



# RAJENDRA COLLEGE, CHAPRA

(A Constituent P.G. unit of Jai Prakash University, Chapra)  
Saran, Bihar Pin - 841301

Estd. - 1938

Track ID : BRCOGN22159

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## SELF STUDY REPORT 2015

Submitted To

jk'Vh; eV; kdu , oa i R; k; u i fj 'kn] c&ykj

(An Autonomous Institution of the University Grants Commission)

For

Ist. CYCLE ASSESSMENT AND ACCREDITATION

Dr. N.P. Verma  
Co-ordinator,  
NAAC Steering Committee  
(Desk-top)

Dr. Alok Verma  
Convenor (IQAC)

Prof.(Dr.) S.M.R. Azam  
Principal

# SELF STUDY REPORT (SSR)

of

## RAJENDRA COLLEGE, CHAPRA

(A Constituent P.G unit of Jai Prakash University, Chapra)

(Established on 15.08.1938)

SARAN, (BIHAR), INDIA, PIN 841301

for

**1<sup>st</sup> CYCLE ASSESSMENT & ACCREDITATION**

By

**NATIONAL ASSESSMENT & ACCREDITATION COUNCIL**

**(NAAC)**

**TRACK ID : BRCOGN22159**

Website : [www.rajendracollegechapra.org](http://www.rajendracollegechapra.org)  
Email ID : [rajendracollegechapra@gmail.com](mailto:rajendracollegechapra@gmail.com)

**Dr. N.P. Verma**  
Co-ordinator,  
NAAC Steering Committee  
(Desk-top)

**Dr. Alok Verma**  
Convenor (IQAC)

**Prof.(Dr) S.M.R Azam**  
PRINCIPAL

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## Writing Self Study Report

Quality, they say is a journey, not a destination. It is in pursuance of this wisdom that we have embarked upon the present endeavour of seeking NAAC Accreditation. The other value that weighs in our mind is that accreditation is but an affirmation of the quality culture that is built on the edifice of institutional values and through implicit and explicit practices. This endeavour has brought to our consciousness several good things that we have been doing without explicit expression and certification thereof. It has also brought to the fore several opportunities where we could attempt to excel.

Complying the guidelines of UGC, we have developed an internal mechanism for sustenance, assurance and enhancement of the quality culture in knowledge transaction. A nine member committee of Internal Quality Assurance Cell (IQAC) has been constituted having seven members from internal faculty members and two from outside local community. Though this cell is newly constituted, but it has started functioning as per the UGC & NAAC norms, the cell collected several best practices of quality culture which were in function in past in this historic college by organizing alumni meet, National Seminar on **“The Plays of Shakespeare and Developing Communication Skills”**, seven (7) days NSS camp pm T.B awareness as part of ISR, Cleanliness drive organised jointly by NSS & NCC units of college. Ethical meet, workshop on key to success etc. During alumni meet we shared the experience of alumni about quality practices being adopted by college management in past. We have prepared a roadmap for initiation, sustenance and promotion of quality development in education in consideration of retrospective issues and the modern days limitations.

Since we are going through the first cycle of assessment and accreditation exercise by NAAC, preparation of SSR has given us another great opportunity to analyze ourselves in the context of quality scale in form of seven criterion set by NAAC.

Our principal Prof. (Dr) S.M.R. Azam with a view to bring more and more transparency and to make the SSR more & more authentic, constituted one Desk-top NAAC Steering Committee having one Co-ordinator myself (Dr. Nagendra Prasad Verma, History) under his chairmanship, other three member sub-committees with one convenor and two members has been constituted against each seven criteria so that all the key aspects of seven criteria can acquire proper and unanimous conclusive narration in the report.

Writing Self Study Report (SSR) has been an onerous task assigned to me. The SSR could not have been possible, had each teaching and non-teaching staff of the college not co-operated and guided us from time to time to complete the task in the manner the NAAC team of the college virtually visualized or dreamt about. That apart, the college NAAC team is enthused with gratitude towards revered principal Prof. (Dr) S.M.R. Azam who remained all the time on his toes to guide and motivate us while penning SSR of the college. It is no denying that SSR preparation requires a virtual test of our nerve and patience, so that we could



come up to the expectation of NAAC. Besides, it is not a work of an individual, but it is a cumulative team work of the college fraternity.

The NAAC college team are thankful to all those who diligently worked hard to obtain inputs including data and figures to prepare the SSR. I wish to acknowledge my heart-felt thanks & gratitude to Dr. Raj Kumar HoD, Zoology, it is he who started creating awareness and motivated the whole college fraternity for going through the exercise of Assessment and Accreditation process since last two years.

Enthused by the warmth of feelings and elated with joy in anticipation, we are looking forward to the visit of the NAAC Peer Team to our college with soaring hopes and expectations that the Peer Team would acknowledge our precious little efforts and achievements for an all round development of the college, catering to the needs of the students in particular and the society as a whole.



**(Dr. N. P. Verma)**  
**Co-ordinator**  
**NAAC Steering Committee**  
**(Desk-top)**


## Acknowledgement

This Self Study Report has been prepared following the guidelines of NAAC. The report is a reflection of the academic & students support services and administrative functions and activities happening during the past years in the College focussing on the seven criteria i.e Curricular Aspects, Teaching-Learning and Evaluation, Research, Consultancy and Extension, Infrastructure and Learning Resources, Students Support and Progression, Governance, Leadership and Management, Innovations and Best practices and Evaluative Report of the Department. It is an endeavour which encourages us to examine our strength, assess our weaknesses, accumulate the opportunities offered in higher education and prepare the challenges that are at the forefront.

A NAAC Steering Committee with one Co-ordinator (Desk-top) and seven NAAC Steering (Sub-committees) having three members each with one convenor for each criterion has been constituted under the chairmanship of principal to expertise the task of preparation of Self Study Report with full transparency. The committee has prepared the report through group discussions with its members and regular interactions with the principal and the entire campus community. This report has been finalized with utmost sincerity, honesty and collective effort of the faculty members and regular motivations of our principal Prof. (Dr.) S.M.R. Azam.

I acknowledge the co-operation of all the departments of the college for their valuable suggestions to give a final shape to this report in a record time. I will fail in my duty if I do not acknowledge with thanks the unstinted support provided by Dr. Raj Kumar, HoD, Zoology, Dr. N.P. Verma, Co-ordinator NAAC Steering Committee (Desk-top), Mr. Deepu Kumar (Computer Operator) and all the members of the non-teaching office staff of the college. I also wish to record my heart-felt-thanks to all those who directly or indirectly supported us in preparing this Self Study Report, be it technicians, composers, proof reader or binder.

I am looking forward to welcome warmly the peer team of NAAC to visit our institution. Such occasion and interaction provides enrichment to us with their comments and suggestions.

  
**Dr. Alok Verma**  
Convenor, (IQAC)



## NAAC STEERING COMMITTEE

(Desk Top)

### Chairperson

Prof. (Dr.) S.M.R Azam (Principal)

### Co-ordinator

Dr. N. P. Verma, (History)

### Sub Committees

<p><b>(A) Curricular Aspects:</b></p> <ol style="list-style-type: none"> <li>1. Prof. Faridul Hasan, HoD, Pol. Science -Convenor</li> <li>2. Dr. Gyandeo Prasad Tiwari, HoD, Physics -Member</li> <li>3. Dr. Arbind Kumar, Botany -Member</li> </ol> <p><b>(B) Teaching, Learning &amp; Evaluation</b></p> <ol style="list-style-type: none"> <li>1. Prof. B.P. Yadav, HoD, Botany -Convenor</li> <li>2. Dr. Ramesh Prasad Singh, Zoology -Member</li> <li>3. Dr. S. K. Srivastava, HoD, Philosophy -Member</li> </ol> <p><b>(C) Research, Consultancy &amp; Extension</b></p> <ol style="list-style-type: none"> <li>1. Dr. Vijay Kumar, Physics - Convenor</li> <li>2. Surendra Mishra, HoD, Economics -Member</li> <li>3. Dr. Gajendra Kumar, HoD, Eng. -Member</li> <li>4. Dr. Dinesh Prasad Yadav, Zoology -Member</li> </ol> <p><b>(D) Infrastructure and Learning Resource</b></p> <ol style="list-style-type: none"> <li>1. Prof. R. K. Pathak, Botany - Convenor</li> <li>2. Dr. Geeta Kumar, HoD, Psychology - Member</li> <li>3. Dr. Vishwanath Prasad, Physics - M-ember</li> </ol>	<p><b>(E) Students Support and Progression</b></p> <ol style="list-style-type: none"> <li>1. Dr. Poonam, Pol. Science -Convenor</li> <li>2. Dr. V. C. Bharti, HoD, History -Member</li> <li>3. Dr. Sanjay Kumar, HoD, Geography -Member</li> </ol> <p><b>(F) Governance, Leadership &amp; Management</b></p> <ol style="list-style-type: none"> <li>1. Dr. Vibhu Kumar, Political Science - Convenor</li> <li>2. Dr. Rajiv Kr. Mishra, HoD, Mathematics- Member</li> <li>3. Dr. H.P. Singh, HoD, Commerce -Member</li> <li>4. Sri Harihar Mohan, Head Assistant - Member</li> <li>5. Sri Nurulain, Accountant - Member</li> <li>6. Sri Nawal Kishor Singh, Assitant - Member</li> <li>7. Sri Bhagawan Rai, Assistant - Member</li> <li>8. Sri Dipu Kumar, Computer Operator - Member</li> <li>9. Sri Pawan Kumar Singh, Assistant - Member</li> </ol> <p><b>(G) Innovation &amp; Best Practices</b></p> <ol style="list-style-type: none"> <li>1. Dr. Raj Kumar, HoD, Zoology - Convenor</li> <li>2. Dr. Ashok Kumar Sinha, Hindi - Member</li> <li>3. Dr. Sanjay Kumar, History - Member</li> </ol>
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## **Internal Quality Assurance Cell**

### **Chairperson**

Prof. (Dr.) S.M.R Azam (Principal)

### **Convenor**

Dr. Alok Verma, (Pol. Science)

### **Members**

01. Prof. Faridul Hasan, HoD, Pol. Science
02. Dr. Surendra Mishra, HoD, Economics
03. Dr. Gajendra Kumar, HoD, English
04. Dr. Ashok Kumar Sinha, HoD, Hindi
05. Dr. V. C. Bharti, HoD, History & Proctor

### **External Experts on Quality Management / Industry / Local Community**

01. Smt. Zeenat Ismail – President, Rotary Club, Chapra
02. Sri Pawan Jee Agrawal – Secretary Chambers of Commerce, Chapra

## A Preface

The genesis of this premier educational institution goes back to 15<sup>th</sup>. August 1938, so lucky was the day & month of establishment of this legendary institution, that on the same day and month nine years later our country got its independence, and it was named after a personality who became the first President of India. People call it mere coincidence, but I feel its' a testimony of the purity of spirit, selfless attitude and vision of its'



founders. They established this holy institution and left it after it took its' full shape, they never desired or avail any position in this institution.

Rajendra College, Chapra (Saran) a multi-faculty co-educational Postgraduate pioneer institution of Bihar, is known for its pristine glory and historic past mainly in its teaching quality. It was not only known for its historic building but rather more for good teachers & teachings. Here noted scholars of India fame contributed their services as teachers, some of those eminent teachers were Acharya Shiv Pujan Sahay, Janardan Jha Dwij, its founder Principal Sri Manoranjan Babu, Prof. U. S. Rukhaiyar, Prof. Rajendra Kishore, Prof. Radha Krishna Sharma, Manoranjan Jha, Ali Ashraf, Prof. Yakub Masih, Iftaba Hussain Rizwi, Laxmi Narayan Sinha, Prof. B.B. Mishra and many more.

It has been pioneering the noble task of imparting qualitative traditional and professional education to every cross-section of society since its inception in 1938. We are proud to be part of the rich legacy of this 75 year-old institution that has achieved rare milestones in its eventful history.

### “ Rajendra College”

O, worthy of worship ! O Rajendra College !

Really thou art a temple of knowledge,

Unique in grandeur, replete with light.

Your beauty, dignity, Charm and site.

Heavenly, blessed, O Rajendra College,

Thou helped us always in the search of knowledge,

Happy I feel in light of your fame,

For it gives us our own good name.

O Creed of truth and Cradle of learning.

Thou also teachest us a mode of earning.

Superb thou art over and above.

That thou givest the world a message of love.

Thou art the light and we are the Flame.

Burning for others should be our aim.

We are thy waves, O ocean of knowledge.

How can we praise thee, O Rajendra College?

**Bidhuti Singh**

**1<sup>st</sup> year Science Student 1976**

It was a passionate feeling of a 1<sup>st</sup> year student of Science Mr. Bibhuti Singh in the form of an English poem published in our annual College Magazine “RAKA” in year 1976.

The pursuit for excellence is a continuous process. In this process evaluation & assessment then after accreditation will have revolutionary impact. As a matter of fact, unexamined institutions are uncrowned. Unchecked and unregulated quantitative growth of education and educational institutions pose a severe threat to qualitative growth of education. This trend certainly necessitates the development of some rigorous mechanism and parameters to ensure the non-dilution of quality. This justifies the creation of the sentinel body like National Assessment and Accreditation Council (NAAC) in 1994. It has been rightly said that challenges help to bring out and sharpen the best responses in an individual, Likewise Rajendra College, Chapra, a constituent unit of Jai Prakash University, Chapra is preparing to the best of its collective ability to rise to the occasion to successfully meet the parameters of NAAC.

We take immense pleasure in submitting the Self Study Report (SSR) of our college to the National Assessment and Accreditation Council (NAAC), Bangalore for I<sup>st</sup> Cycle Accreditation. To apprise them of the continuous efforts and results of our march towards excellence in the field of all round education, the college has been making sincere efforts to enhance and enrich our academic and administrative practices by adopting innovative ideas, implementing new teaching and learning skills and introducing multi dimensional activities for phenomenal growth.

The college has been involved in the preparation of its Ist Cycle of Assessment and Accreditation exercise for the last one year. A cautious effort has been made to involve a broader heterogeneous group of faculty members in the preparation of the collaborative and collective venture of the Self Study Report (SSR). The contents include the profile of the institution’s criterion wise analytical report, cumulative evaluation of the department and SWOC analysis. It has been a rich experience working together and we pray to God for his blessings to achieve pinnacle in the field of higher education.



Prof. (Dr.) S.M.R Azam  
Principal  
Rajendra College  
Chapra



## B. Executive Summary

- Ø **RAJENDRA COLLEGE, CHAPRA – At a GLANCE**
- Ø **About Our Location “CHAPRA”**
- Ø **Criteria-wise Executive Summary – SWOC Analysis of our college**
- Ø **STRENGTH**
- Ø **WEAKNESS**
- Ø **OPPORTUNITIES**
- Ø **CHALLENGES**

## Rajendra College, Chapra – At a GLANCE

Rajendra College, Chapra is an important constituent unit of Jai Prakash University, Chapra and is named after the first President of Independent India, Deshratna Dr. Rajendra Prasad.

It was established by the marathon endeavour of the two most respected persons of Chapra Dr. (Late) Harihar Sharan and Dr. (Late) Syed Mahmood Saheb, in the premises of Shah Banwari Lal Sarai on 01 August 1938. Teaching work started in the college from 15<sup>th</sup> August 1938. It is a mere coincidence or a matter of pride that our country became independent on 15<sup>th</sup> August 1947, after nine years, on the same date on which teaching started in this college. Dr. Rajendra Prasad, who was a professor in Langat Singh College, at that time, used to stay at Chapra, while going to his village Jiradei. He used to discuss about opening a college in Chapra with learned persons of region. Due to his inspiration, Dr. Mahmood, Dr. Harihar Sharan, Shri- Umanath, Shri Mahavir Prasad etc started the process. There was a famous Shah Banwari Lal Sarai in the town, a huge campus built with an investment of Rs 3 lakhs, a huge amount at that time. Shah Banwari Lal, in a great act of charity and social service, donated this campus to the college.

In 1938 & 1939, Patna University granted affiliation for Intermediate (Arts) and Bachelor of Arts teaching, to Rajendra College. Consequently, Rajendra College became the first college to obtain the affiliation up to degree level. Again, in 1940 & 1942, Rajendra College got affiliation in Intermediate (Commerce) and Bachelor of Commerce. It is a matter of pride that the education of commerce stream started from Rajendra College in Bihar. Similarly, in 1944 & 1949, Rajendra College has the pride of being the first college, where education in all three streams (arts, science & commerce) was being imparted up to graduation level.

Bihar University came into existence in 1952. This newly born university granted sanction for honours teaching in Hindi & Economics. Gradually, college also got sanction for imparting honours education in other subjects as well. Today, Rajendra College has become a seat & centre of academic activities for providing education up to honours & post graduate level in different subjects like Hindi, Economics, Political Science, History, English, Philosophy, Psychology, Urdu, Sanskrit, Geography & different disciplines of science like Chemistry, Mathematics, Physics, Zoology and Botany. In order to provide job oriented education, the college has started different vocational courses like BCA, BBA and Bio-Tech & BJMC. The post-graduate department of Rajendra College is back bone of the university education of Jai Prakash University, Chapra.

Shri Bhuneshwar Prasad, M.A., B.L., became the first executive principal of this college. Captain G.P. Hazari is credited to be the first full fledged principal of the college, on 21<sup>st</sup> Aug. 1938. Afterwards, on 21<sup>st</sup> Sept. 1939, Manoranjan Prasad Sinha became the principal of this college. Prior to this, he has been a renowned teacher of BHU in English and a reputed poet in Hindi & Bhojpuri.

The period of Prof. Manoranjan Prasad Sinha is considered as golden era for this college. It is to his credit, that science block, gymnasium, library & other buildings came into being by his grace & effort.

After the retirement of Manoranjan Prasad Sinha, Shri I. H. Rizvi became the professor-in-charge. After him, the college got a new principal Bhola Prasad Singh, under whose tenure; the college became a constituent unit of Bihar University on 1<sup>st</sup>.Jan. 1967. Unfortunately, Bhola Prasad Singh died on 26<sup>th</sup>.April. 1971 and Dr. Murlidhar Srivastava, the then vice-principal became professor-in-charge.

