent. The grievance redressal unit should publish frequent reports on the number and types of grievances received and addressed, and students should be able to follow the status of their claim.
- **Conduct routine reviews:** To make sure the process is still applicable and effective, IQAC reviews the process frequently. Reviews incorporate comments from teachers, staff, and students,

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college offers UG (Hons.) and PG courses in 16 subjects viz: Physics, Chemistry, Mathematics, Botany, Zoology, Hindi, English, Philosophy, Sanskrit, Urdu, Political Science, History, Geography, Economics, Psychology.

UG (Hons.) is three-years degree course. The course content is designed with the intention to deliver comprehensive understanding of respective subjects, computational and presentation skills. Also, the designed curriculum provides a general overview of contemporary research, various career option, and competitions in the respective field.

PG is the two-years degree course. The students are supposed to obtain insightful understanding of fundamental principle and phenomena associated with respective subject. Further, the course structures facilitate a testbed to get exposure in the context of contemporary research, simulation, and other

computing techniques via involving the students in minor research projects. In addition, the students are offered to attend different programs related with various career option, and competitions in the respective field

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The outcome from the individual course is assessed based on taught syllabus, and completion of syllabus. Further, to evaluate the student understanding of the course, the students undergo through rigorous and transparent internal evaluation, university-based examination, evaluation, and results. In addition, the students are closely observed by head of department and respective faculties for their class-room interaction, quizzes, written assignment, work presentation, and regular attendance (75% compulsory attendance). The completion of course in well advanced time is prime objective of all the faculties.

Programme Outcomes: On completing the three-years degree (undergraduate) and two-years degree (postgraduate) course, the students are supposed to have insightful comprehension of the subjects in the context of fundamental and applied aspects of the subject and specific topics as well. Moreover, the students should be exposed to contemporary research efforts, computation work, and other simulation techniques. In the final years, the students are involved in minor projects with collaboration with other universities and research labs, which enables them in gaining strong analytical and scholastic skills. In last, the feedback is obtained in the context of shortcomings in teaching learning and accomplishments from all the students, which are incorporated in the system for further improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

611

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rcc.ac.in/naac-igac>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

34

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

We continuously aspire to expand our horizon in the context of innovations, creativity, knowledge transfer, and exploring ongoing scientific research. To enable this, we are in the process of establishing research labs, which would be equipped in terms of experimental and computation facilities. Additionally, we have started collaborating with several CSIR labs, and several Indian research labs, which are frontier in research and technology transfer. We envisage that developing such ecosystem would be beneficial for inculcating scientific temperament and critical thinking among young minds enrolled in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Sehat Kendra of Rajendra College has taken an initiative for holistic development of students and sensitizing students to

social issues through its different social activities (conversation with youth at sehat kendra on the topic "Youth : Physical and Mental Health"), competitive activities (essay competition on topic "Covid 19 and Mental Health", speech competition on topic "Gender Inequality in India: Cause and Solution" and painting competition on theme "Importance of Blood Donation"), academic activities (webinar on topic "Awareness of HIV, TB and Blood Donation", and lecture series in collaboration with IQAC of Rajendra College), communicative activities (orientation programme on topic "Adolescent and Young Adult Health" and induction meet among students of various UG / PG courses and faculty members of different departments), awareness activities (public awareness on topic related to AIDS, Covid 19, Road safety, etc.) and medical service activities (Blood donation camp and Covid 19 vaccination camp).

2. National Service Scheme has organized dozens of cleanliness drive on inside the college campus and within chapra town. The main objective of the cleanliness drive was to address the issues of hygiene, public sanitation conditions, and to create awareness towards cleanliness.