Afterwards, Dr. Binay Kumar became principal (Professor-in-charge) on 12<sup>th</sup>.July. 1971. Later on, he became full fledged principal of this college. Then we come across a series of Professor-in-charge like Dr. Ganesh Mehta, Dr. Roy Akhilerche, Dr. D.P Sinha, Uday Shankar Rukhyar, Padmakar Jha, Umanath Sharma, Srinivas Dubey, Baikunth Pandey, Ram Ayodhya Singh etc under whose tenure, college has progressed leaps and bounds.

In 2015, very recently Dr. S.M.R. Azam joined college as prof-in-charge & is performing as a successful Principal, who has organized alumni meet, after a long period of time. This meet was memorable because several ministers, legislators, former vice-chancellors, & high officials participated in it and shared their memoirs relating to this college. The English department of college organised a two day UGC sponsored seminar on Shakespeare's plays. Different private companies have been invited to ensure employment for the competent students of this college. A special issue of 'RAKA' which was devoted to great teacher tradition of this college has been released. The historical account of college as well as teachers is quite long & praise-worthy. Different teachers of this college have got an opportunity to visit abroad for teaching and research purpose. Many of our former teacher joined reputed universities and enhanced the prestige of this college. Dr. Manorajan Jha became head of political science department of BHU. Dr. Ali Ashraf became Vice-Chancellor of Jamia-Milia & Dr. Dhramdutt Sharma became pro Vice-Chancellor of Lucknow University. In recent times, Dr. Harihar Bhakt became Vice-Chancellor of Mithila University & Dr. Srinivas Dubey, Vice-Chancellor of J. P. University, Chapra.

In 1992, Jai Prakash University came into existence through bifurcation of Bihar University, Muzaffarpur. There are 16 departments in which post-graduate teaching is imparted in JPU. Up to 2008, these university departments had been running on the premises of this college. Even today, several university post-graduate departments are running in the campus of the college. Really, Rajendra College has been the most premier & prestigious institution of this region.

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## About Our Location “CHAPRA”

**Chapra** headquarters of district **SARAN** is lying between 25°-39' and 26°-14'N and 84°-23' and 85°-12' E. Siwan district is bounded on the west by the Gorakhpur district of Uttar Pradesh, on the North and North-West by the Gopalganj district, On the East and South-East by the Sadar Sub-division and on the South by the river Ghaghara.

" 6 kos ( Devnagri unit of measurement for distance ) of area towards north, east and west from the bank of the river Ganga and Ghaghara (Saryug) upto their sangam at sonpur starting from the ashrams of Gautam rishi at Revelganj (Ahilya Asthan) and Dadhichi rishi (Dahiyawa) is known as **CHHAH + PARA = CHHAPRA**.

Meaning of chhapra: Chha (6) - in hindi indicates 6 bad characters / abstracts, para - stands for separate/ far

6 bads :

- 1) Kama
- 2) Krodh (Anger)
- 3) Maddh (Alcoholics)
- 4) Moh (Affection)
- 5) Lobh (greediness )
- 6) Ahankar (Ego / Arrogance).

### **Geography of present Saran District:**

There are three major rivers namely Ganga, Ghagra, Gandak which can circle the district from South, North, East and West side respectively. The district forms a very significant part of the famous Gangetic plain but there are quite a few depression and marshes which constituted there material divisions. Firstly the Alluvial plains along the big rivers which are subject to periodic inundation and prone to flood.

Secondly the Reasons of uplands away from the rivers and not subjected to floods and thirdly the 'Diara' areas in the beds of these great rivers.

Out of twenty blocks of the district, six blocks namely Sonepur, Dighwara, Revelganj, Chapra, Manjhi and Dariapur are effected by floods regularly. There are six partially flooded blocks namely Garkha, Parsa, Marhoura, Annour, Ekma and Jalalpur. The sole of the district is fertilize. No mineral of economic value is found in the district.

Chapra is famous for its many Leritagin being one of them. Bhojpuri is dialect of this place. Ara (Arrah), Ballia (Balua), Chapra and Deoria, the Bhojpuri heartland, are known as "ABCD" of India due to their people's congruence of language and culture. It was constituted a municipality in 1864. The history as mentioned in the 'Ain-E-Akbari records Saran as one of the six Sarkars (Revenue Divisions) constituting the province of Bihar including Saran and Champaran. These two were later combined to form a single unit named Saran later on its name became CHAPRA.

Chapra is also renowned place of great luminaries like Dr. Rajendra Prasad, the first President of India, Lok Nayak Jay Prakash Narayan, Bhikhari Thakur (famous as Shakespeare of Bhojpur), Maulana Mazharul Haque, Dr. Syed Mahmaud, Braj kishore Prasad, Jaglal Chaudhary famous music composer of Bollywood, Chitragupta, Rahul Sanskritiyan, the great Dani Maudhivaja, the King Mahamaya Prasad, Daroga Prasad Roy, Ram Surendra Das, Lalu Prasad Yadav etc.

The town/city is not only connected with other parts of Bihar by Rail and Road, but also with the whole of India because of the good communication network. The city/town has a in base. However, the nearest Airport is the international Jay Prakash Narayan Airport, Patna. The Chapra Railway Station is an the Gorakhpur, Siwan, Hajipur, Muzaffarpur, Barauni, Baranasi, Balia and Marhowrah, Musrakh, Gopalganj, Thawe rail sainte. The district Saran (Chapra) is fast growing as an industrial hub, because of the istablishment of Railway wheel factory at Bela Railway Coach Factory at Sonepur and another Railway factory coming up at Marhawrah.

Swami Adbhutanand (Latu Mahraj) who belonged to Chapra was an outstanding disciple of Swami Rama Krishna and there is a Ram Krishna Mission Ashlam here.

The Saran District was also famous once upon a time for Morton Chocolates and Sugar factory at Mauhaurah.

National Highway 85 and NH 19 has its route through Chapra. National Highway 101 and National Highway 102 originate from Chapra.

<b>Chapra at a Glance</b>	
District	Chapra (Saran)
Division	Saran
State	Bihar
Country	India
STD Code	06152
Postal Code	841301
Nearest Airport	Patna (85 Kms.)
Area	2641 sq Kms.
Population	32,48,701 (2001 census)
Sex Ratio	966

Railway Station Code	Chapra Jn. (CPR), Chapra Kachery (CI), Sonepur (SEE)
Literacy Rate	51.80% (2001 census)
Sub Division	Chapra, Sonepur, Marhaura
Language Spoken	Hindi, Bhojpuri
University	Jai Prakash Vishwavidyalaya, Chapra
Member of Legislature	Shri Randhir Singh
Member Of Parliament	Shri Rajiv Pratap Rudy
Major Festival	Chhath Parv, Makar Sakranti, Holi, Diwali, Dusshera, Teej and Eid
Famous Personalities	Dr. Rajendra Prasad (First President of India), Loknayak Jai praksh Narayan, Bikhari Thakur (Shakespeare of Bhojpuri), Chitragupt (Musician)
Major Rail Links	Delhi, Mumbai, Howrah, Chennai, Ahmedabad, Jamutawi, Varanasi, Barauni, Guwahati, Amritsar, Pune, Lucknow
Major Temples	Ambika Bhawani, Ami (Dighwara)
	Dharmnath Mandir, Chapra
	Kot devi, Chapra,
	Gautam Asthan, Revelganj
	Garhdevi Mandir
	Shiv Temple, Silhauri,
	Baba Mahendranath Temple, Menhdar
	Hariharnath Temple, Sonepur
	Panch Mandir, Chapra
Major Industries	Mortorn confectionary, Marhuara. (Closed)
	Saran Engineering Company Ltd, Marhuara. (Closed)
	Cawnpore sugar works Ltd, Marhuara.(Closed)



	Rail wheel Factory, Bela, Chapra
	Locomotive manufacturing unit, Marhuara
Places of Archeological Interest	Chirand,
	Ashoka Pillar, Maker
Places of tourist interest	Ami, Sonapur, Dhorh Ashram, Gautam Asthan, Silhauri, Dadhichi Ashram, Chirand and Maker
Major River	Ganga, Gandak, Ghaghara (Saryug)
Major Crops	Paddy, Wheat, Maize, Sugarcane

## Places of Tourist Interest in Chapra

### 1. Aami:-

The place is situated about 37 km east of Chapra and 4 km west of Dighwara. It is said that in ancient times there was a Dirgh dwar near Dighwara Railway station and the place came to be known as Dighwara. In Aami there is an old temple known as Amba asthan . Near the temple there is a garden and a deep and broad well in which water remains all over the year and it never dries up. The believer from far off come to pay oblation in her established memory over this Yagya Kunda. The believers from far off come to pay oblation in the Navratra of April and October. Water offered here by lacs of People vanishes in the Kunda.

### 2. Sonapur:-

Internationally famous for the large fair held on the occasion of Kartik Purnima, it is also the head quarters of Sonapur Anchal. Sonapur is a Nagar Panchayat and is noted for its Railways platform which is one of the largest in India. So far as religious aspect of Sonapur Mela is concerned, special significance is owing to the temple of shree Hariharnath and the site of the battle of Gaj-Grah and rescue of the former by Hari during Kartik Purnima Ganga Snan or ceremonial bathing in the Ganga is held by Hindus to be unusually efficacious. On the day of full moon (Kartik Purnima) huge crowd assembles and take holy dip. The Mela commences on that day and lasts for more than a month. The mela is considered to be the largest Mela in Asice and the second largest in the world.

The Shiva temple, Kali temple and other temples and historical religious monuments are situated here and social and economical activities are at the highest peak during the Mela period. People come here to pay their oblation to the lords and thus its importance is not within Sonapur of Bihar rather it is of India and world fame.

**3. Dhorh Ashram:-**

This place is situated towards north of Parsagarh where many exhibits of archaeological importance can be seen. On the bank of river Gandaki and ancient temple of Bhagwan Dhadheswar nath is situated in which a gigantic Shiv Ling of stone is there

**4. Gautam Asthan:-**

The Ashram of Gautam Rishi is situated 5 km west of Chapra As per religious belief the purification of Ahalya was meted out here. In the epic Ramayan, there is mention of Gautam Rishi who had cursed his wife who turned into stone.

**5. Silhauri:-**

This is an important place as per the child Episode of Shiv Puran and Ram charitra Manas. The mohbhan of Narad depicts the place to be here. This ancient place is 28 km away from Marhowra. On every Shivratary mela is organized here during which the devotes of Baba Shilanath come to pay their obeisances.

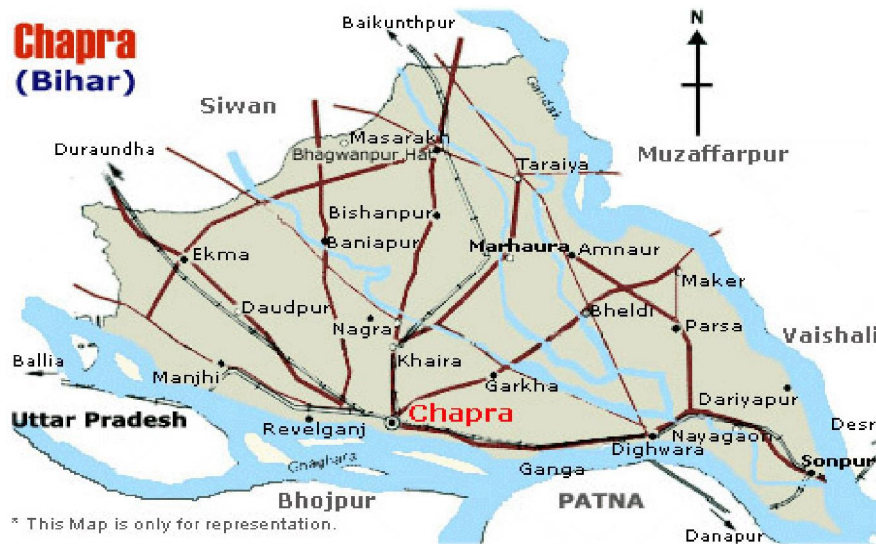
**6. Chirand:-**

Chirand is situated 11 km south east of the district headquarters near Doriganj Bazar at the north bank of river Ghaghra. The result of the excavation there reveals about four thousand years old developed culture of Stone age. Inhabitants of Chirand were engaged in Animal Husbandry, agriculture and hunting. In whole of India Meolethic age culture was firstly revealed here. Chirand has become an important historical place, where tourists from all over the country pay visit.

**Role of Saran division in freedom Struggle:**

The people of the region are hard working and love peace and harmony. But they are out patriotic by nature. They were ever conscious their duties and application the words there motherlands hence whenever there were anthraces of freedom struggle. They come to the fore front. Let Bissau Sah of Chapra was first to use bullet against the britishers in 1856. He was later on deported to Andaman Nicobar as a prisoners to the whole life people of the region helped much is one from or the other to Babu Kunwar Singh in his 1857 struggle for freedom.

In 18<sup>th</sup> centuries when the whole country was being suppressed and humiliated the 87<sup>th</sup> king of Hussepur. Fetch Bahadur saahi, rose against the britishers and stopped paying land revenue. He fought gorilla war for nearly 20 Years and never yielded. And ancestors of his went to hathwa and builda koti which is still present as hathva raj. It (Hathva Raj) was jamindari in saran division of bihar belonging to bhumihar, Brahmin, which incopast 1365 villages and product and annual revenge of almost a million rupees in 1905.



## CRITERION I: CURRICULAR ASPECTS

Rajendra College, Chapra is the premier and oldest educational institution of north-west Bihar. It was founded in 1938 against the background of emerging Indian nationalism with its frantic quest for an educational system incorporating the ethos of Indian culture and nationalism. In the beginning, the college was affiliated to Patna University, In 1952, Bihar University was established with its headquarters at Muzaffarpur and the college was affiliated to this new university. In 1992 Jai Prakash University, Chapra was established and it came under the jurisdiction of J.P.U, Chapra. It is quite evident that the college is much older than Jai Prakash University, Chapra, and is the source of the entire postgraduate departments running at the university. The main objective of the institution is to educate the students so as to make them self-reliant citizens of the country imbued with the ideals of nationalism, secularism and the spirit of scientific temper. During the long history of more than half century, the college has introduced a number of Undergraduate, Postgraduate and Vocational programmes in different faculties, such as Humanities, Social Sciences, Science, Commerce, Management. Other than conventional courses offered by the college are, for example, Bachelor of Computer Application (BCA), Bachelor of Business Administration (BBA), Biotechnology, Bachelor of Journalism & Mass Communication (BJMC). Novel teaching techniques are adopted in different departments. Seminars and Symposia are organized at departmental levels. Popular lectures are arranged to enrich the faculty as well as students in order to achieve excellence in higher education.

Though the curriculum is designed by the University, the goals and objectives of the curriculum are transmitted to the students with the efforts of the Faculty

by teaching beyond classroom and curriculum. The Institution provides a wide range of courses/programmes in Arts, Commerce, Science and Vocational studies at Graduation and Post-Graduation levels. The College on a routine basis holds Workshops/Seminars on Communication Skills to sharpen their interpersonal skills. To realize its mission, the College is imparting value-based education to youth synthesized with concern for Environment, Societal Issues with special emphasis on Human Rights and Gender Issues. To promote interdisciplinary skills among students, the College has introduced Career-Oriented courses. The celebration of religious functions encourages the students to explore the fullness of life. The College nurtures awareness and compassion for the troubled world and inspires the students to promote human dignity throughout their lives. By collectively observing traditions and celebrating cultural festivals, a special effort is made for equipping students for a harmonious living in a pluralistic society. The College has a limited role in designing the curriculum as it is decided by the Jai Prakash University, Chapra; however some Faculty members take initiative and contribute in designing the curriculum as members of the Board of Studies/Syndicate/Senate, J.P.U, in different subjects. The College provides diverse and flexible programmes of study that enable the students to follow a self selected pathway to learning.

They can select any course they wish to pursue, and can opt for General or Honours course in B.A, B.Sc. and B.Com, subject to the eligibility criteria set by the University. The College strives to offer the highest quality education and services through continual self-assessment, evaluation by students and seeking feedback from stakeholders. This mechanism helps in identifying the new courses/ programmes subjects that can be introduced in the ensuing academic sessions. The frequency of curriculum update or syllabi revision depends on the University. To stir and motivate underperforming students, the College provides remedial classes. The mentoring programme for all students helps them to face the academic and personal challenges continuously. By providing worthwhile feedback to students on their learning skills based on variety of assessment strategies, optimizes their potential to progress. Family members are encouraged to have direct involvement in education through Parent - Teacher meetings.

## **CRITERION II: TEACHING-LEARNING AND EVALUATION**

The college has an Internal Quality Assurance Cell (IQAC) that meets periodically to discuss the various issues regarding teaching-learning and evaluation. The process of admitting students to various programme is transparent. Students are admitted on the basis of their performance in qualifying exams followed by an interview. However, the college follows the guidelines laid down by the Government of Bihar in matter of reservation. It is a co-educational institution, and in some disciplines the number of girls exceeds that of boys. For differently-abled students also, there is a reservation policy. Freeship is given to economically marginalized students. For all-round development of students, the college offers a proper blend of academics and sports. Before the commencement of various programs, there is an orientation program in which the students are made aware of the traditions and objectives of the college. The college is sensitive to the needs of disadvantaged students for whom remedial classes, counseling and special classes are organized. The academic progress of a student

is carefully and continuously monitored. Great emphasis is laid on assignments and continuous internal evaluation. The college lays great stress on attendance. The college prepares both monthly and annual academic calendars/ Lesson Plan. The teaching-learning method is increasingly becoming student-centered. In some departments like BCA, BBA, B.Sc (Biotech) Hons., BJMC free internet access is provided to students so that they can use it for self-study. College has a well-stocked central library from which students borrow books regularly.

Reservation policy in admission is followed as per state/central/university and some quota's defined by college internal management obeying the social responsibility. Following reservation policy is followed by college admission committee in admission process of all courses.

- 01 . SC – 16% ; 02. ST – 01% ; 03. EBC – 18% ; 04. OBC – 12% ; 05. Differently abled – 03% ; 06. Doner's quota – 01% ; 07. WBC – 01%
08. Dependents of college/university teaching staff – 02%
09. Dependents of non-teaching staff of college – 02%
10. Dependents of affiliating university officers – 01%
11. Vice-Chancellor's nominations – 04%
12. Principal's compesent – 04%
13. Dependents of personnels under central / state gov. transferable job (Army/Bank /Rly./Administration) – 01%
14. Sports/Games/Music and fine arts quota – 01%

The notice of admission in the month of May/June of each year is published on college notice board, local news paper and college website. The college follows a completely transparent admission policy by printing the admission criteria in prospectus and displaying it on the college website.

The total student's strength is 7233 out of which 2732 – Girls.

### **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

As regards research, consultancy and extension services, the college has a long tradition of promoting research work it always keen to provide appropriate supportive measures to teachers and students engaged in research and project works. We have 01 major research projects and 02 minor projects at hand and several minor research projects have been sent to UGC for grant. The Principal is found always encouraging his teachers and students to take up research projects. We provide cost free consultancy to needy research scholars. Our three NSS and NCC units promote institution-neighborhood community network to discharge the ISR of the institution. Our NSS unit's ISR achievements have been quite rewarding. NSS has endeavored to discharge its ISR responsibilities under captions like health care services, voting right awareness, cleanliness, adult education and moral education. Our two NSS volunteers has been honoured by president of India for their outstanding performances in succession for two years 2013 & 2014. With the aid of Central and State Governments, the college has started a community college with two vocational courses viz. Food Processing and Information Technology especially to cater to the job needs of the disadvantaged group of students. 20-20 students per course are there to have 100 percent campus placement.

The College promotes research by granting study leave under UGC Faculty

Improvement Programme. Teachers have published research papers and have presented papers at various National and International Conferences/ Seminars. The students of B.Com, M.Com, BCA, BBA, BJMC and Biotech undertake projects and teachers take special interest in guiding their students. Faculty is also engaged in supervising the research projects of students from other universities. In the near future the College may initiate collaboration with other Institutions for research.

The various extension activities provide the students with a rare consciousness that motivates them to reach out to their fellow beings particularly the needy and the marginalized. Programmes of societal importance are carried out by the NSS and NCC units of the College. The teachers in-charge of NSS, NCC and other Societies along with the Dean, Student Welfare, plan and host activities for the whole year. Some of them are organized in close association with the NGOs. The students are encouraged to participate in these activities and those who excel in them are awarded prizes at the College Annual Prize Distribution function. To strengthen the support services with regard to placement for students UGC Sponsored '**Information & Guidance Bureau**' is functional in college since 1973 – 74. This bureau guides current as well as passed – out students of this college regarding technical education & placement opportunities in various employment sectors. This bureau in collaboration with Labour & employment dept. Govt. of Bihar organised job fairs in college campus on regular basis.

**Public Distribution System** is also functional in the college under co-operative society of college staffs, it provides household item on subsidized rate. The Placement Cell is striving hard by offering Job Fair and strengthening Industry Academic interface.

#### **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

As for infrastructural and learning resource facilities we possess a huge and magnificent building structure spread over in 15.25 acres of land in an area which has become the epicenter of education. We have 25 classrooms in the Science and Arts blocks in the main building, a separate Community College, 01 Seminar hall, 09 laboratories, 01 botanical garden, 01 rich library, 01 language labs, 1 computer lab, 01 field for outdoor games and 01 indoor stadium, a unique gymnasium in whole Saran division, 01 swimming pool, firing range for NCC cadets only in whole Saran division and an environmental friendly green campus. We have a boy's hostel on campus for 80 inmates, 01 large staff room, 02 separate common rooms for boys & girls. We have recreational and health care facilities, internet and wi-fi facilities in campus. We have 08 residential quarters for teachers and non-teaching staff. The college ensures optimal allocation and utilization for available financial resources for maintenance and upkeep of available facilities and is always seeking to add new ones.

The sprawling lawns and vast playgrounds lend magnificence to the physical infrastructure, In recent years, a new examination hall (under construction). The Environment Society ensures that the campus remains pollution free and green. To keep it healthy and eco-friendly, burning of dry leaves and polythene bags are prohibited on the campus. A visiting doctor attends to the minor medical needs of the staff /students. In coordination with other academic support units on campus,



the Library provides services that support the College's diverse curriculum in Arts, Commerce and Computer Applications. The impressive collection of books, journals and other library material provides resources to explore all areas of human knowledge within the framework of learning. Internet facility is available for all library users. The use of ICT as a learning resource, which enables individualized instruction and collaborative learning, is being used by a couple of departments. ICT rich environment is being further developed to encourage students to become more focused in their learning.

## **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

Students are the real wealth of a nation. They are the potential human resources for national development. Only well groomed and nicely nurtured students with the dexterity of hand, head and heart can be fine human beings. The college has fine fusion of the excellence of academics and extra - curricular activities. Various student support and progression activities bloom the hidden creative talent. Professional Guidance, Information & Career Counselling bureau guides the students to energies their cognitive skills in order to receive rich dividends. The college practices multiple activities to make the students enlightened citizens of the country. The rich roll of old distinguished students and their spectacular contribution to humanity is the real success of the college.

The college provides fee concessions stipends and scholarships to SC/ST/OBC and economically weaker sections under Bihar Govt. and Central government schemes. Many NGOs also help the economically disadvantaged students and the college accomplishes its mission and goal of upliftment of the weaker sections of the society. Students belonging to differently abled category are given specific physical and psychological boost so that they should be at par with their peers. For the progression of the students, best support mechanism cum fine exposition plan is executed. Edutainment cum excursions keep the students well informed and sharply awakened. Interaction with the experts and masterminds broaden their academic acumen and ignite their ingenuity and brilliance. Students carve their entrepreneurial skills. There is foolproof safety and security for the girls. NCC, NSS and different societies contribute profusely for the complete personality of the students. The distinguished Alumni of the college always provides for further support and progression of the students. The college has a rich roll of highly skilled academicians. Both formative and summative evaluation approaches to test the achievements are practiced. Remedial classes and special coaching classes are held for the weak students so that they can perform well. Students' Career & Counselling Cell keeps a vigilant eye on the progress of the students. NCC, NSS, Sports and different students societies bring out the multi-dimensional development of the students.

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT.**

The governance of the college is democratic and participative. Various cells and committees have been delegated with adequate power and responsibility. Admission committees looks after the fair admission process, Proctorial Board looks after the discipline in the campus, college development committee makes

planning and its implementations for the all round development of the college. The teachers and the non-teaching staff works as a group. Meetings of the teachers and non-teaching staffs are held regularly. Grooming of leadership is done at four levels – academic and research (among the teachers), curricular, extra-curricular (among students) and environmental (both students and others). Planning is done in three categories: academic, infrastructure and administrative measures for quality improvement of the curricular activities are regularly taken. The college maintains updated financial reports done by institutional and external bodies. IQAC (Internal Quality Assurance Cell) of college reviews and audits the academic activities of the college.

## **CRITERION VII: INNOVATIONS AND BEST PRACTICES.**

Established for the value oriented and the most recent learning for the students, Rajendra College, Chapra ardently believes in innovative best practices. The college is fully aware of environment consciousness, Many initiatives have been taken to make the campus eco-friendly. The traditional tubes and bulbs have been replaced with CFL, LED and Solar lights. The college has power saving features on all the computers in the labs. Besides, there is a rule that each electronic item should be unplugged when it is not in use. Solar lamps have been installed. Realizing the scarcity of water, Rain Harvesting system has been introduced. **‘Go Green and Keep Clean’** is the paradigm principle of the institution. For the optimum and effective functioning of the college, administrative mechanism has been decentralized through different layers like Academic Council, the Heads of the departments and various committees. The whole campus has Wi-fi connectivity INFLIBNET N-List and DELNET facilities for e-earning and easy browsing of the books and journals have been provided to the students. Many concessions in Admission fee are given to the poor, outstanding and needy students. The college also helps them to get many stipends, scholarships and financial Aids from many NGOs and other organizations. Remedial classes are held to boost the academic acumen of weak students. Many incentives are given to the meritorious students.

The prime objective of the institution is the growth of the complete personalities of the students so that they can be first rate citizens who can contribute for National Development. Creative writing test is arranged to select students’ editors for the reputed college magazine **“jkdj” “RAKA”**. This practice is very rewarding. Distinguished old students are conferred with several awards. The old students feel fully attached with their Alma mater. Edutainment Excursions and the visits to the industries give an ample opportunity to the students to explore and expand their knowledge and learning from outside world. The superannuated staff is invited on different functions of the college. This practice rejuvenates and reinvigorates them and helps in keeping familiar bond of Fraternity intact. All work together in complete harmony for academic excellence.

## SWOC Analysis of the College

### STRENGTHS:

- Established in 1938, Rajendra College, Chapra is the premier and oldest higher educational institution of north – west Bihar with distinct reputation for excellent teaching performance.
- The greatest strength of this college is its rich academic and historical legacy. It has the glory of teaching by academic luminaries like Acharya Shivpujan Sahay (a noted Hindi Novelist, Editor, Critic and a prose writer of India fame), Sri Manoranjan Prasad one of the close associates of our father of nation Mahatma Gandhi, Dr. B.B. Mishra who had his degree in M.A (His.) from OXFORD University, later he became Vice chancellor of Bhagalpur university and Delhi University, he authored several books of International fame..... and many more.....
- Rajendra College, Chapra has the sole distinction of introducing the teaching of commerce first time in whole Bihar since pre-independence era (1942-43).
- Reputed NCC unit with distinction of having only firing (Shooting range) in the whole Saran commissionerary comprising three districts Gopalganj, Siwan & Saran itself, where all NCC cadets of three districts are being imparted NCC firing (Shooting) training, College teachers are also imparted the same. The NCC cadets of this college has performed exceedingly well outside Bihar.
- The annual college magazine ‘**RAKA**’ has been published since 1939 regularly providing platform to portray creativity of students and teachers, it is popular among academics since long.
- Reputed three NSS units are in function which expands the area of executing ISR and inculcation of community Responsibility among students. Mr. Praveen Kumar, student of M.A (Eco.) and Mr. Ritu Raj student of B.Com. (Hons.) of this college has been honoured by Honour’ble president of India in Rastrapati Bhawan for their outstanding performance as NSS volunteers in year 2013 & 2014 respectively.
- It’s library known as ‘Pandit Rama Awatar Sharma Library’ is well known all over Bihar for rare collections of books. It has nearly 40,000 collections of books, it used to subscribe times literary supplement published from London, United Kingdom.
- Rajendra College, Chapra holds the distinction of highest percentage of employment in schools, colleges, corporates, civil administration and Legal professions in whole Saran region comprising Saran (Chapra), Gopalganj,

Siwan districts. The Senior most advocate of Patna High Court Sri Shyama Prasad Mukherjee is a prestigious alumni of this college.

- Promoting programmes to cater human values social sensitiveness self reliance, National integration etc.
- Out of 37 (Thirty seven) permanent faculty members 34 (Thirty four) are Ph.D degree holder (02 NET selected. Teachers regularly participate in seminars, workshops and conferences to get updated on the changing trends in education and related areas.
- Declared by MHRD, Govt. of Bihar as Centre of Excellence.
- The college has a well established computer centre and modern language Lab for imparting communicative skills to students in different languages.
- Presence of an influential & dynamic principal, who is also the Dean, faculty of Humanities, J. P. University, Chapra. He has a distinction of teaching English literature & language as Prof. of English for five years in the university of Sana'a, Republic of Yemen. He has also a distinction of being listed as an emerging poet of Urdu after 1975, mentioned in the contemporary number brought out by National Urdu monthly magazine "SHAIR" published from Mumbai, India.

### WEAKNESSES:

- Acute shortage of permanent teaching faculty members because no appointment of teachers made since last 10 years.
- Intermediate (+2) level-teaching creates extra burden on the Institution as no separate staff or infrastructural facilities are available for this.
- At present time, the Saran region have almost negligible Industrial growth, which resulted into narrow scope of employment generation and Industry – Institution interaction, that's why despite all efforts we have not been able to attract too many companies for campus placements.
- Inadequate communication and comprehension skill of students at entry level.
- There is no sanctioned posts for faculty members in vocational / professional / skill oriented courses, it is difficult to maintain teaching quality and hands on experience by availing the service of part – time teaching faculty & resource persons.

### OPPORTUNITIES

- Since the college is located in a very influential region, from where several leaders of national repute emerged and contributed immensely to the growth and development of state and the nation; it has still the scope and space for the same.
- MHRD, Govt. of Bihar has selected this college to develop it as centre of Excellence in providing higher education in rural belt, if we get grant from the state govt. Several new courses of placement importance can be launched and advanced infrastructure may be developed.

- More skill oriented courses can be started in community college established in campus by MHRD. Govt. of India for the better placement opportunities of the local youths.
- Agro based Research centres can be established.
- Possibility of collaboration with research institutes and institutions of National importance.

### CHALLENGES:

- Maintenance and upkeep of huge and sprawling college building and campus requires continuous flow of funds.
- Modernization of science laboratories.
- The most arduous challenge before the college is to maintain student discipline in the face of growing indiscipline in educational institutions of the state.
- Some of the departments are facing acute shortage of regular teachers. The college is faced with the challenge of meeting the growing demands of students in those departments both in matters of academic pursuits, co-curricular activities and student discipline.
- Some of the conventional courses are becoming obsolete in the eyes of students. They are starving. We know it well that academically and culturally those conventional subjects, such as Sanskrit, Urdu, Philosophy, Hindi, are of utmost importance but as they are not job oriented, they are languishing. We have the challenge to make those subjects timely needed.
- To organize more faculty training programs to empower and update the faculty members.
- To train the permanent non-teaching staff to use modern ICT techniques to adopt for fast, accurate and scientific management of data and information.
- To achieve academic excellence despite adhoc enrolment of teachers.
- To motivate the faculty and university officials to bring change as per the demand of job market in the courses of studies and progressive paradigms in Higher Studies.

### Looking Ahead : Future Plans.

- Developing the college into a centre of education with Potential of Excellence.
- To make Agro based Research Centre.
- To construct an auditorium with state of the art seating, sound and light system so that National & International level Seminars / Conferences / Symposia are organized.
- To make the admission process online from the next academic session.

- To develop a good sports complex.
- To start statutory Professional Regulatory Council's recognized courses such as B.Ed, MCA, MBA, etc.
- Efforts to create consciousness and management of solid and bio disposable wastes.
- To develop swimming pool in such a way that aquatic events can be organized.
- The Alumni input and support in terms of finance, academics and personal presence is limited.
- To obtain more research project from different funding agencies.



## C . Profile of The Institution

### 1. Name and Address of the College:

Name :	<b>RAJENDRA COLLEGE</b>	
Address :	<b>CHAPRA ; SARAN ; BIHAR</b>	
City : <b>CHAPRA</b>	Pin: <b>841301</b>	State: <b>BIHAR</b>
Website	<b>www.rajendracollegechapra.org</b>	

### 2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	<b>Dr. S.M.R AZAM</b>	O:06152-232321 R:	+918002016645	06152-232321	rajendracollegechapra@gmail.com
Vice Principal		O: R:			
Steering Committee Co-ordinator	<b>DR. N. P. Verma</b>	O: 06152-232321 R:	+919835044850		napverma@gmail.com, napverma@rediffmail.com

### 3. Status of the Institution:

- Affiliated College
- Constituent College
- Any other (specify)

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

### 4. Type of Institution:

#### a. By Gender

- i. For Men
- ii. For Women
- iii. Co-education

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

#### b. By Shift

- i. Regular
- ii. Day
- iii. Evening

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

5. It is a recognized minority institution?

Yes  
No

<input checked="" type="radio"/>

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

-N / A -

6. Sources of funding:

Government  
Grant-in-aid  
Self-financing  
Any other

<input checked="" type="radio"/>
<input checked="" type="radio"/>
<input checked="" type="radio"/>

7. a. Date of establishment of the college: ...**15/08/1938**..... (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college  
(If it is a constituent college) **Constituent unit**

**JAI PRAKASH UNIVERSITY, CHAPRA**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	<b>10/06/1981</b>	
ii. 12 (B)	<b>10/06/1981</b>	

ü (Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/clause	Recognition/Approval Details Institution / Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	- N/A -	- N/A -	- N/A -	- N/A -
ii.	- N/A -	- N/A -	- N/A -	- N/A -

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes  No

If yes, has the College applied for availing the autonomous status?

Yes  No

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes  No

If yes, date of recognition: .....N/A..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes  No

If yes, Name of the agency .....N/A.....and Date of recognition: ...N/A... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	<b>URBAN</b>
Campus area in sq. mts.	<b>61714.56 Sq. mtr.</b>
Built up area in sq. mts.	<b>5090.0 Sq. mtr.</b>

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities  
(Available)
- Sports facilities : Available

\* Play ground : Available (ONE)

\* Swimming pool : Available

\* Gymnasium : **Available (ONE)**

- Hostel

- \* Boys' hostel : **Available**

- i. Number of hostels : **One**

- ii. Number of inmates : **N/A**

- iii. Facilities (mention available facilities) : **N/A**

- \* Girls' hostel

- i. Number of hostels : **Not Available**

- ii. Number of inmates : **N/A**

- iii. Facilities (mention available facilities) **N/A**

- \* Working women's hostel (**Not Available**)

- i. Number of inmates - **N/A -**

- ii. Facilities (mention available facilities) :- **N/A -**

- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise) : **Available, 8 quarters for teachers**

- Cafeteria: — **Available (One)**

- Health centre :- **Available(One)** (First aid & Emergency care facility)

Inpatient, Outpatient, Ambulance...: **NO**

Health centre staff : – **First Aid & Primary Emergency Care**

**Facility Available**

Qualified doctor      Full time            Part-time     

Qualified Nurse      Full time            Part-time

- Facilities like:
  - Banking : **Available**
  - Post office : **Available**
  - Book shops: **Not Available**
- Transport facilities to cater to the needs of students and staff : **Available**
- Animal house : **Not Available**
- Biological waste disposal : **Not Available**
- Generator or other facility for management/regulation of electricity and voltage: **Generator Facility Available Two Gen-set Available One of 30 KVA & One of 5 KVA**
- Solid waste management facility : **Available**
- Waste water management : **Not Available**
- Water harvesting : **Available**

12. Details of programmes offered by the college (Give data for current academic year)

SL. No.	Programme Level	Name of the Programme Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved student strength	No. of students admitted
01	Under-Graduate	B.A(Hons.) B.Sc(Hons) B.Com (Hons.)	3 Years 3 Years 3 Years	10+2 or equivalent Exam. Pass from any recognized senior secondary Exam. Board with	English Hindi	Arts – 1261 Sc.- 696 B.Com – 316	1261 696 316

		BCA BBA B.Sc. (Biotech) BJMC	3 Years	minimum 45% for Hons. Course. 10+2 or equivalent pass with aggregate 45% and atleast one sub. As course of studies at 10+2 level Eco./Com.	English	BCA-60 BBA-60 B.Sc. (Biotech ): 60 BJMC- 60	60 15 15 12
02	Post-Graduate	M.A M.Sc. M.Com					
03	Integrated Programmes PG						
04	Ph.D.						
05	M.Phil.						
06	Ph.D						
07	Certificate courses						
08	UG Diploma						
09	PG Diploma						
10	Ad-on Course						

13. Does the college offer self-financed Programmes?

Yes

No

If yes, how many?