3. NCC cadets, who are above 18 years and are from senior division (for boys cadets) and senior wing (for girls cadets) are voluntarily contributing in the cause, to fight against COVID-19 and they had performed various duties like preparation and packaging of food items, distribution of food and essential items, queue management, social distancing, etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1112

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college's infrastructure consists of two distinct components. The first block is set aside for academic pursuits, and the second is for administrative tasks. The academic block

includes of fully operational classrooms (two classrooms each discipline). Laboratories for physics, chemistry, botany, zoology, psychology, and geography, among other sciences. Furthermore, high-speed internet connectivity is available in most part of the college campus. LCD/projectors, smart boards, and overhead projectors are used in some classes. The college also includes two separate computer labs. One is at the library, while the other is on the main campus. Not just undergraduate and postgraduate students but also teachers as well as research scholars use these resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for promoting cultural activities (dance and music competition, heritage tour, Rajendra jyanti etc.), sports (cricket, kabbadi, football, badminton, disc throw and athletics etc.), yoga and meditation. Also, team of faculty members have been constituted in the college to further encourage the students' participation in these activities. Importantly, our continuous efforts have paid off well during these assessment years as several students has got recognition at college, inter and intra-university level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.9

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, the library is automated using integrated library management system. Moreover, the college has fully automated and student friendly library management system and welltrained staff. Further, to match the gap between existing technology to most recent equipment, the team of faculties continuously monitor the progress. Next, the library has electronic resource management package for e-journals, newspapers, and various magazine. These facilities are helpful for diverse section of students such as preparing for union public service commission, state public service commission, and research scholars. Additionally, the library has full fledge access to variety of software such as MS office, LATEX, professional adobe reader and photoshop etc. There are 10 computers in the library. Out of these 5 computers are meant for public access and 5 others

are completely reserved for students for printer, scanner, and other academic activities. Importantly, the library premises is fully covered with highspeed internet facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computers with latest configuration (in terms of processor, monitor, SSD, UPS etc.), printers with scanners are available in some departments, laboratory, and library. Additionally, the administrative office has equipped with computer and internet access. It is important to note that the college provided the internet connection, with help from the Government of Bihar through their scheme named 'Sath Nischay Programme.' A Wi-Fi nodal officer has also been appointed to keep a close eye on the necessary upgrades to the hardware, software, and other components of the current IT infrastructure. Most recently, had planned to buy research-oriented software and Plagiarism check software in order to upgrade the current IT infrastructure by one level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.87

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college's infrastructure consists of two distinct components. The first block is set aside for academic pursuits, and the second is for administrative tasks. The academic block includes of fully operational classrooms (two classrooms each discipline). Laboratories for physics, chemistry, botany, zoology, psychology, and geography, among other sciences. Furthermore, high-speed internet connectivity is available in most part of the college campus. LCD/projectors, smart boards, and overhead projectors are used in some classes. The college also includes two separate computer labs. One is at the library, while the other is on the main campus. Not just undergraduate and postgraduate students but also teachers as well as research scholars use these resources.

Regarding sports facilities, the college has adequate

facilities for outdoor games such as cricket, volleyball, Football, Kabaddi, discus throw, high jump, long jump, track and more. Athletic track is also being prepared on the campus of Jai Prakash University with the assistance of the Bihar government. A separate indoor gaming complex for indoor sports such as badminton, chess and table tennis. It is worth noting that the college has recently enjoyed success of Annual Sports Meet in 2022 with motto "khel hai to mel hai."

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1015

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
55	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
55	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

536

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is a statutory provision for student's union in all the colleges and university. Rajendra College is a constituent unit of Jai Prakash University. Student Union Elections are held each year in colleges and universities by the Jai Prakash University Students Union. Besides, the following are the specifics of academic and administrative representation of students:

Editorial Board (RAKA): The Editorial Board comprises of Chief Editors, Editor and Students Editors for annually published RAKA magazine.

Cultural Society: Culturally talented students are spotted by Committee members and the efforts are made to develop their skills and talents by encouragement, right training and performances. The committee consists of 5 members, three teachers and two students.