**FOUR**

14. New programmes introduced in the college during the last five years if any?

Yes No Number

Yes	<input checked="" type="radio"/>	No		Number	ONE
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
<b>Arts</b>	Hindi	Hindi	--
UG -10	English	English	--
PG-10	Sanskrit	Sanskrit	--
Research -0	Urdu	Urdu	--
	Political Science	Political Science	--
	Economics	Economics	--
	History	History	--
	Psychology	Psychology	
	Philosophy	Philosophy	
	Geography	Geography	
<b>Science</b>			
UG -05	Physics	Physics	--
PG-5	Chemistry	Chemistry	--
Research -0	Botany	Botany	--
	Zoology	Zoology	
	Mathematics	Mathematics	--
		--	--
		--	--
<b>Commerce</b>		--	--
UG -1	Accountancy	Accountancy	
PG-1		Business Studies	
Research -0		Entrepreneurship	
		Economics	
<b>UGC Sponsored</b>		--	--
		--	--
<b>Vocational/ UG – 05 Professional Studies</b>	BCA, BBA, BJMC, BIOTECH	--	--

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. annual system : B.A (Hons.); B.Sc. (Hons.); Biotech, BBA, BJMC,

b. semester system :

c. trimester system :

17. Number of Programmes with

a. Choice Based Credit System

b. Inter/Multidisciplinary Approach

c. Any other ( specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....N/A.....  
(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: .....N/A.....

Date: .....N/A..... (dd/mm/yyyy)

Validity:.....N/A.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes  No

19. Does the college offer UG or PG programme in Physical Education?

Yes  No

If yes,



a. Year of Introduction of the programme(s).....N/A.....  
(dd/mm/yyyy) and number of batches that completed the programme.

N/A
-----

b. NCTE recognition details (if applicable)

Notification No.: .....N/A.....

Date: .....N/A..... (dd/mm/yyyy)

Validity:.....N/A.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes

No

**20. Number of teaching and non-teaching positions in the Institution**

Positions	Teaching Faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/State Government recruited	01		33		03		21	03	12	1
<i>Yet to recruit</i>										
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>										
<i>Yet to recruit</i>										

\*M-Male \*F-Female

**21. Qualifications of the teaching staff:**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teacher							
D.sc./D.Lit.							
Ph.D.	<b>01</b>		<b>34</b>		<b>01</b>		<b>36</b>
M.Phil.	--	--	--	--	--	--	
PG			<b>02</b>				<b>02</b>
Temporary teachers							
Ph.D.					<b>04</b>	<b>02</b>	<b>6</b>
M.Phil.							
PG						<b>03</b>	<b>03</b>
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College. **11**

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2011-12		2012-13		2013-14		2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	<b>712</b>	<b>390</b>	<b>712</b>	<b>388</b>	<b>705</b>	<b>385</b>	<b>710</b>	<b>391</b>
ST	--	--	--	--	--	--	--	--
OBC	<b>1985</b>	<b>1242</b>	<b>1955</b>	<b>1260</b>	<b>1958</b>	<b>1255</b>	<b>1998</b>	<b>1258</b>
General	<b>1745</b>	<b>1052</b>	<b>1748</b>	<b>1043</b>	<b>1753</b>	<b>1053</b>	<b>1793</b>	<b>1083</b>
Others								

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	<b>5211</b>	<b>2022</b>			<b>7233</b>
Students from other states of India	--	--	--	--	--
NRI students	--	--	--	--	--
Foreign students	--	--	--	--	--
Total	--	--	--	--	--

25. Dropout rate in UG and PG (average of the last two batches)

UG

26. Unit Cost of Education  
(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )

(a) including the salary component Rs.

(b) excluding the salary component Rs.

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No

If yes,

- a) is it a registered centre for offering distance education programmes of another University

Yes  No

- b) Name of the University which has granted such registration.

c) Number of programmes offered

- d) Programmes carry the recognition of the Distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered

29. Is the college applying for

Accreditation : Cycle 1  Cycle 2  Cycle 3

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ...N/A...(dd/mm/yyyy) Accreditation  
Outcome/Result.....

Cycle 2: .....N/A.....(dd/mm/yyyy) Accreditation  
Outcome/Result.....

Cycle 3: .....N/A.....(dd/mm/yyyy) Accreditation  
Outcome/Result.....

*\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

234

32. Number of teaching days during the last academic year  
(Teaching days means days on which lectures were engaged excluding the examination days)

212

33. Date of establishment of Internal Quality Assurance Cell (IQAC)  
IQAC ...**06/03/2013**..... (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) .....N/A..... (dd/mm/yyyy)

AQAR (ii) .....N/A..... (dd/mm/yyyy)

AQAR (iii) .....N/A..... (dd/mm/yyyy)

AQAR (iv) .....N/A..... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

## CRITERION I: CURRICULAR ASPECTS

### KEY ASPECTS

- 1.1 Curriculum Planning and Implementation**
- 1.2 Academic Flexibility**
- 1.3 Curriculum Enrichment**
- 1.4 Feedback System**

## Criteria - wise Inputs

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

- 1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

#### OUR MOTTO

‘ukfLr fo | k l ee~p{kq

**There is no sight better than knowledge !**

**VISION STATEMENT:** “ To be an academia of ‘first choice’ to transform lives of our students, their communities and enhancing the socio-economic prosperity of the region through education while inculcating the spirit of nationalism, spiritual growth, leadership quality and overall concern for the holistic development of a human being.”

#### MISSION STATEMENT:

- To provide qualitative and need oriented education to the students of varied strata of society regardless of prejudice or discrepancy and to make an utmost utilization of resources at our disposal.
- To go beyond the realm of regular academia and arrange for a wide array of enrichment programmes for the students and faculties.
- To undertake community outreach activities ensuring, active participation by students, faculty, alumni and other stakeholders.
- To be at par with modern educational policies.
- To develop professionals who are committed to their personal & professional endeavours and who have the vision, courage and dedication to initiate and manage change.

#### OBJECTIVES:

- To impart liberal holistic education to all sections of the society, particularly the rural and deprived ones, for shaping a sterling character and scintillating career imbued with values of humanism, equality, justice and secularism.

Our Vision statement, Mission Statement and Objectives are communicated through our official website: [www.rajendracollegechapra.org](http://www.rajendracollegechapra.org) , the college prospectus published

every year at the time of admission, several bill boards hanging at different locations in college campus and through various meetings with the students, staff and other stakeholders.

**1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

The Principal holds the meetings of the Staff Council, Academic Council, Internal Quality Assurance Cell ( IQAC) and the Heads of the Departments to develop action plan for effective implementation of the curriculum. In these meetings there are intensive and extensive deliberations. Many strategies and plans such as assignments, formative, summative and term tests, discussions, presentations, seminars, workshops, industrial visits, computer education are evolved apart from regular teaching methods. Academic Action Plan as per the academic calendar issued by the university is prepared in the beginning of the academic session for the whole semester/year by each department. It clearly mentions the part of syllabus to be covered in different terms of semester/year. The progress of the syllabus is monitored through getting the feedback from the students by senior most members of faculty and communicated to the IQAC and the Principal for review.

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

The college conforms to the curriculum designed by the university it is affiliated to i.e. J. P. University, Chapra. Care is taken that it is implemented in totality and in the most effective manner. The faculty is also encouraged to evaluate the curriculum and forward the critique at the Board of Studies meetings so that it meets the changing needs of the times. In a similar vein, the teaching practices can not be allowed to remain static. The College understands the significance of evolution of pedagogical techniques. The best teacher is one who is a student at heart. To bring out the learner in every teacher, information regarding orientation courses, refresher courses, and workshops is circulated and the faculty is encouraged to participate in these. The college aims to instill an attitude among the faculty to view these courses as opportunities to modify and upgrade their methodology; and not merely as stages in promotions. The

curriculum is also subject to critical scrutiny by teachers who face practical problems in teaching it. Prior to the Board of Studies meetings, the members assimilate the feedback from their respective departments for discussion at the meetings. This constructive criticism goes a long way in eliminating the drawbacks and redundant features of the curriculum.

The college has a rich library in print as well as electronic form (e-Library). The college is member of INFLIBNET N-List and DELNET. Faculty members can access different databases of scholarly materials from these networks. The faculty can get all the support they require for teaching the curriculum and also learning about the latest developments in their subject and the means to filter it to the students. Our central library has Wi-Fi facility.

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.**

The following initiatives are taken by the college for effective curriculum delivery provided by the University.

- § Apart from giving weightage to the completion of the course in time, the college gives sufficient importance to overall development of students by encouraging them to work with various forums of the college, such as the student council, Debating Society, Cultural Society, NCC, NSS, IQAC etc.
- § Besides classic teaching tools, i.e. of the chalk & talk, the college faculty members are trained by the BCA Department to make them familiar with the use of computers so that they can use the modern technological resources like the Internet, Smart board Power point presentation etc. to invigorate their class room lectures.
- § The College has a rich library equipped with latest facilities for the use of teachers and students wherein the latest books and journals are made available to the faculty members and students for their reference.
- § In addition to the regular classes, the college also organizes special lectures by inviting experts from various fields to share their knowledge with the students for effective curriculum delivery and their enrichment.
- § Educational tours, such as industries/trade fairs, exhibitions & places of historical importance are organized by different faculties from time to time. These provide the students with



first-hand knowledge of various components enshrined in the curriculum.

§ The college also arranges special/remedial classes for slow/learners (and also for those students, unable to attend the classes on account of NCC camp, NSS camp, social welfare or participation in sports or extracurricular activities to make up their loss).

#### 1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

**Industry:** The Information and Guidance Bureau of college in collaboration with labour & employment dept. govt. of bihar, organizes Niyojan mela in college campus very frequently. In these Niyojan Melas several companies are invited to interact and give placement to final year students of UG & PG, passed out students are also invited to participate in this Mela. The students of various faculties viz Journalism & Mass Communication, Biotechnology, Commerce & Business Management are also taken for industrial visits so as to apprise them of the latest developments in their respective areas.

**Research Bodies:** Resource persons from various fields are invited by various departments in the college to deliver seminars and conduct workshops. These talks play a substantial role in sharpening the critical sensibility and research acumen of the students. The faculty is encouraged to avail research grants in the form of the UGC sponsored major and minor projects. The faculty members attend various seminars and conferences and most of the time present papers also.

**University:** The College-University interface benefits the faculty in a number of areas. The teachers make the best possible use of university libraries and journals. In addition to this renowned professors from different universities, research bodies and organizations share their expertise with the teachers and students in various faculties. This exchange goes on throughout the academic session as per the plan and schedule prepared by IQAC. The members of faculties are encouraged to upgrade their teaching skills by participating in Refresher Courses/General Orientation Courses/Short Term Courses at various Academic Staff Colleges of reputed universities.

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

An effective curriculum is always evolving and roping in the new and relevant stuff. The functioning of university academic bodies ensures the participation of college teachers as they are the ones who know the difficulties of translating the curriculum in practice. The heads of the departments invite feedback on the curriculum and make sure that it is communicated at the Board of Studies meetings.

The yardstick of measuring the relevance of curriculum is the response of the students. The faculty members make it a point to emphasize the portions of the syllabi where the students show signs of rapid learning and attempt to eliminate the muddled and obscure concepts. The feedback not only of the present students, but also of the old students is constantly kept in mind while seeking modifications. Moreover, the views of other stakeholders are collected through parent teacher meetings and alumni association.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it ? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

Rajendra College, Chapra is a constituent unit of J.P University, Chapra. This college is run by the provision of the university Acts and statutes which are prepared by Govt. of Bihar and approved by the Hon'ble Chancellor. That is why the college cannot, its own, restructure the courses for any of the subjects and cannot implement without the approval of the apex body of the university. However, we take pride in active and satisfactory implementation of the courses that have been approved by the university and UGC like Vocational Courses. Faculty member of our college are on the panel of syllabus framers at the university level.

**1.1.8. How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

The Internal Quality Assurance Cell (IQAC), The Academic Council, Examination Committee and Heads of various departments evaluate the objectives of curriculum/syllabi during the implementation of the course content every year. During the routine academic session, all action plans suggested and formulated by the different academic bodies are duly analyzed and the effectiveness of these plans is monitored and cross checked at various levels through different methods namely class tests (Formative, Summative & Term tests), Group discussion, Quiz, and Debate. If the objectives are not achieved then remedial action plan is implemented as per the recommendations of the college committees. Fruitful meetings and interaction sessions are organized between the faculty and students so as to formulate certain suggestions for further improvement in the larger interest of the students.

- Lesson Plans
- Assignments
- Seminars
- Guest Lectures
- Result Analysis
- Remedial Classes
- Feedback obtained from outgoing student, Parents & alumni.

**1.2 Academic Flexibility**

**1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

The college is keen to realize that a vast number of students are in need of certificate/diploma/skill development courses to avail job opportunities in relatively shorter span of time owing to their pressing economic needs. To cater to the needs of such students the college has started certificate course in Computer Applications and English language proficiency, through Community college established by MHRD Govt. of India we offered skill based Diploma in Food Processing and Information Technology. In our Language Lab we provide certificates of communication Skill which give our students an edge in different fields of employment.

**(Self Financed)** Vocational Degree course in Computer Applications (BCA), Management (BBA), B.Sc. (Biotech), Journalism and Mass Communication (BJMC). Structured and designed at par with the career and placement opportunities in several private as well as public sectors concerns such as Banks, Rly, and Insurances etc.

**(UGC Sponsored)** Remedial Courses:

- For those students belonging to SC, ST, OBC and Minority Categories who are lagging behind the pace of curriculum.
- Aimed to fill the gap between basic understanding of these students and demand of the ongoing curriculum.

General stream students & all the teaching & non-teaching staff are given computer training to make them up to date as per the work-place demand in each & every sector.

**1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.**

As per the statutes of Jai Prakash University, Chapra, there is no provision for pursuing dual degree programmes simultaneously, and therefore, the college does not offer any such programme.

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:**

We are providing Undergraduate (Gen. and Vocational) and Postgraduate course in Humanities, Social Sciences, Science and Commerce with the limited scope of flexibility as per the university rule. As per stipulation of the university, a student having 45 Percent marks in aggregate is eligible for honours courses of studies. He/She can opt. for three years honours program along with two subsidiary subjects one language subject for two consecutive years. Thus a student take a total of eight honours papers, two subsidiaries and one language paper. Non Hindi students have option to opt. English as optional subsidiary paper of both 100 and 50 marks respectively.

**B.A./ B.Sc. Honours Course Structure:**

<b>01</b>	<b>Degree Part – I</b>	<b>Marks</b>
	Vernacular Composition Alternative Eng./Mother tongue + Hindi Composition (50+50)	100
	Two Honours Papers (100+100)	200
	Two subsidiaries paper (100+100) (From Humanities/Social Science/Science subjects as the case may be	200
	<b>TOTAL</b>	<b>500</b>
<b>02</b>	<b>Degree Part – II</b>	
	Vernacular Composition OR Alternative Eng./Mother tongue + Hindi Composition (50+50)	100
	Two Honours Papers (100+100)	200
	Two subsidiaries paper (100+100) (From Humanities/Social Science/Science subjects as the case may be	200
	<b>TOTAL</b>	<b>500</b>
<b>03</b>	<b>Degree Part – III</b>	
	Four Honours Papers (100+100+100+100)	400
	General Studeis	100
	<b>TOTAL</b>	<b>500</b>
	<b>GRAND TOTAL</b>	<b>1500</b>

- Vocational / Professional Degree course in computer application (BCA) [Bachelor of Computer Application] is offered under Distance mode. This college is an approved study centre for conducting BCA course. This course is integrated three years degree course divided into Six(06) semesters of Six months each. After completion of the courses of study, Degree is awarded by “ Directorate of Distance Education” Jai Prakash University, Chpra.

**BCA [Bachelor of Computer Application] course structure:**

<b>FIRST SEMESTER</b>					
<b>Code No.</b>	<b>Paper</b>	<b>Duration of Examination</b>	<b>Credit</b>	<b>Marks Internal</b>	<b>Marks External</b>
<b>THEORY PAPERS</b>					
1BCA1	Introduction to Computers & IT	3 Hours	4	25	75
1BCA2	Introduction to Programming Language using 'C'		4	25	75
1BCA3	Mathematics		4	25	75
1BCA4	Foundation Course in English		3	25	75
<b>PRACTICALS</b>					
1BCA5	Practical based on 1BCA2	2 Hours	3	40	60
1BCA6	PC Software		2	40	60
<b>Total</b>			<b>20</b>	<b>180</b>	<b>420</b>
<b>TOTAL MARKS : 600</b>					
<b>SECOND SEMESTER</b>					
<b>Code No.</b>	<b>Paper</b>	<b>Duration of Examination</b>	<b>Credit</b>	<b>Marks Internal</b>	<b>Marks External</b>
<b>THEORY PAPERS</b>					
2BCA1	Digital Logic and Circuit	3 Hours	4	25	75
2BCA2	Numerical Methods		4	25	75
2BCA3	Data Structure using 'C'		4	25	75
2BCA4	Principals of Management		3	25	75
<b>PRACTICALS</b>					
2BCA5	Practical based on 2BCA2	2 Hours	2	40	60
2BCA6	Practical based on 2BCA3		3	40	60
<b>Total</b>			<b>20</b>	<b>180</b>	<b>420</b>
<b>TOTAL MARKS : 600</b>					

<b>THIRD SEMESTER</b>					
<b>Code No.</b>	<b>Paper</b>	<b>Duration of Examination</b>	<b>Credit</b>	<b>Marks Internal</b>	<b>Marks External</b>
<b>THEORY PAPERS</b>					

3BCA1	Computer Organisation	3 Hours	4	25	75
3BCA2	Discrete Mathematics		4	25	75
3BCA3	Object Oriented Programming using C++		4	25	75
3BCA4	Principles of Accounting		3	25	75
	<b>PRACTICALS</b>				
3BCA5	Practical based on 3BCA2	2 Hours	2	40	60
3BCA6	Practical based on 3BCA3		3	40	60
		<b>Total</b>	<b>20</b>	<b>180</b>	<b>420</b>
<b>TOTAL MARKS : 600</b>					
<b>FORTH SEMESTER</b>					
<b>Code No.</b>	<b>Paper</b>	<b>Duration of Examination</b>	<b>Credit</b>	<b>Marks Internal</b>	<b>Marks External</b>
<b>THEORY PAPERS</b>					
4BCA1	System Analysis & Design	3 Hours	4	25	75
4BCA2	Operating System		4	25	75
4BCA3	Database Management System		4	25	75
4BCA4	Java Programming		3	25	75
	<b>PRACTICALS</b>				
4BCA5	Practical based on 4BCA3	2 Hours	2	40	60
4BCA6	Practical based on 4BCA4		3	40	60
		<b>Total</b>	<b>20</b>	<b>180</b>	<b>420</b>
<b>TOTAL MARKS : 600</b>					

<b>FIFTH SEMESTER</b>					
<b>Code No.</b>	<b>Paper</b>	<b>Duration of Examination</b>	<b>Credit</b>	<b>Marks Internal</b>	<b>Marks External</b>
<b>THEORY PAPERS</b>					
5BCA1	Computer Networks	3 Hours	4	25	75
5BCA2	Human Computer		4	25	75



	Interaction				
5BCA3	Web Technologies		4	25	75
5BCA4	E- Commerce		3	25	75
	<b>PRACTICALS</b>				
5BCA5	Technical Writing and Seminar	2 Hours	3	----	100
5BCA6	Internet Programming		2	40	60
	<b>Total</b>		<b>20</b>	<b>140</b>	<b>460</b>
<b>TOTAL MARKS : 600</b>					
<b>SIXTH SEMESTER</b>					
<b>Code No.</b>	<b>Paper</b>	<b>Duration of Examination</b>	<b>Credit</b>	<b>Marks Internal</b>	<b>Marks External</b>
<b>THEORY PAPERS</b>					
6BCA1	Introduction to Multimedia System	3 Hours	4	25	75
	<b>PRACTICALS</b>				
6BCA2	Dissertation	2 Hours	12		300
6BCA3	Comprehensive Viva		4	100	75
	<b>Total</b>		<b>20</b>	<b>125</b>	<b>375</b>
<b>TOTAL MARKS : 500</b>					

**Note :** Each student shall be required to appear for examinations in all courses. However for the award of the degree a student shall be required to earn the minimum of 150 credits.

**Range of Core / Elective options offered by the University and those opted by the college for Undergraduate general courses B.A & B.Sc (Hons.).**

The following are the courses/ programs offered by the college with mentioned flexibility:

Sl. No.	Course/Program	Flexibility
1.	B.A (Honours.)	Students can opt. any one of the following subjects as Honours paper and any two of the remaining as "Subsidiary" Papers Subject: <b>Hindi, English, Urdu, Sanskrit, History, Economics, Political Science, Psychology, Philosophy, Geography</b>

2.	B.Sc.(Honours)	Students can opt any one of the following group of subjects as Honours and Subsidiary papers any two of the remaining as subsidiary papers:  <table border="1"> <thead> <tr> <th>Honours</th> <th>Subsidiary</th> </tr> </thead> <tbody> <tr> <td>Physics</td> <td>Mathematics &amp; Chemistry</td> </tr> <tr> <td>Mathematics</td> <td>Physics &amp; Chemistry</td> </tr> <tr> <td>Chemistry</td> <td>Physics &amp; Mathematics OR Botany &amp; Zoology</td> </tr> <tr> <td>Botany</td> <td>Zoology &amp; Chemistry</td> </tr> <tr> <td>Zoology</td> <td>Botany &amp; Chemistry</td> </tr> </tbody> </table>	Honours	Subsidiary	Physics	Mathematics & Chemistry	Mathematics	Physics & Chemistry	Chemistry	Physics & Mathematics OR Botany & Zoology	Botany	Zoology & Chemistry	Zoology	Botany & Chemistry
Honours	Subsidiary													
Physics	Mathematics & Chemistry													
Mathematics	Physics & Chemistry													
Chemistry	Physics & Mathematics OR Botany & Zoology													
Botany	Zoology & Chemistry													
Zoology	Botany & Chemistry													
3.	B.Com.(Hons )	Honours Papers :Accounting and Finance / Marketing with any two of the following subjects as Subsidiary: <b>Principles of Business Management, Business Economics.</b>												
4.	M.A	<b>Hindi, English, Urdu, Sanskrit, History, Economics, Political Science, Psychology, Philosophy, Geography</b> with choice of special paper in final (IVth) semester.												
5.	M.Sc.	<b>Physics, Chemistry, Mathematics, Botany, Zoology,</b> with choice of special paper in final (IVth) semester												
6.	M.Com	<b>Commerce,</b> with choice of special paper in final (IVth) semester												

**Choice Based Credit System and range of subject options:**

The courses are offered by Jai Prakash University, Chapra (Bihar). Credit system is not followed by our affiliating university. Students enjoy freedom in the selection of subject combination with certain limitations.

**Courses offered in modular form:** Courses are provided unit wise by University. There is no provision to arrange in the modular form.

**Credit transfer and accumulation facility:** As affiliating university do not follow the credit system, there is no credit transfer and accumulation facility in college. There is no existing guideline to transfer the credit to another programme.

**Lateral and vertical mobility within and across programmes and courses:**

No lateral mobility within and across the programme exists.

**Enrichment courses:** The existing courses are enriched by preparing the students for presentations related skills. We also organize debate, Seminar, Quiz etc. time to time to update the knowledge of our students.

**1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

The college offers Self-Finance programme at undergraduate level in Computer Applications BCA (Semester System), Business Administration (BBA), Journalism and Mass Communication (BJMC), B.Sc. (Biotech).

These vocational and other traditional programmes in matters of admission curriculum fee structure, teacher qualification and salary etc. as follows:

**Admission** : Admission in traditional programmes prescribed by the affiliating university is taken on merit basis (marks obtained in the previous exam) while in self financed courses admission is taken on the basis of entrance test exams.

**Curriculum** : Course curriculum of self-finance programme is designed by the syllabus committee being constituted by university on the basis of guideline of UGC and then it is approved by the academic council of the university and regulation and draft of ordinance is accented by Governor's secretariat State govt. BCA is running here under semester system in distance mode.

**Fee structure** : Since all the expenses are to meet with the revenue collected from the learners and some percentage are also for transfer to university. The course fee are far more than the traditional courses. The fee structure is decided by the implementation and monitoring committee of the university in consultation with the college.

**Teacher Qualification** : Teachers engaged in this course are minimum MCA degree holder, Senior teachers of allied subject,

research scholars and industrial stakeholders of the concerned fields are also engaged as resource persons for teaching - learning processes.

**Salary:** Since teachers engaging these courses are either part-time, contractual or resource person, their honorarium are decided by the vocational Advisory committee of college and they are fixed as per UGC norms on per class or consolidated monthly remunerations.

**1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.**

The institution is alive to the fast changing job scenario in the regional, national and global arena and recognizes the need to equip the students with additional skills and capabilities. Professional and skill development courses at undergraduate and postgraduate level are offered as per the suggestion and guidance of our “**Information and Guidance Bureau**” to enable the students to meet the challenges in getting employment and to enhance their knowledge. Various courses like communication skills, computer basics and personality development are provided to students to hone their interpersonal skills. The department of English, through Language lab for Communication Skills & Personality Development, organized certificate course for Spoken English, Communication Skills and Personality Development. There is also a very good tradition in the college that our bright students lend a helping hand to the weak students. The college encourages Peer Learning Culture.

Besides, remedial classes also resolve the problems of weak students. It is worth mentioning that no extra fee is charged by the college for such classes. In an attempt to provide sagacious career counseling, quality coaching and exclusive guidance for various Central level -UPSC (Union Public Service Examinations) and State level-SSC (Staff Selection Commission) written exams and interviews of IAS, PCS, Bank POs and Clerical Cadre, Income Tax Inspectors, Railways and Insurance sector Competitive Examinations.

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage**

**of such provision for the benefit of students?**

No such provision by our affiliating university.

**1.3 Curriculum Enrichment****1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?**

Education can be termed complete only if it integrates academic learning with the acquisition of moral, ethical, cultural, social and religious qualities. The college attempts to incorporate its goals and objectives in the process of curriculum delivery. For instance, education is made accessible to the underprivileged and academically weaker students. A sense of healthy co-operation is instilled among the pupils by teaching them humane qualities. The energy of students is channelized towards creativity, team spirit and service. The focus is on the all round development of the students by exposing them to a blend of traditional and modern education. Educationist made holistic so that it takes into account physical, mental and moral growth of the students. Special classes, remedial classes and tutorials are designed in such a way that these goals can be effectively achieved. The college works to ensure that teachers are not content with becoming salaried employees, but try to be the gurus.

Rajendra College, Chapra is fortunate to have qualified and experienced faculty members. They are in regular touch with the current research and contemporary publication on various aspects of the concerned subjects. The faculty members contribute the valuable input to the Heads of the PG Department, who in turn discuss the modules of the syllabus in order to make it at par with those of national level institutions. The recommended points for the enrichment of the curriculum are placed before the apex bodies such as academic council of syndicate for final inclusion in the syllabi. We also endeavor to see to it that new courses having valuable impact on society are also discussed thoroughly and included as a part of university curriculum. The university takes suitable steps to get suitable administrative permission from the government and chancellor of universities before starting the course.

**1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

In our system, the course curriculum and syllabus is decided by the university and college can't bring change or modify its core structure, however, the college has made several endeavors to enrich it, such as.

- The college invites renowned scholars for their talks, students are given opportunities to interact with distinguished experts from different fields with objective to promote flexibility and novelty to make the course of study more interesting and relevant.
- The Information and Guidance Bureau of the college regularly interacts with the HR managers of companies and collects first hand information about their demands and expectations regarding skill set of students. On this basis we arrange extra classes on soft skill training to make up the deficiencies in the students so that are benefited in the best possible manner.

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

Some of these cross cutting issues are included by the affiliated university into the curriculum of Political Science, History, Geography, Bio Science & compulsory paper in degree third year GES (General Environmental Studies). Our Institution tries to execute those by the corresponding department in class room as well as practical teaching. The college is a co-education institution and a sizeable number of girl students are enrolled. Many of them are from minority community. Hence all possible measures are taken to educate staff and students on issues of gender inclusion. This is done through planned gender sensitization programmes. Gender sensitization issues are highlighted through display of posters on women safety tips and organizing programmes like Women's Day celebration, discussions and debates through the Women's Development Programme run under Political Science department of the college. Seminar on human rights and women rights are organised frequently to create awareness among the students on these issues.

Education on Environment and awareness on climate change is

provided in class and through awareness campaigns. Importance of water conservation is stressed through rainwater harvesting and minimal use of available water. Plantation of ornamental and medicinal plants through out the campus was undertaken with the help of Botany and Biotech dept. for protection of environment. Student participation in compulsory social service makes them responsible citizens conscious and sensitive to environmental changes. All measures are adopted to maintain the campus clean and eco-friendly.

The college NSS wing is regularly organizing Camps as well as Workshops and Seminars on topics like ecological problems, dowry, female infanticides, gender discrimination, women empowerment etc.

#### **1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

In order to ensure holistic development of students, we take recourse to the following measures:

**Moral and ethical values:** To inculcate moral and ethical values we organize ethical meets on regular basis. Recently this meet was organize on 09. May. 2015 in the college campus. The theme of the meet was “**Present day morality-ways and means of improvements**”. Scholars of different religion participated in the meet and delivered their views on the theme. Scholars participated were **1.** Swami Atideo Anand Jee from Ramkrishna Mission Ashram Chapra, **2.** Alhaz Maulana Mahfuzul Bari, Principal Madarsa War-e-Sul-Uloom, Chapra. **3.** Sri Surendra Singh Nirala (Granthi Gurudwara, Chapra), **4.** Dr. Pramod Kumar (Budhism) (Dept. of Philosophy), R. C. Chapra and **5.** Mr. A. D. Massih (Pastor, Assembly of God Church, Chapra). We are trying to popularize the programme among students by organizing talks and debates under this caption. HODs and faculty members have shown keen interest in this programme. At P.G. level we assign bonus marks in internal assessment for those students who participate in the said programme regularly.

**Employable and life skills :** To ensure employability and life skills, we have adopted a programme named Job Orientation and Life Skills’ which we supplement with our various vocational courses. The courses adopted by Community College, which we have been developed by ourselves and have been approved by Aryabhata Knowledge University, Patna, fully



caters to employability and life skills.

**Better career options:** To ensure better career options we have Vocational Education Advisory Committee and Information and Guidance Bureau for the benefit of students. We organize soft skill development programmes such as preparation of curricular vitae, body language improvement for general impression, spoken English, basic computer literacy etc.

**Community Orientation:** Our NSS, NCC and Information and Guidance Bureau programmes are directly community oriented. In addition, the courses of the Community College are also directly community oriented which intends to provide job to the socially disadvantaged groups of the society and serves the community by inculcating moral and ethical values and employable life skills.

### 1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The feedback from the stakeholders is assimilated through different means. Some are formal and others informal. The formal method comprises a questionnaire designed specifically for this purpose. Students, alumni and parents are requested to record their responses in these questionnaires. The informal method is talking to these stakeholders in a friendly atmosphere during meetings. The Internal Quality and Assurance Cell (IQAC) then analyze the feedback for future action.

The teachers collect the exit level feedback from the students regarding learning processes at the end of an academic session. All the responses and feedback are then processed by the Principal and IQAC before presenting it to the College development Committee and to CCDC, J. P. U, Chapra for making desired reforms.

The inputs are gathered from the stakeholders regularly and then used to formulate programmes to enrich the curriculum and improve the all round competence of the students.

### 1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The enrichment programmes are repeatedly tested for their efficacy and modified as the need arises. The HODs work together with the other faculty members and monitor these programmes. These programmes are rated according to their

utility in developing the potential of the students and increasing their chances of employability. The Principal and the Management take a keen interest in the implementation of these programmes.

#### **1.4 Feedback System**

##### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

The curriculum is designed and developed by the University. Head of the Department of each subject are invited by the university to participate in the meeting of board of courses of study and give their suggestion for enrichment of the syllabi. Principal of the college is a member of two statutory bodies, the Academic council and the Senate of University. Being a member of these decision making bodies he contributes in design and development of the curriculum prepared by the university.

##### **1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?**

Yes, the institution receives regular feedback from students (Mainly Informal) and their parents by organising Students-Parent-Teachers meeting. The institution has set up a committee for this purpose. Feedbacks are also obtained from the students through Grievance Redressal Cell and Student member of the departmental council. Each teacher submits a progress report at the end of every month that helps the administration to evaluate the progress in teaching. The academic council of the college reviews teaching practices of the teachers and the feedback is transmitted through the Head of the Institution. The college is planning to develop a feedback procedure on the students' experience of the course of study from the current academic session regarding teaching and learning progresses.

##### **1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)**

**Vocational Courses: 1 Year Certificate (UGC – Career Oriented Courses)**

Following programmes/courses has been introduced in the college during the last four years.

- (a) Three year degree course Computer Applications (BCA)
  - (b) Three year degree course Business Administration (BBA)
  - (c) Bachelor of Journalism and Mass Communication (B.J.M.C)
  - (d) Bachelor of Biotechnology (B.Sc. Biotechnology)
  - (e) Diploma in Food Processing and Information Technology
- Courses delivered by Community College in the campus under affiliation of Aryabhata Knowledge University, Patna

Rationale for introducing new courses/programmes ? These courses and skill enrichment programmes have been introduced looking at the demand from society as well as demands from dynamic job market.

*Any other relevant information regarding curricular aspects which the College would like to include.*

## CRITERION-II TEACHING - LEARNING AND EVALUATION

### KEY ASPECTS

**2.1 Student Enrolment and Profile**

**2.2 Catering to Student Diversity**

**2.3 Teaching – Learning Process**

**2.4 Teacher Quality**

**2.5 Evaluation Process and Reforms**

**2.6 Student Performance and Learning Outcomes**

**CRITERION II : TEACHING - LEARNING AND EVALUATION****2.1 Student Enrollment and Profile****2.1.1 How does the college ensure publicity and transparency in the admission process?**

Rajendra College, Chapra, a Multi Faculty Co-educational Postgraduate Premier Institution of North-West Bihar is known for its pristine glory and historic past. It has been rendering its services for as many as 76 years by imparting quality education. The quality of service of the college speaks for itself and the pass out students bear testimony to it. They are the icons for the admission seekers. This precedent attracts other students to its portals. Yet the college has well thought of a plan of publicity which is executed by Admission Committee. The process gets greater impetus before the beginning of every session and continues till the last date of admission in session. The admission notification is also aired on the college website: [www.rajendracollegechapra.org](http://www.rajendracollegechapra.org). The Admission notification contains detailed information about the number and range of traditional and professional courses, eligibility, process of admission and facilities available. The same is also advertised in the local newspapers and electronic media of north-west Bihar. In addition to all this, students of senior secondary schools are called in the college to attend various workshops organized by different departments which consequently make them aware of the state of art infrastructure the college has.

The Principals of different institutions are also invited to different functions to strengthen the bonds. The entire process is carried out with an aim to provide equal opportunity to all the students without any bias or prejudice as Rajendra College does not discriminate on the basis of caste, creed, colour, ethnicity, disability, gender, religion, nationality and belief. The admission process of the college is absolutely transparent. In the courses where admission seekers are more than the available seats, the principle of transparency is maintained. For this a common entrance test is held by the departments of vocational education. Admission in traditional UG & PG courses are done on the basis of performance in the previous qualifying exams. The reservation policies defined by central govt., state govt. and university is strictly followed and adhered to.

- 2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

**Degree Level :**

As soon as the results of Intermediate come out, admission process starts. The aspirants for admission starts pouring to the college for application forms and prospectus.

The college constitutes an 'Admission Committee' headed by the senior most teachers. The committee analyses the applications, prepare the selection lists to various subjects on the basis of merits and the reservation policy of the state Government. The list gets displayed in the College notice board, College website and gets published through local news papers, with the mention of minimum and maximum marks of selected candidates.