Library Advisory Committee: This committee consists of 9 members. Six are from the teaching faculty. The Librarian and two students are a part of it. The Committee is responsible for the maintenance of library books and journals, reading rooms, uninterrupted power supply, library timing, availability of daily newspapers and record management.

IQAC committee: The IQAC body of the college also have one student representative. The direct participation of students may be found in the following bodies: a) NCC, (b) NSS, (c) Debating Society, (d) Games and Sports Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

we keep ourselves in constant touch with them through periodical meets. The Alumni has significant contributions to improve our teaching-learning process of the college.

The Alumni Association Contribution through various means:

1. Book Donation: Contribution by donating Books.
2. Alumni Interaction: Alumni of Rajendra College are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies and trends in corporate world, application of knowledge and corporate working culture.
3. Placement & Career Guidance Assistance: Alumni are

working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.

4. **Promoting Institute Events:** Alumni associates with various events conducted at Rajendra College. One of the mega events at "Rajendra Jayanti" is a flagship sports event which is getting much more popular year after year. Alumni take active role in planning and organizing "Rajendra College" as well as the branding of institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Rajendra College is a constituent college of Jai Prakash University, Chapra, Bihar.

MOTTO OF RAJENDRA COLLEGE

"There is no sight better than knowledge"

VISION STATEMENT OF RAJENDRA COLLEGE

"To be an academia of 'first choice' to transform lives of our students, their communities and enhancing the socio-economic prosperity of the region through education while inculcating the spirit of nationalism, spiritual growth, leadership quality

and overall concern for the holistic development of a human being.”

MISSION STATEMENT OF RAJENDRA COLLEGE

1. To provide qualitative and need oriented education to the students of varied strata of society regardless of prejudice or discrepancy and to make an utmost utilization of resources at our disposal.
2. To go beyond the realm of regular academia and arrange for a wide array of enrichment programmes for the students and faculties.
3. To undertake community outreach activities ensuring, active participation by students, faculty, alumni and other stakeholders.
4. To be at par with modern educational policies.
5. To develop professionals who are committed to their personal & professional endeavours and who have the vision, courage and dedication to initiate and manage change.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Rajendra College follows the practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities. The practice of decentralisation and participative management is reflected in all the activities of the College through a strong and efficient Committees/Councils/Teams/Cell which includes IQAC, Staff Council, Student Council, Time Table Committee, Sports Committee, Grievance Redressal Cell, Admission Committee, Cultural Committee, Research Cell, Library Development Committee, etc. All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in a democratic way of governance in execution of their

duties and responsibilities.

Case Study of Sehat Kendra - A youth friendly health centre set with the help of State Health Society, Bihar.

The Sehat Kendra of Rajendra College is envisioned to act as a safe space for college students to discuss, deliberate and spread awareness on a range of issues pertaining to their health needs and entitlements. Sehat Kendra creates awareness among young population regarding correct and accurate information on health issues like sexual and reproductive health, right age of marriage, choice of contraception, mental health, gender, substance abuse etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Efficient Teaching erudition procedure
2. Effective Leadership and Participative management
3. Constant Internal Quality Assurance System
4. Ensuring effective governance
5. Student's Overall Development through Participation
6. Employees Advancement & Welfare
7. Escalating Placements
8. Proper Discipline
9. Women/Student/Faculty Grievance
10. Financial Planning & Management
11. College- Industry Interaction
12. Encouragement of Budding Entrepreneurs
13. Constant Growth in Research and Development
14. Boosting Internal Revenue Generation
15. Alumni Interaction and Outreach activities
16. Mounting Physical Infrastructure

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governance structure of Rajendra College ensures that the leading educationists participate in sustaining the institutional ideas, tradition and maintain viability. The principal carries out academic administration and management through well established statutory/non-statutory bodies. College governance is managed through various administrative bodies:

Governing Body: The Governing body is responsible for the operation of all aspects of the college including its finance, human resource, educational and research functions and Infrastructure arrangements. It can develop the policies and deliberates on the academic, financial and administrative initiatives for the future, which guides college to serve its stakeholders as per the mission statements of college.