Duration of the admission process is kept long enough to enable students of remote areas to take admission.

**Postgraduate Level:**

The applications for admission in the postgraduate courses are invited as soon as the results of degree level come out. All the applications received at our college office are arranged subject-wise and sent to the respective departments of the University, which prepares a selection list based on merit and reservation policy and sends it to the college. The concerned departments at the college make final recommendations for admission after personal interview of students and counseling with their parents.

**Self Financed Courses:**

In Professional Courses like BCA, BBA, BJMC and B.Sc. in Bio-Technology, admission process comprises a written test followed by personal interview. A selection list gets prepared as per the existing reservation policy.

- 2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

The eligibility for admission to this college is 45% marks in the qualifying degree (Intermediate for admission at Degree level and B.A./B.Sc./B.Com. for admission at Postgraduate level as prescribed by the University. Though, the cut off marks in this college is usually quite higher than this. As our college is the first choice for admission for students and guardians of whole Saran region as well as few neighboring districts, so cut off marks in this college is higher in comparison to other colleges of the city or district.

Following table gives the details of maximum and minimum marks of the admitted candidates in the last academic year (2014-15).

Sl. No.	Course	Rajendra College, Chapra	Jagdam College, Chapra
01	B.A (Hons.) Hindi	45% - Above	45% - Above
02	B.A (Hons.)English	48% - 70%	45% and above
03	B.A (Hons.) Sanskrit	45% - Above	45% - Above
04	B.A (Hons.)Urdu	45% - Above	45% - Above
05	B.A(Hons.)Political Science	45%-65%	45%-50%
06	B.A (Hons.) Economics	49% - 68%	45%-50%
07	B.A (Hons.) History	56% - 70%	50%-55%
08	B.A (Hons.) Psychology	50% - 71%	45%-50%
09	B.A (Hons.) Philosophy	45% and above	45% - Above
10	B.A (Hons.) Geography	50% and above	45% - 50%
12	B.Sc.(Hons.)Mathematics	68%-84%	60%-77%
13	B.Sc.(Hons.)Physics	76%-83%	60%-74%
14	B.Sc.(Hons.)Chemistry	65%-73%	45%-70%
15	B.Sc.(Hons.)Botany	45% and above	45% and above
16	B.Sc.(Hons.)Zoology	45%-70%	45% and above
18	B.Com	55%-65%	----
18	BCA	45% - Merit of entrance test	----
19	BBA	45% - Merit of entrance test	----
20	B.J.M.C	45% - Merit of entrance test	----
21	B.Sc. (Biotech)	45% - Merit of entrance test	----
22	M.A Hindi	50%-68%	----
23	M.A English	50% - 67%	----
24	M.A Sanskrit	45% - 55%	----
25	M.A Urdu	55% and above	----

26	M.A Political Science	60%-70%	48%-70%
27	M.A Economics	61%-74%	----
28	M.A History	65%-75%	62%-74%
29	M.A Psychology	61%-74%	----
30	M.A Philosophy	48%-70%	----
31	B.A (Hons.) Geography	48%-70%	----
32	M.Sc. Mathematics	60%-78%	----
33	M.Sc. Physics	61%-73%	----
34	M.Sc. Chemistry	45% and above	----
35	M.Sc. Botany	45% and above	----
36	M.Sc. Zoology	45% and above	45% and above
37	M.Com	65%-75%	---

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process ?**

The college has plausible mechanism to reconsider the admission process and the students’ profiles every year. The Principal, Academic Council, Committee for Admission and Committee for Counselling and Admission frame the admission policy after elaborate deliberations. This policy is discussed in detail and executed properly keeping in view the past mechanism. The college has devised the admission policy of enrolling the students on easy fee installments for the convenience of the students and the parents. The profiles of the students undergoing each programmes are collected at the beginning of every academic year and their skills interests and economical & family background are identified and on these basis admission committee reviews the entry of socially disadvantaged groups, public service providers of society, and recommends measures such as to award extra reservation in admission under certain quotas such as 01. Differently Abled candidates : 03%, Donar’s Nominee : 01%, Dependants of college & Univ. Staff : 02%, Dependants of Govt’s employees in transferable jobs such as Rly., Postal, Bank, Army : 01% Sports / Games/Music/FineArts : 01% , WBC – 01% etc.

Besides, the college also gives many concessions in the form of freships and books to the high scorers as well as to the poor and needy students and this mechanism has brought students of different sections of the society to the institution.



**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

As the objective of the institution is to educate all and make education accessible to the under-privileged sections of the society, special care is provided to the students of SC/ST/OBC communities. The reservation policy of Bihar and Central Government is properly highlighted, aired in college website, prospectus and displayed on the notice boards. All help is provided to such students in consonance with these policies of the Bihar and Central Government. In addition, the college also ropes in certain NGOs to help the students monetarily. As per State Government / UGC norms, the reservation policy is implemented for the marginalized strata of the society.

- SC/ST
  - OBC
  - Women
  - Differently abled
  - Economically weaker sections
  - Minority community
  - Any other
- a) **SC / ST:** Reservation quota as fixed by Central/State govt. and subsequently by J. P. University, Chapra is followed, it is in manner: SC : 16% ; ST : 01% .
- b) **BC-I / EBC :** 18% of the intake capacity is reserved for students belonging to castes identified under BC-I / Extremely Backward Category by State govt. (Bihar).
- c) **BC –II :** 12% of the intake capacity is reserved for students belonging to castes identified under Backward Category Annexure –II by State govt. (Bihar).
- d) **Differently – abled:** 03% of the intake capacity is reserved for differently - abled students as per state govt. (Bihar) rules. We also provide facilities such as ramps for the convenience of physically challenged students.
- e) **BCW :** 01% of the intake capacity is reserved for backward

class women candidate.

f) In addition to the above mentioned reservation policies framed by Central/State govt. (Bihar) and affiliating university, college. Admission committee has framed following additional (Over and Above) reservation policy.

- Donors' Nominee -01%
- Dependents of teaching staff of college and university Departments -02%
- Dependents of non-teaching staff -02%
- Dependents of university officers -01%
- V.C's Compensatory -04%
- College Principal's compensatory -04%
- Wards of transferable Central/State govt. employees such as Rly., Bank, Army Personnel -01%
- Excellent performers in Sports/Games/Music/Fine Arts-01%

g) **Economically Weaker Sections**

Exclusive freeship and other liberal concessions are given to the candidates of economically weaker sections of the society. Candidates belonging to this segment of society, even with minimum required percentage of the university, are admitted for admission, if the seats are available. The students belonging to these strata of society are also allowed to pay the fee in easy installments.

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.**

S. N.	Subjects	2011-12			2012-13			2013-14			2014-15		
		No. of Application	No. of Student Admitted	Demand Ratio	No. of Application	No. of Student Admitted	Demand Ratio	No. of Application	No. of Student Admitted	Demand Ratio	No. of Application	No. of Student Admitted	Demand Ratio
01	B.A Hindi	62	26	1:2.3	125	89	1:1.4	154	100	1:1.5	150	128	1:1.2
02	B.A Eng.	85	51	1:1.6	90	76	1:1.2	150	119	1:1.3	535	177	1:3.0
03	B.A Sanskrit	25	15	1:1.6	66	46	1:1.4	69	46	1:1.5	10	03	1:3.3
04	B.A Urdu	10	03	1:3.3	15	09	1:1.7	12	04	1:3	30	09	1:3.3
05	B.APol.Sci.	130	99	1:1.3	120	85	1:1.4	250	194	1:1.3	330	216	1:1.5

06	B.A Eco.	85	53	1:1.6	89	69	1:1.3	125	97	1:1.3	300	107	1:2.8
07	B.A Hist.	201	132	1:1.5	250	144	1:1.7	300	193	1:1.6	775	345	1:2.3
08	B.A Psy.	32	14	1:2.3	40	24	1:1.7	36	25	1:1.4	30	22	1:1.4
09	B.A Phil.	05	02	1:2.5	12	05	1:2.3	12	03	1:4	25	03	1:8.3
10	B.A Geo.	82	62	1:1.3	92	63	1:1.5	85	53	1:1.6	89	69	1:1.3
12	B.Sc.Math	243	160	1:1.6	233	171	1:1.4	510	300	1:1.7	480	300	1:1.6
13	B.Sc.Phy.	150	110	1:1.4	162	132	1:1.2	312	230	1:1.4	550	268	1:2.1
14	B.Sc.Chem.	140	102	1:1.4	102	75	1:1.4	135	96	1:1.4	200	137	1:1.5
15	B.Sc.Bot.	15	03	1:1.5	18	04	1:4.6	21	09	1:2.3	31	21	1:1.4
16	B.Sc. Zoo.	42	13	1:3.2	66	33	1:2	52	37	1:1.4	158	36	1:4.4
18	B.Com	544	484	1:1.1	1210	812	1:1.5	1224	894	1:1.5	2022	996	1:2
18	BCA	63	33	1:1.9	33	32	1:1	50	29	1:1.7	52	29	1:1.8
19	BBA	21	09	1:2.3	31	21	1:1.4	32	14	1:2.3	40	24	1:1.7
20	B.J.M.C	05	02	1:2.5	15	03	1:1.5	12	04	1:3	30	09	1:3.3
21	B.Sc. (Biotech)	36	25	1:1.4	30	22	1:1.4	32	14	1:2.3	40	24	1:1.7
22	M.A Hindi	89	64	1:1.4	110	79	1:1.4	134	95	1:1.4	200	96	1:2.1
23	M.A Eng.	155	63	1:2.5	145	59	1:2.5	159	62	1:2.6	315	62	1:5.1
24	M.A Sanskrit	30	22	1:1.4	36	25	1:1.4	32	14	1:2.3	40	24	1:1.7
25	M.A Urdu	12	03	1:4	12	05	1:2.3	05	02	1:2.5	15	03	1:1.5
26	M.A Pol. Sc.	185	96	1:1.1	179	95	1:1.9	245	95	1:2.6	250	96	1:2.6
27	M.A Eco.	272	108	1:2.3	310	127	1:2.4	321	128	1:2.5	400	128	1:3.1
28	M.A Hist.	250	160	1:1.6	261	152	1:1.8	240	155	1:1.5	235	160	1:1.5
29	M.A Psy.	350	64	1:5.4	75	61	1:1.2	82	55	1:1.5	90	64	1:1.4
30	M.A Phil.	140	102	1:1.4	102	75	1:1.4	150	110	1:1.4	162	132	1:1.2
31	M.A Geo.	510	300	1:1.7	480	300	1:1.6	243	160	1:1.6	233	171	1:1.4
32	M.Sc. Math	215	92	1:2.3	196	91	1:2.1	188	88	1:2.1	180	96	1:1.9
33	M.Sc. Phy.	189	48	1:3.9	191	48	1:3.9	199	48	1:4.1	300	48	1:6.2
34	M.Sc. Chem.	175	40	1:4.3	180	39	1:4.6	182	40	1:4.6	210	40	1:5.2
35	M.Sc. Bot.	50	29	1:1.7	52	29	1:1.8	63	33	1:1.9	33	32	1:1
36	M.Sc. Zoo.	100	48	1:2.0	96	45	1:2.1	105	48	1:2.2	150	48	1:3.1
37	M.Com	712	120	1:5.9	805	120	1:6.7	705	120	1:5.8	603	117	1:5.1

The trend of admission definitely shows decline in the entry in language courses and Philosophy. Interest of students towards vocational courses is high. This is part of a larger trend in the higher education across the country.

## 2.2 Catering to Student Diversity

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

After admitting the differently-abled students on its rolls, every effort is made to cater to physical as well as psychological needs of these students to make them feel a part of the mainstream. Boosting up the morale of such students helps them put their best foot forward. The subject teachers of such students motivate and encourage them, and counsel them as required. A good rapport is developed so that they can speak their heart out, in case of any problem faced by them. A special consideration is shown while allocating the class rooms to such students. The classes are allocated on the ground floor for their convenience. They are also allowed to take the vehicles upto the very door of the department or the class rooms as there is a facility of ramp in every block. The attendant cum helper on duty helps them as and when required.

### 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The institution attaches due importance to the students aspirations and abilities before the commencement of the programme. To this end every student has to appear before the Committee for Counselling and Admission before admission. The admission seekers are counseled according to their aptitude, needs and skills. As the students come from diverse backgrounds and different district, special remedial and bridge courses are organized to cover the gap in their knowledge and skill. Even during the initial days of the commencement of the session if a teacher finds that the abilities of a particular student are not commensurate with the requirement of course he/she has chosen, the student is counseled to opt for the course he/she will feel at home in.

### 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Before giving admission, the students are duly counselled and

assessed so that the gap in the knowledge they have and the course they opt for is kept at minimum. Intelligent students always have an edge over the weak students when it comes to grasping the knowledge. Hence, there is an arrangement of special classes for the weak students. The PG Department of Mathematics organizes free classes of Mathematics for the students admitted in BCA, BBA BJMC first semester, who are from Arts background, to familiarize them with Mathematics. Similarly, the PG Department of English, through Communication Skills & Personality Development, keeps on organizing one month certificate course for Spoken English, Communication Skills and Personality Development in English Language Lab.

There is also a very good tradition in our college that bright students are encouraged to lend a helping hand to the weak students. Besides, remedial classes also resolve the problems.

#### **2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

The college is very particular in promoting gender sensitiveness, inclusive education and environmental awareness. To cater to these needs appropriately and optimally we have reservation policies for girls in admission. Apart from it, we have set up women cell and eco-club for creating awareness regarding the issues of gender equality, environmental awareness and values of inclusion. The Counseling committee for girl students makes them aware of the facilities available to them in the college and encourages them to take part in co-curricular and extra-curricular activities.

#### **2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

The institution boasts a rich harvest of academic distinctions in the annual examinations conducted by University. Every year, different departments are directed to give a list of brilliant students on basis of their academic performance and then under the guidance of a senior faculty member, Brilliant Students Club is formed. The special education and learning needs of these advanced learners are identified and responded in a befitting manner. A meeting is held with these students in the month of August to discuss their problems, needs and to devise appropriate solutions. These advanced learners are provided extra books by

the library and some scholars' tables in the reading hall are exclusively reserved for them. Different subject teachers mentor and monitor their academic performance while maintaining a close personal touch with them. They are also encouraged to consult good reference books and e-sources to enrich their study material. These students are given an opportunity to interact with external resources persons visiting the institution at different occasions. The Career Guidance & Placement Cell of the college makes it certain that these advanced learners be made aware of the matching career options and other opportunities. When these advanced learners are preparing/ appearing in their final year examinations, the library staff/teachers keep an eye on Admission Notices of different institutes & universities and inform them for timely applications for pursuing higher education.

**2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**

The college collects and analyses the data and information of academic performance of the differently-abled students through class tests, sent-up examinations and personal interactions with teachers. Their score is a touchstone of their learning. Keeping in mind their performance, teachers guide and counsel them in order to avoid their risk of dropouts. Assignments and seminars give fillip to the academic performance. Students are given simplified notes and material and are encouraged to make their own notes. They are given extra time to energize their learning appetite. Personal care is given to ignite their slumbering treasure of potentiality. Economically disadvantaged students are given concessions, free books and psychological counselling so that such students become diligent and come at par with their counterparts.

**2.3 Teaching-Learning Process**

**2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print etc.)**

The meticulously planned, well supported and ceaselessly monitored Teaching Learning Process of the college is the backbone feature maintaining an atmosphere of intellectual excitement. All the spiral aspects of this process including its planning, support systems, technical facilities, innovative methods, e-learning and library services, exposure of faculty and students to advanced level of knowledge, critical evaluation etc. are given due consideration. Under auspices of the IQAC, on basis of the plans received from different departments, the Annual Activity Calendar giving a detailed schedule of the academic and other co-curricular activities to be undertaken during the academic session is prepared well before the commencement of different classes. The teachers develop the term-wise teaching plan of respective subjects for various UG & PG Programmes and the same is made available in print form to all the students. The evaluation blue print comprising the internal assessment Examinations, regular and minimum attendance requirements, eligibility for final examination and other rules & regulations is properly highlighted in the college Prospectus. Right in the beginning of the session, everyone on the campus is aware of the teaching learning road map to be followed during the academic year.

### **2.3.2 How does IQAC contribute to improve the teaching –learning process?**

IQAC positively contributes to improve and enhance teaching learning process in the following ways.

- It proposes New Add-on-Courses viz Certificate / diploma / Advance Diploma, so that students of any stream may opt for it to enhance their future job prospects and develop their entrepreneurial skills.
- It proposes the over all improvement of the system of evaluation of the teachers by student feedback appraisal so that it leads to overall improvement in quality education.
- It proposes a formidable increase and upgradation of infrastructural facilities available in the campus, in consonance with the recommendation of Committee for Development and Enhancement of Infrastructure.
- It proposes the exclusive usage and introduction of innovative teaching ICT aids to improve the overall teaching learning process.
- It makes plans for the overall development of the college.

- It also motivates by giving exclusive proposals for promoting research activity in the college in the form of Seminars, Symposia, Workshops, Panel discussions, the UGC Minor and Major Research Projects, inline with the recommendations of the Committee for Planning and Utilization of the UGC Grants.

**2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

Keeping in view the importance of the student centric learning, the college makes all its efforts to understand dimension of this concept. IQAC of the college also identifies the need to change the traditional mind the challenges on the basis of feedback received from all stakeholders and proposes a comprehensive program thereof.

The college provides a well stocked library which boasts of latest books and journals which the faculty uses efficiently to provide comprehensive and latest information to the students. Students are also encouraged to use the library independently that enhances their knowledge. College is member of INFLIBNET and its teacher & students are given separate ID's to access different national & international database of journals and reports, this facility adds extra edge to students and faculty member in updating their knowledge base regarding any topic. NRC (Network Resource Centre) and Wi-Fi facility in college campus provides easy access to internet for latest informations. The conventional lecture method has been modified by dividing one lecture session in two parts first part will be of lecture of teacher on the topic and the second part will be of lecture-cum-question-answer session in which both components should have equal time frame. Thus, this shifts from monologue to dialogue has led to increase interest of the students into the classroom, class room seminars, debate and discussions as well as guest lecturers holds regularly in different departments by generating interest in them, offer the students the scope for active interactive participation.