Board of Studies: The Board of Studies (BoS) is the basic constituent of the academic system of an college.

Research Advisory Board: The college has a research advisory board to monitor and address matters related to research promotion and ethics. The institution aims to support and promote research and research training within and outside the institution.

Internal Quality Assurance Cell: Every year, the college submits an Annual Quality Assurance Report to NAAC on the upgradation and advancements of the institution. The committee was formulated on the basis of the recommendations given by the National Assessment and Accreditation Council.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff as detailed hereunder:

I. Welfare measures for teaching staff

1. National Pension System / General Provident Funds as per rules. All the teachers whether they are ratified or not are given PF benefits right from the day of their joining in the college.
2. Encouragement faculty for doing Ph.D. Jai Prakash University, Chapra (affiliating university of Rajendra College) encourages faculties (Assistant Professors and Guest Faculties) to take admission in Ph.D. from the same university (JPU). All faculty members in this category are given on duty when they go for consultation with their guides and for attending research methodology

course organised by university.

3. Maternity Leave;The women employees are extended the maternity leave as per the service rules of the institution.
4. Free health check-up camps are organized by Sehat Kendraa of the college with the help of many corporates in Medical sector.
5. Wi-Fi facility
6. Free e-transport in campus
7. Yoga classes
8. Psychological counseling

II. Welfare measures for non-teaching members

1. National Pension System / General Provident Funds as per rules
2. Maternity Leave :
3. Free health check-up camps are organized by Sehat Kendra
4. Free uniforms for class IV employees.
5. Wi-Fi facility
6. Yoga classes
7. Psychological counseling

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Rajendra College strictly follows the UGC Regulations on "Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2018", together with all amendments made therein from time to time, for its teaching and non-teaching staff.

The performance of each employee is assessed annually after completion of one year of service. The salient features of the performance appraisal system are as follows:

1. The performance of each faculty and non-facultymember is assessed according to the Annual Self- Assessment for the Performance Based Appraisal System (PBAS). For Non-Teaching Staff, the comprehensive Annual Confidential Report comprises of various parameters. Each one of them is graded on a seven-point scale, i.e., Excellent, Very Good, Good, Highly Satisfactory, Satisfactory, Average and Poor.
2. The college undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The college accords appropriate weightage for these contributions in their overall assessment.
3. Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As being a government college, is guided by the State Government Service Rules and hence all appointments and retainment of faculty members are governed by the same. However, Jai Prakash University (affiliating University) has taken lot of measures for attracting and retaining eminent faculty:

- Offers UGC pay scale
- M. Phil and Ph.D. awarded teachers get additional increments as per UGC norms
- Provides annual increments and promotion grants to the faculty as per UGC norms
- Provides GPF (employees recruited before 2005) and NPS (employees recruited after 2005)

The effective and efficient use of financial resources of the college ensured through a proper system adopted by the college. First of all, for any expenditure to be made, a proper demand in writing is made by the concerned department with full details of requirement of the apparatus, equipment, maintenance and infrastructure to Principal. Principal scrutinize the proposals and directs the establishment section to invite quotation from reputed firms. The quotations so received by different firm are placed before the Purchase committee for approval. Purchases are finally made after the approval Purchase committee and sanction of Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Rajendra College is a substantially aided college. It receives Government Grants from various sources - Education Department of Bihar Government, RUSA, UGC, etc. Apart from above sources of Govt. grants, the resource mobilization is mainly through the following:

1. Fee from students
2. Interest on Investments
3. Interest on corpus
4. Sponsorships and Registration fee
5. Tender fee
6. Sale of registration forms

Strict control is exercised on utilization of resources in college. Funds certification and allocation registers are the instruments of budgetary control. Financial control is exercised through various bodies/committees. General body is at the apex approving all donations, contributions, endowments etc. Board of Management is responsible for approval of Budget,