**2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

Besides making the students literate, the college aims at making the students lifelong learners by honing their talent and



inculcating capacity for inferential analysis and scientific temper. To bring out the creativity, the students are motivated and encouraged to participate in the extra-curricular activities held at the level of college, inter college and university. The college organizes the Talent Hunt function right in the beginning of the session every year to explore and there on chisel their talent. The college provides a platform to its students and of the region by organizing functions like Talent Hunt, and Media Fest, Youth Fest to showcase their talent. Special efforts are made to develop critical thinking and scientific temper amongst students through activities like Quiz, Seminars, Debates, Essay Writing Competition etc. The selection of the students editors of the college magazine 'RAKA' is made on the basis of Creative Writing Test. It gives an opportunity to the budding writers to express their ideas accurately, appropriately and coherently.

Various departments organize educational and industry student interface visits cum trips to reputed establishments organizations and institutions every year to apprise the students about the latest scientific and technological innovations.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

As on today the college has only traditional and physical laboratories. The usage of virtual laboratories is a new concept for us. However the college is the member of INFLIBNET and a large number of teachers and students have been enrolled in this system. The college has language laboratory to train up the students to improve their vocabulary and communication skill.

The college provides Smart Boards in the laboratories and class rooms to enhance teaching learning process. The faculty uses Network Resource Centre (NRC) for updating of their knowledge and information by using Internet.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

The college organises seminars and workshops throughout the

session to enrich the students and faculty with the latest development in the global world. Eminent experts, speakers and resource persons are invited from reputed establishments, organizations and universities to deliver seminars and to conduct workshops. The teachers of the college actively participate and present papers in National and International level Seminars and Conferences. They also regularly attend General Orientation and Refresher Courses.

Students are assigned various creative tasks, such as writing articles and matter for college magazine 'RAKA' interacting with resource persons during seminars, workshops etc. The students are encouraged to present seminars on recent developments. Such interactions are mutually beneficial to the students and the faculty.

**2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling /mentoring/ academic advise) provided to students?**

The college has carved a niche for itself in the hearts of students as there exists a very good rapport between the students and the teachers. The students feel free to discuss their problems which may be academic or personal, with their teachers. The teachers act as good friends of the students. The teacher in-charge of class monitors the regularity of the students' participation in the various extra curricular activities and also their performance in class tests and university examinations. The students lacking or lagging behind at any front are frequently counselled and advised for remedial action. The students with rural background sometimes feel reticent on account of their communication skills; hence they need to be counselled to boost their morale. The college has very understanding and affectionate staff members who leave no stone unturned to boost up the emotional quotient of the students. Professional counselling and career guidance is given to students by Information & Guidance Bureau, Career Counselling and Placement Cell. Professional Development, Career Counselling and Placement Cell organizes workshops and lectures from time to time to prepare the students for appearing in different job related interviews by imparting them exclusive training for resume writing, dressing sense, table manners, positive attitude and mission of life.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

IQAC keeps itself abreast of the latest and innovative teaching approaches and intimates the faculty members regarding the same. The mental acumen of the teachers is sharpened by ICT skills and latest innovations. In addition to the added critical approach the faculty is also apprised of the practical aspect of the subject.

The Computer Applications Department of the college organizes a special course for the teachers to update their skills in computer usage. They are also trained to use the Digital Touch Panel Screens which have been recently added to the apparatus kit of the college.

**2.3.9 How are library resources used to augment the teaching-learning process?**

In order to critically examine all aspects of the teaching learning process followed by the institution, continuous feedback is collected from students, teachers, parents, alumni and other stakeholders. Quality of the teaching learning process is also evaluated on basis of the academic performance of students in the house/annual examination conducted by the institution/University. All the teachers provide an account of different aspects of their teaching learning practice such as teaching methods used, lectures delivered, extra-lectures and conferences / seminars/training programmes attended in the self-appraisal report submitted at the end of the academic session. An analysis of these self-appraisal reports and result statements lead to identification of the gap areas in the teaching learning process.

The circulation & housekeeping of reading materials of central library of college has been automated with reputed library automation software which made the circulation & housekeeping of the study materials easy. Web OPAC (Web Online Public Access Cataloguing) facility is there. Our central Library is member of INFLIBNET and faculty members and students can access the N-List of INFLIBNET and can go through different databases of learning materials and they can also download and get hardcopy of it.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

Yes, the college faces challenges in completing the curriculum within the planned time frame and calendar due to following reasons:

- There is acute crisis of permanent teacher in different subjects. Some departments are totally vacant and some have very few i.e inadequate teachers. However college arranges part-time and guest teachers to meet the staff shortage to some extent and thus help to complete the syllabi in time.
- College campus is engaged to conduct various examinations throughout year, e.g. matriculation exam. 10+2, Graduation exam there is no exclusive examination Hall in college. A big examination hall is underconstruction sponsored by govt. of Bihar.
- Teachers are often engaged by the university as examiners for centralized examiners in practical examinations. Thus a teacher remain engaged in these activities on an average for 60-70 days per academic year.

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

The institute monitors and evaluates the quality of teaching learning through IQAC which collects feedback from all stakeholders and on the basis of such feedback, monitors and evaluates the quality of teaching-learning. These analyzed and evaluated, reports are perused by the Principal. In turn the outcome of the feedback analysis is informed to each teacher for future improvement and encouragement. The outcome of the evaluation and its analysis are intimated to the individual teachers to understand their strength and weaknesses, leading to overall improvement of the teaching-learning process.

The Principal also regularly meets the Heads of Departments and takes feedback on the teaching-learning progress of each department. Besides, the College Grievance Redressal Mechanism also takes care of the quality of teaching-learning.

## 2.4 Teacher Quality

### 2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

This college is fortunate to attract the best available faculties in the university for each subject. Our academic work culture is sound and challenging. Each faculty has to contribute in maintaining and upgrading the academic standards. Therefore, only those who have sound knowledge and good communication skill join as faculty of this institute. Even the best among newly appointed teachers (according to merit) prefer to join this college. The qualified faculty members of this college get utmost job satisfaction obviously due to availability of large number of good students to interact with, sound infrastructure, sprawling campus and satisfactory research facility. The composition of faculty members of this college is presented in the following table.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teacher							
D.sc./D.Lit.							
Ph.D.	01		34		01		36
M.Phil.	--	--	--	--	--	--	
PG			02				02
Temporary teachers							
Ph.D.					04	02	6
M.Phil.							
PG						03	03
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

The regular faculty is employed strictly as per UGC, Bihar Government and University rules and conditions. The same eligibility conditions apply to Part-Time and Guest faculty. Appointment of teachers, whole-time including Principal of affiliated colleges is made in accordance with the provisions of the Bihar Govt. However, if in any subject where faculty strength

falls due to retirement of any teacher and the recruitment of new teacher does not take place in time, then the authority takes initiatives to appoint Part-Time Teachers/ Guest Faculty according to the rules and norms laid down by the Jai Prakash University, Chapra and Department of Higher Education, Government of Bihar, and the rules made there-under.

**2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced(Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

This is indeed a difficult problem faced by our college. We try our level best to overcome this problem in the following ways –

- The teachers are encouraged to participate in the national / international conference / seminar / symposia particularly on the modern subjects and current perspective.
- The teachers are encouraged to attend refresher/orientation courses that help them to understand the concepts of modern Biology, Biotechnology, IT, Environmental Sciences etc.
- The faculty members are encouraged to be trained in the summer institute for current updating of their knowledge and concept on modern trends of research and development.
- We purchase text books of latest publication. The teachers are encouraged to make use of these resources. Our departmental/college library subscribe standard journals/popular science journals for updating their knowledge.
- We have also made facilities for access to e-library through Wi-Fi.
- Faculty members who do well are bestowed with appreciation certificate and award.

**Outcome**

- Our efforts as mentioned above have yielded desired results. Most of the teachers participate enthusiastically in the above mentioned programme. As a result we have been able to attract appreciable number of students with good merit.
- Our college is likely to get additional research projects besides the present ones.

**2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

**a) Nomination to staff development programmes**

Academic Staff Development Programmes	Number of faculty nominated			
	2011-12	2012-13	2013-14	2014-15
Refresher courses	11	7	4	2
HRD programmes	--	--	--	--
Orientation programmes	1	1	--	--
Staff training conducted by the university	--	--	--	--
Staff training conducted by other institutions	1	3	5	4
Summer / winter schools, workshops, etc.	3	2	4	3

New appointment has not been made since 2003. Only newly appointed teachers are required to do this programme.

**b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.**

- ✓ Teaching learning methods/approaches
- ✓ Handling new curriculum
- ✓ Content /knowledge management
- ✓ Selection, development and use of enrichment materials:
- ✓ Assessment
- ✓ Cross cutting issues
- ✓ Audio Visual Aids/multimedia
- ✓ OER's
- ✓ 'Teaching learning material development, selection and use

Short duration training programmes (two days/three days) has been organized in the Arts, Science and Commerce faculty related to power point presentation, use of integrated computers etc. and for familiarization with new curriculum which has been introduced under the semester system. Internet is used to download Open Educational Resources (OER's) and distributed to the faculty members and the research scholars working with them. The post graduate students are also encouraged to access

these digital sources for preparing their assignments. UGC sponsored workshop on ‘Enhancement of Initiative for Competence Building in Colleges’ for teachers and non-teaching staff was organized.

c) **Percentage of faculty**

- **invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies**

10%

- **participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies**

70%.

- **presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies**

70%.

**2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

The institution supports and encourages faculty members to broaden their theoretical perceptions and sharpen the methodological tools of the subject concerned. The teachers are encouraged to attend the orientation and refresher courses conducted in various universities across India. Added to it to promote researches the teachers are encouraged to send minor and major research proposals to UGC/CSIR/ICHR/ICSSR. The research awards are definitely instrumental in recharging the faculty members as they engage with new discourses, methodologies prevalent in the respective subject. The college also provides small grants to departments to undertake some specific and extremely relevant research proposals and fieldwork. The teachers who do their Ph.D. are given study leave to complete their work. The teachers are also encouraged to attend seminar and symposiums and the college supports them through granting duty leave and reimburses their travel expenditure. The college is also undertaking efforts to publish a



monograph on Rajendra College, Chapra and also an academic journal which shall be peer reviewed.

- 2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

--NIL--

- 2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

As a matter of fact, the teachers are evaluated every day by their students, yet the college adopts the policy of taking informal feedback from the students at the end of every academic year. The Institution is in the process of establishing a formal mechanism for evaluation of teachers by the students. This shall be operational in about two months after a decision is taken on the proposal by IQAC of college and Rajendra College teachers Association. An initial process has been introduced in which we handover feedback forms to the students about courses of studies and teaching support services. However, it is still in the stage of infancy and in course of time it shall be further fine tuned. Added to it, oral feed back received by Heads of the department of different subjects regarding performance of the teachers has been the conventional method for evaluation of teachers.

## **2.5 Evaluation Process and Reforms**

- 2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

It is not the prerogative of any college to decide its own evaluation process. The process of final evaluation is decided and notified by the University and every college is expected to follow the same in toto. It is the sole duty of the college to make the stakeholders aware of the evaluation criteria followed by the university and to keep them abreast of any changes that are introduced from time to time. The college prospectus, the college website, and the

college notice boards are used as the medium to reach up to the stakeholders. The announcements are also made from the Principal's Office to make the students and teachers aware of the latest modifications and notifications. The College Prospectus and Website furnish the following information regarding the evaluation process:

- § Minimum Pass percentage and eligibility of university.
- § Minimum attendance in each subject (75%) to be eligible to take final exams.
- § Minimum marks required to be eligible for re-appearing in a particular subject.
- § Rule of carry over papers etc.

**2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

The University as introduced one major evaluation reform which shall have lasting impact on the overall evaluation process. The process consists of semester system at Post-Graduate level in which 20% of the marks per paper is for internal sessional work. The college has adopted it in too and has also initiated some reforms within this framework. It includes assessment of the performance of students in extra-curricular activities and in test at the undergraduate level.

In order to make the evaluation process more accurate and efficient, the University has implemented/revised new reforms from time to time. The evaluation and assessment processes adopted by the institution are in full consonance with the University guidelines and instructed reforms. Responding to the feedback from different UG/PG Board of Studies Meetings, expert group meetings, departmental meetings and other stakeholders, during the past decade the University has implemented several evaluation reforms concerning structure of question papers, distribution of marks, number of subject papers, evaluation coding of answer books, examiners tasks, internal assessment criteria, submission of awards, registration system, submission of examination forms, remuneration provisions and evaluation related grievances etc.

**2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

In regard to the award of 20% internal marks in each PG courses, the college conducts three unit tests per semester and out of these, marks of the best two constitutes 15% weightage. For the remaining 5% marks, student's performance in class and departmental seminar, attendance, and the over all general impression of the student is taken into account.

**2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

The institution at present is adopting both formative and summative evaluation approaches to measure student achievement. Under formative evaluation, students are given topics for group discussion and seminars. After every topic in the class, oral and written tests are organized to get the feedback instantly. This exercise enables the faculty to take remedial measures for the improvement of the students. The Department of Commerce gives projects to its students to promote research aptitude amongst them. The Departments of Journalism & Mass Communication also send their students for training in various establishments and organizations so as to apprise them about the latest technological innovations taking place in their streams.

The summative evaluation is done through written tests and exams. Students are supposed to take weekly tests, monthly tests and pre semester exams during one session. If some of the students do not perform well, they are guided by the faculty members to improve their results. A special test is also organized. The proctorial board of college and IQAC keeps a constant vigil on such activities.

**2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

Monitoring of the students performance is done by conducting formative, summative and mid term written tests and extra activities such as class seminars, quizzes, field surveys, assignments and group discussions. The progress report and performance of the students are discussed during teachers parent meet. Regular messages are flshed on college website regarding attentiveness of parents regarding activities of their wards. Recently from current academic year IQAC is functional in the

college which takes accounts of progress reports of all courses, and convenor IQAC discusses the performance of the students with the Principal and remedial measures are undertaken for further improvement of the students. Students are shown their answer sheets. They are motivated to do better in the final exams by making use of the tips about better presentation of the answers.

**2.5.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

For the purpose of internal assessment of students, college considers parameters viz. regularity (attendance), class room behavior, projects and presentation of projects in interview. In interview we try to ensure total transparency in all these aspects e.g. evaluated projects with comments are given to the students for improving upon their shortcomings.

**2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

Yes, the college as well as the teacher of concerned department judges the student performance on the basis of formative assessment. Basically the performances of student in the class, his participation in different events, as well as his past results are the pointer for the teachers about the students. At the personal level, teachers try to assess the causes of unsatisfactory performance of the students. Some times economic problems come on the way of students to fair poorly, sometimes-social problems come on the way to their poor performance. Teachers of the college try to solve their problems by positive counseling or provide some financial assistance to them.

**2.6. Student performance and Learning Outcomes**

**2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these ?**

Yes, the college has clearly stated learning outcomes. It wants to produce mature productive citizens of society. The students and staff are made aware of these through the following:

Whenever a new course is to be introduced in the college, the scope of the course is discussed by the Head of Department with his faculty members. The Academic council of the college also familiarizes the staff about the scope of a particular course.

The details of the main courses and their future prospects are given in the College Prospectus. At the time of admission, the students are counselled regarding a particular course, its demand in the coming years- socially as well as professionally, what the student is expected to learn during the course, what job offers he gets after the course etc. The details regarding the emerging courses are also available on the college website. Information and Guidance Bureau, Career Counselling and Placement Cell also hold seminars and workshops on career options to make the students aware of the options available to them after completing a particular course.

**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course / programme? Provide an analysis of the students results / achievements (Programme / course wise for last four years) and explain the differences if any and patterns of achievement across the programmes / courses offered.**

The teaching, learning and assessment strategies of the institution are structured in such a way that the intended learning outcomes are achieved. The teaching learning process is made student centric whereby the teacher plays the role of a facilitator. The students are given assignments, case studies etc. whereby they enrich their knowledge by doing various academic tasks themselves. Similarly, the students are encouraged to organize class, club, society functions, made members of various committees of the college, so that they get practical knowledge in organizing and handling various events. Every department prepares its teaching, learning and assessment strategies well in advance so as to achieve intended learning outcomes.

The outcome of such discussions are then placed before HODs committee, IQAC and college research committee for discussions and recommendations. The college provides following:

- Well-equipped laboratories
- Well-equipped library
- Spacious, well-ventilated classrooms
- Audio-visual teaching aids

- Class tests, written assignments, unit tests, group discussions & interactive sessions
- Mid-term and Test Examinations

**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

- Our College follows the courses as prescribed by the University. However we introduce some need based and skill enhancing programmes for the social and economic relevance of the students.
- Students are enlightened by the teachers about the various aspects of the subjects. The learners are also made aware of the social relationships, social behaviors and social responsibility by introducing NSS programmes, NCC in the college.
- The career counseling as well as other such programmes like certificate course in Communicative English and Computer Applications helps the students to enhance their responsibility in present job scenario of the country. Campus recruitment drive in the college conducted on regular basis by Information and Guidance Bureau also helps the students to make themselves employable in the job market.

**2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?**

Generally college maintains the annual results of the students. The concerned departments analyzes the annual result records and compares it with the previous year results. Such data is being used for future improvement and planning. Apart from that, the feed back received from the students are also analyzed for future plan.

**2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

The College monitors the achievement of learning outcomes through IQAC and Academic Sub-Committee which ensure the achievement of learning outcomes by:

- Finding slow and advance learners and making policies to improve their learning outcomes
- Conducting class tests.
- Holding class discussions.
- Organizing seminars etc.
- Taking remedial classes
- Laying stress on written assignments
- Taking feedback from students

**2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

All the departments under the set mechanism monitors the learning outcomes. Attendance is compulsory for every lecture. The unit tests acts as a ready reckoner for academic progress of the learners. The performance of the students is being monitored and assessed through internal examination as well as participation of students in different academic and extra curricular activities.

**2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

**Any other relevant information regarding teaching - Learning and Evaluation which the college would like to include.**

- Department faculty encourages the students to acquire knowledge indifferent ways. Interactive learning takes place thorough field work, study tours, group discussions, outdoor-camps, workshops, audio visual methods and so on. Group discussion, debates and seminars are conducted in the classes in which students present papers.
- A report is prepared by the students on curriculum, course contents and other aspects of teaching-learning and appropriate action is taken to improve the quality of the academic programme.
- Extension lectures by academic scholars and literary personalities and lecture demonstrations of classical art forms are offered to the students every year.
- There is a shift to student centered pedagogy with the active

participation of students in project works, field trips, seminars and discussions.