Annual financial statement, high value purchases, construction of new buildings etc. While Planning and Monitoring Board makes department wise allocation of funds for equipment, books and buildings etc., the Purchase Committees, Equipment Committees and Building Committees ensure proper utilization of these allocated funds. Provident Fund Committee looks after the investments related to Provident Fund and also decides the rate of interest to be given in any year. Library Committee, Write-Off Committee, Repair Committee etc. also help in optimal utilization of funds. The infrastructure is being utilized in multiple shifts for ensuring optimal resource utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives: Strategic planning of key areas and assigning responsibilities

-

1. Academic results
2. Student technical training
3. Student soft skills development
4. Placement support

5. Faculty development programs
6. Research and development
7. Interaction with industry.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes. The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Academic calendar: Based on Jai Prakash University Academic Calendar, Rajendra College schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students..

Student learning outcomes: The college monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes; Following points are adopted by the institute in this context:

1. Regular class tests and interactions
2. Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.
3. Semester system of examination for all courses.
4. Providing Question bank of various subjects to the students.
5. Providing Lecture notes through an online portal
6. Timely redressal of students' grievances.

7. At least 75% Attendance is compulsory in each semester.
8. Extra classes for weak students to solve their problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A strong ethical work culture built on diversity exists at Rajendra College. In all of its actions, it adheres to the highest ethical standards. All people are afforded equal chances regardless of their gender, race, caste, colour, creed, language, religion, political viewpoint, national origin, or other status. Due to its distinct work culture, wholesome

customs, and ethos, the employees have been enrolled as per the roaster. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to Rajendra College. Gender sensitivity is an inherent value in the cultural ethos of college and its neighboring community.

The College been successful in caring for its diverse students and staff population harmoniously in its efforts to steadily achieve its vision and mission. This is also evident from regular feedback from all its students and parents.

As part of NSS activities, free multi-specialty medical camps are organized periodically in neighboring villages, which help transform rural women in building awareness about health, hygiene, importance of child education and provide a launching pad to induct them into vocational skilling.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in Rajendra college for which there is a proper system functioning. The following wastes are being disposed by the college:

Solid Waste Management-College has a place on its campus where the solid wastes materials are disposed. Rajendra college also manages its solid waste management system with the help of municipal cooperation. However, there does not exist more waste from college.

Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of Bihar government.

Biomedical Waste Management- There is no biomedical waste management system in the college.

E-waste Management- There is no e-waste management system in the college.

Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

The e-medical Waste Management- There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the

A. Any 4 or all of the above

campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts / initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities

Rajendra College believe in unity in diversity that's why students of Rajendra College respect the different religion, language and culture. We feel the college is our second home and all faculties are like family member. We greet and wish each other at different festivals and invite them to have a feast to get introduced with ones culture to have amicable relations and to maintain the religious, social and communal harmony.

Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socio- economic and other diversities. This also creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'.

2. Environment related subjects (like Environmental Law and Policy) and Environmental Sustainability and Swachh Bharat Abhiyan Activities) constitutes the part of curricular teaching and evaluation to sensitize the students on the preservation of the ecosystem and environment. Students are also sensitized to adapt green practices, conservation of natural resources, alternative source of energy and renewable energy.

3. Every year Rajendra College celebrates Republic Day, Biwas Diwas and Independence day on January 26, March 22 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Rajendra College inculcates tolerance, communal harmony and inclusivity among the students and staff by celebrating the following national and international commemorative days, events and festivals.

1. The College commemorates the birth anniversary of the first President of India Dr. Rajendra Prasad. every year on the 3rd of December as Rajendra Jayanti. It is the Annual Cultural Festival of College.
2. Relevant talks by eminent academicians and scholars are organized to celebrate the birth anniversary of Dr. B.R. Ambedkar(14 April), the Constitution Day(26 November), the International Human Rights Day(10 December) and the Hindi Diwas(14 September).
3. Inspired by the Swachh Bharat Abhiyan, launched on the birthday of Mahatma Gandhi (2 October),Swacchta Pakhwada, a 15 days cleanliness drive, is organised every semester, to clean the College premises and the adjoining areas.
4. The International Women's Day(8 March) is celebrated by organising programmes on gender equality and justice, by Cultural Cell of College.
5. Vigilance Weeks observed every year from 31 October to 4 November, in line with the Central Vigilance Commission, to sensitize the students and staff of the College regarding the need to combat corruption and malpractices.
6. World Environment Day (5 June) is observed with the planting of saplings.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1 : UNNAT BHARAT ABHIYAN

Rajendra College, Chapra has been selected as participating Institute (PI) under Unnat Bharat Abhiyan 2.0 (UBA 2.0). UBA is a flagship program of MHRD, New Delhi, India. Our college has received a Grant through Govt. of India to carry out the social development activities in rural areas under UBA.

The list of adopted villages are as under:

Names of villages Dumaria, Balgarha, Lohri, Amar Chapra and Lohra.

Moving hand-in-hand with UBA 2.0 for a progressing nation, Rajendra College make resolute efforts towards the upliftment of these 5 villages. Since joining UBA College has:

1. Built a team of volunteers.
2. Conducted the Gram Sabhas in all of the five adopted villages
3. Conducted Villages Surveys in all of the five adopted villages
4. Conducted Household Surveys in all of the five adopted villages.

2 : PLASTIC FREE CAMPUS

To achieve this college has undertaken following steps:

a) College has banned use of single-use plastics in its premises.

b) In regular intervals, college carry out awareness drives and sensitisation workshops on the harmful impacts of single-use plastics.

c) Encourage all students to avoid bringing non-bio-degradable plastic items to the University.

College has installed necessary alternative facilities like water units to avoid the use of plastic water bottles, and encourage the use of alternative solutions like cloth bags, paper bags, etc, instead of plastic bottles, bags, cover, and other goods on campus.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Rajendra College functions in a very democratic setting. "By the students, for the students and of the students" has been the motto and the driving force behind all policy decisions of college. Intellectual engagement of students in each and every activity, accepting suggestions and feedback and empowering students by de- centralizing processes have been the core values of college. Coordination between Principal, staff, non-teaching staff and students has created an organizational culture, which fosters innovation and enterprise for the successful implementation of college vision and mission. Development of student centric teaching and learning model and reversing the pyramid to take students at the top of the pyramid has been a successful strategy. College organizes various workshops, programs, seminars etc. that provide opportunities to the students to conceptualize, plan and implement their ideas in sync with the changing dynamics of the world of Science, Social Science, Humanities and Commerce. College encourages student internship, article-assistantship and other industry engagement to expose students to experiential learning.

Students are also encouraged to volunteer for social projects.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Curriculum

To open Journalism and Mass Communication, Functional English, Micro Biology and Fisheries at UG Level. •

To open more PG courses in conventional subjects.

To open more PG courses in emerging subjects.

To open Computer Training Courses and Spoken English Course for Past students.

2. Teaching-Learning & Evaluation

• Activation of Evaluation on Teaching and Learning through Tutor- Ward system.

Remedial programme for students.

Evaluation on Teaching and Learning with the assistance of students feedback.

Evaluation and Reformation of Examination System.

3. Research & Extension

• Promotion of Research Culture among faculty and students.

Publication of Research Journal/News Letter of the College.

Initiative for National & International Linkage.

Organise National/International Seminar/Conference.

Publication of Research Paper through College website.

4. Infrastructure

Construction of 3000 sq.ft. New Examination Hall for college examination and University examination.

Construction of several class rooms and laboratories for students.

Construction of spacious ladies common room, boy's common room and chhatra sansad room.

Construction of 2400 sq. ft. Archaeological Museum.

Expansion of college central library.

5. Learning Resource

Improvement and Extension of Library facility with special attention of e-information resource by purchasing CDs, DVDs etc.