- Each department has a system for the evaluation of teachers by students. This is carried out at the end of every year; appropriate action is initiated by the principal to improve the quality of teaching.



**CRITERION III RESEARCH CONSULTANCY AND EXTENSION**

**KEY ASPECTS**

**3.1 Promotion of Research**

**3.2 Resource Mobilization for Research**

**3.3 Research Facilities**

**3.4 Research Publications and Awards**

**3.5 Consultancy**

**3.6 Extension Activities and Institutional Social  
Responsibility**

**3.7 Collaborations**

**CRITERION III: RESEARCH CONSULTANCY AND EXTENSION****3.1 Promotion of Research****3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

No, the College does not have any recognized research centre

**3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

Yes, there is a Research Promotion Cell in the College, comprising of following members:

1. Dr. S.M.R. Azam, Principal, Convenor
2. Bursar
3. Convenor, Finance Committee
4. IQAC Coordinator
5. Accountant
6. All Major and Minor Research Project Holders

The Research Promotion Cell of the College facilitates and monitors research activities of the College. The committee holds meetings in order to discuss various plans to promote research and motivate the faculty for an academic advancement.

1. The committee recommended that the research Scholars should work in coordination with the management of the College so that the financial records and papers are handled properly and submitted within the timeframe set by the funding agency.
2. The committee provides necessary help to the interested faculty members to apply for research grants from different sponsoring agencies and also guide them, wherever required, to carry out research projects.
3. The committee also recommended that the research scholars should be given infrastructural facilities by the College authority as required, according to the space available and the priority of the requirements.
4. The committee recommends to the University to grant Study Leave to complete Ph.D work.
5. The committee provides guidelines to the faculty for applying/doing Ph.D and M.Phil and other Faculty Development Programmes according to UGC norms.

6. It encourages supervision of Research Scholars for the degrees of Ph. D and M.Phil.
7. It also Encourages Research Publications.

### 3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- **Autonomy to the Principal Investigator:** Full autonomy is given to the Principal Investigator by the institution to facilitate smooth progress and implementation of research schemes/projects.
- **Timely availability or release of resources:** The Institution makes all necessary arrangements for timely availability or release of resources for smooth progress and implementation of research schemes/projects.
- **Adequate infrastructure and human resources:**
- **Time-off, reduced teaching load, special leave etc. to teachers:** Due to shortage of staff almost in every department, the institution cannot afford to reduce teaching load for the sake of the students. However special leave is granted when and where it is necessary.
- **Support in terms of technology and information needs:** Internet, Information Network Centre and INFLIBNET N-List Membership, journal and e-journal subscription is made available to the Principal Investigator by the institution to facilitate smooth progress and implementation of research schemes/projects.
- **Facilitate timely auditing and submission of Utilization Certificate to the funding authorities:** The institution monitors and facilitate timely auditing and submission of Utilization Certificate to the funding authorities.
- **Any other:** The institution encourages and extends all help possible to promote research activities in the institution.

### 3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- The college motivates the students for higher education .To develop scientific temper and aptitude ,the institution organizes suburb university tour of final year students of all the P.G departments of the college to interact with the research scholars of the university campus.
- Degree Students of the college are assigned some small research projects on environmental studies where they are required to

collect data by actually visiting the sites to draw valid inferences.

- BCA Students are encouraged to take local live projects of developing softwares for small establishments such as schools, non banking office, Shops, Mall etc. this give them exposure to the real functional mechanism and its conversion to software.

### 3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Many of our faculty members are involved in research activities of their own and have completed Ph.D. degree while in service. Most faculty members are engaged in article publications and piloting minor and major research projects.

The table given below gives detail about involvement of teachers of the college in guiding student's research and in individual research.

DEPARTMENT	No. of Teachers	Ph.D Awarded	Doct oral thesi s guidance	Done doctoral post		No. of Research projects undertaken as Principal/co-investigator		No. of papers presented in conference last 4 years		PUBLICATIONS		
				Inter national	Natio nal	Inter national	Nati onal	Inter national	Nati onal & others	Inter national journal	Nati onal journal	Edit ed Volume s
1	Hindi	01										
2	English	01										
3	Sanskrit	01	02	04							04	
4	Urdu	01	00	00								
5	Political Science	01	00	00							00	
6	Economics	01	00	00								
7	History	01	00								00	
8	Psychology	01	00	00								
9	Philosophy	01	00									
10	Geography	01										
11	Physics	01										
12	Chemistry	03										



**3.1.7 Provide details of prioritised research areas and the expertise available with the institution.**

**Priority areas for research**

As stated the College does not have a registered research centre of the affiliating University as yet. However our Faculty members are involved in research at individual/collaborative level.

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

The college Principal and various heads of departments always make strenuous efforts to invite experts in different fields and researchers of eminence to deliver guest and extension lectures in workshops/seminars/conferences from time to time. These lectures are generally interactive in nature and include question answer sessions by the students and members of faculty towards the end of the lectures. Eminent key speakers like

....., .....,  
 .....  
 .....  
 .....

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

Generally there is a scheme of study leave for teachers to undertake research work under Faculty Development Programme of UGC. Teachers, those who wants to do their research work, they can apply for the study leave under FDP. So far Sabbatical leave is not in vogue in the college.

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

The college takes up various initiatives in creating awareness among the students and community. The workshops organized in the college help students and teachers alike. The proceedings of seminars organized on different topics from time to time on the latest and burning topics like women empowerment and human rights are published by the Media. This helps and informs the community at large. The latest information received and methodology of teaching learnt by the teachers through GOC (General Orientation Courses and Refresher Courses) also help students to update their knowledge.

### **3.2 Resource Mobilization for Research**

#### **3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

The college receives grants from the UGC for research, seminars and workshops. The UGC funds major and minor projects of teachers on different topics after approval. However, whenever there is overhead expenditure incurred in conducting workshops/seminars, the college bears the expenditure. The college provides registration fee and other expenses of teachers for attending National Seminars/Conferences/Workshops. Moreover, infrastructure and learning resources are provided. The college also publishes research papers of teachers in college journal.

#### **3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

There is no provision to provide seed money to the faculties for research.

#### **3.2.3 What are the financial provisions made available to support student research projects by students?**

There is no provision in the institution to provide seed money to the faculty for research. However, the institution and the university may consider the genuine proposal forwarded by the faculty for the financial help. If any faculty seeks financial help for research it may consider the proposal positively on the basis of the merits of his/her proposal.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

The college encourages inter-disciplinary seminars and research amongst various faculties. The Principal conducts regular meetings of all the heads of departments and Research Promotion Cell to explore the possibility of inter-disciplinary research. The college conducts inter-disciplinary seminars/workshops to inculcate research aptitude and culture among the students on current topics. The college also offers inter-disciplinary courses like Environment Science, Commerce and Computers which help develop a common thinking of students on these topics from every angle. The students of the PG classes are invited to attend panel discussions, seminars, and workshops etc., whenever such knowledge enhancing activities are organized by any department. This enhances the fruitful process of inter-disciplinary research amongst students and faculty. The college motivates and encourages members of faculty to do inter-disciplinary research at their own level. Some of the members of faculty are actively involved in inter-disciplinary research.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

The college ensures optimal use of various equipments and research facilities by its staff and students by giving a free access to them. The research facilities like reference books in the library, research journals etc. are kept in the open shelves and are thus easily accessible to the staff and the students. Since, the entire campus has connectivity through Wi-Fi, the e-resources can be easily accessed by the staff and the students. College is an enabled member of INFLIBNET N-List.

The IQAC advises the faculty members to undertake inter-disciplinary research. A UGC Sponsored Major Research Project granted to Dr. Nagendra Prasad Verma, Department of History, Project title : **“History and Myths of keot Caste of Bihar”**. Other minor research is being done under the aegis of Department of Geography by Dr. Sanjay Kumar on topic: **“Cultivation of Bettle in Nawada District (Bihar) a Geographical Study”**.



**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

No special grants or finances are received so far from the industry, however Dept. of Higher Education Govt. of Bihar has given fund for establishment of language lab and facelift of laboratories and establishment of e-library in course of their decision to develop this college as centre of excellence recently. A Community College has also been established in the campus sponsored by MHRD Govt. of India with objective to impart skilled oriented diploma course in Health Care and Information Technology. The diploma shall be issued from Aryabhata University, Patna.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.**

The college provides information to its staff regarding research related letters through notice, as and when these are received from UGC or any other agency and encourage the members to apply and undertake the research work.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	2008-09	Alternative agricultural marketing system in Bihar; A micro study of Saran district	UGC	70500.00	70500.00	70500.00
Major projects						
Interdisciplinary projects						
Industry sponsored						

Students' research projects						
Any other(specify)						

### 3.3 Research Facilities

#### 3.3.1 What are the research facilities available to the students and research scholars within the campus?

The college has a rich library and Laboratory Facilities. Added to it computer, Internet Access, INFLIBNET access are provided to Students and research scholars. The college has also subscribed jstor for quality academic journals which shall be helpful to researchers by making them aware of the new and emerging areas of the research.

#### 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Though the college has the latest scientific equipment, there is always a room for further upgradation and creation of latest infrastructure facilities to meet the needs of students and faculty alike in the new and emerging areas of research. Since science and especially environment science and computer science are the top priorities of the global science, the college further plans to have upgraded science labs, computer labs and latest audio-video equipments for shooting documentaries. The institution has a plan to add latest reference books, subscribe to new national and international research journals in the library so that the needs of researchers in the new and emerging areas of research are fulfilled. This is to be achieved with the help of the UGC grants and from the college internal funds. The heads of departments forward demand for equipments, books and other material etc. for the Research Promotion Cell to consider it and a sanction for such purchase is taken from the University.

#### 3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

The college has not received any special grants either from industry or any other agency for developing research facilities. The college with its own resources tries to develop the research facilities. Library of the college has been digitalized. Laboratories have been furnished with modern equipments with internet facilities.

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

The students and Research Scholars are encouraged to visit Bihar State Archives, Patna, A.N.Sinha Institute Library, Patna, Sinha Library, Patna, K.P.Jaiswal Institute, Patna, Sri Krishna Science Centre, Patna for data collection for their research studies. Teachers/Research scholars of science faculty visit or get their research requirement from Rajendra Agriculture University, Pusa, IIT, Patna, NIT, Patna, NPL-New Delhi, S.N.Bose Centre, Kolkata, Saha Institute of Physics, Kolkata, Molecular & Microbial Genertic Laboratories, Patna University, ICAR-New Delhi etc.

**3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?**

The following facilities are available in the main library for the researchers:

- Books on research methodology (OPAC)
- Various national/international reports
- State/national level database books/CDs
- Few Journals
- Computers with Wi-Fi internet connection, uninterrupted power supply
- Reprographic facility for rarest copies
- Seminar proceedings
- Member of INFLIBNET
- Information Resource Centre

**3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

The Department of History has a research and extension wing which acts as a nodal centre for inter disciplinary research in the social science among the disciplines of social science, Commerce dept. has a Innovative Commerce Lab, this lab provides facilities to commerce students to implement their theoretical concept to handle the practical cases of commerce and accounts.

There is no formal collaborative research facilities developed /created by any research institutes in the college. However, the College has developed few infrastructural facilities which can be used by all the departments in a collaborative manner for teaching as well as research:

- Integrated research laboratory for science departments is equipped with advanced instruments
- UGC Information Resource Centre in library
- Library with reading room
- Smart class room
- Seminar hall
- INFLIBNET N-List
- Internet / Wi-Fi Facility

### **3.4 Research Publications and Awards**

#### **3.4.1 Highlight the major research achievements of the staff and students in terms of**

- \* **Patents obtained and filed (process and product)**
- \* **Original research contributing to product improvement**
- \* **Research studies or surveys benefiting the community or improving the services**
- \* **Research inputs contributing to new initiatives and social development**

Neither the students nor teacher of our college has any major research achievement either for patent or any other fields mentioned above till date. Because of our college has no Research Centre approved either by the UGC or by the University.

#### **3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such**

**publication is listed in any international database?**

Although research journal has not been published by the college till now, yet research articles are published in the proceedings of the National & State-level seminars organized in the college. Besides, books have been authored or completed by many teachers

**3.4.3 Give details of publications by the faculty and students:**

- \* **Publication per faculty**
- \* **Number of papers published by faculty and students in peer reviewed journals (national / international)**
- \* **Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
- \* **Monographs**
- \* **Chapter in Books**
- \* **Books Edited**
- \* **Books with ISBN/ISSN numbers with details of publishers**
- \* **Citation Index**
- \* **SNIP**
- \* **SJR**
- \* **Impact factor**
- \* **h-index**

Faculty Name	Publication per faculty	Number of papers published by faculty and students in peer reviewed Journals (national / international)	Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	Monographs	Chapter in Books	Books Edited	Books with ISBN/ISSN numbers with details of publishers	Citation Index	SNIP	SJR	Impact factor	h-index
Dept. of History												
Dept. of Economic												
Dept. of Pol.Sc.												
Dept. of Geography												
Dept. of Philosophy												
Department of Sanskrit												
Department of Hindi												
Department of English												







aspirants got placement.

Another Niyojan Mela was organized on 14. Feb. 2015 inaugurated by Dr. Mahachandra labour and employment Minister Govt. of Bihar, this function was presided by principal. 18 Companies participated in this Mela and 1200 aspirants got placement. Dr. Raj Kumar (Botany) is convenor of the placement cell of college regional director (Labour and Employment dept. Govt. of Bihar) and employment officer Saran district are members of this placement cell, this makes our placement cell strong.

**3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

It has been the stated policy of the institution to keep itself abreast of what is happening in the current global scenario and adapt its policies and programmes accordingly. An effort is made to make available the expertise and specific knowledge base of the faculty members and the infrastructural facilities to local youths who are even not the regular student of this college as consultancy service. To keep pace with the changing time new departments like Computer Applications, Journalism and Mass communication, and Biotechnology were established some years back. The college has a vast pool of expert faculty members in these departments to disseminate the new info and new-tech knowledge to the students of the region. To fully utilize the potential of these faculty members the institution provides consultancy in basic computer training and communicative English course with help of language lab, soft skill training i.e. preparation of curriculum vitae, techniques to face interview with positive body language, tips to make general impression excellent etc. These consultancy services are provided on nominal fee i.e. on No Profit No Loss basis, and this is properly highlighted in advertisement through website, prospectus and word of mouth.

**3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

As the college has carved niche for itself in the region, the society in general and the company/industry in particular look up to the institution for expert advice and consultancy on issues of their general concern. Keeping the interest of overall development of

the institution in mind, the college encourages its members of faculty to offer their expertise and available facilities in various departments in the form of consultancy in different areas. The college encourages its staff to serve on Board of Studies of the University and help in designing the syllabus of graduate and postgraduate classes. They also participate in university activities like setting up of question papers and in improvement of evaluation framework.

**3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

The broad area of consultancy provided by the institution is in the field of education. The paid consultancy services are provided in basic computer training and communicative English with help of language lab imbued with soft skill training to collegiate as well as outside students. The consultancy fee collected is nominal only to meet the running expenses i.e. on No Profit No Loss basis. The other consultancy service is provided free of cost and is useful for the university, local schools and colleges. These services are provided free of cost and so no funds are generated. The major consultancy areas of the college are as follows:

- § College teachers are invited as members of Board of Studies of the University.
- § The college teachers act as paper setters and are invited as subject experts.
- § The faculty members act as judges in various events organized by University and other institutions.
- § The staff and the Principal are invited for radio and TV talks.

The Department of Computer Applications and IT offers consultancy in the upkeep and maintenance of software and hardware. The Department of Journalism and Mass Communication offers consultancy to various organizations and print media houses. The Department of Biotechnology provides free consultancy to poor and needy patients and farmers in the field of organic farming, soil testing facilities for desiccative cultivation.

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

Consultancy services are either free of cost or on No Profit No Loss basis so there is no question of fund accumulation.

### **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

#### **3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The college was established before India got independence with a mission to create awareness among the people about their rights and to empower them through education ushering in holistic development of human personality. Till today, it provides education to those who need it the most as a large number of our students come from the countryside and they are educationally and socially backward. To establish a just, plural, secular, tolerant, argumentative, composite and equitable society, in consonance with our cherished democratic values of justice, liberty, equality and fraternity has been our aim and objective. The college arranges its own scholarships and fee concessions for the poor, downtrodden and differently abled students. Our purpose is to provide quality education to the young students in terms of the latest scientific and professional knowledge along with inculcating moral values and social and spiritual values so as to make them sensitive, responsive, empowered and good citizens and fine human beings. Our endeavour has been to help maximum number of students, especially from rural areas and from the weaker sections of society to have access to higher education. To bridge the demographic divide with knowledge and higher education the institute is conscious of its role and commitment to society in producing enlightened citizens and holistic development of human personality.

The college undertakes a number of community oriented activities in its periphery:

- § The college has 3 NSS units and it enrolled 300 students this year. A village in the neighbourhood is adopted by NSS for its activity. Under NSS department the College regularly organizes Blood Donation Camps with the help of Civil Hospital, Chapra. The NSS department regularly organizes camps in the nearby villages, the purpose being to inculcate a sense of dignity of labour and fraternity among the students and to sensitize the villagers to clean and green India. Our NSS volunteers also take

part in tree plantation drive from time to time. Girls also actively participate in these camps.

These camps also keep our campus and surrounding localities clean, green and hygienic. During these camps lectures are given on topics like moral education, human rights, women empowerment and environment also.

- § Our NCC volunteers are always ready to attend to any blood donation call to serve the patients in emergency.
- § Our science labs are visited by nearby school students and we make arrangement for their transportation also.
- § The college undertakes a noble initiative every year to provide free computer education through computer awareness workshops to parents, grandparents and senior citizens. Senior citizens' computer related problems helpline is also established to tackle and diagnose their computer related issues on daily basis.

### **3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

The college encourages the students and teachers to participate the social activities like National Social Service (N.S.S), N.C.C., and other community services. The college has two units of N.S.S and four platoons of N.C.C. These voluntary social organizations contributes a lot of social services by conducting special camps in rural areas to create awareness about social vices like AIDS, Environmental pollution, evil effects of drinking, social evil of dowry etc.

### **3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

The institution solicits stakeholders perception on the overall performance and quality of the institution through Students, Parents and Alumni.

- The college solicits students perception through students' feedback database on college website.
- The college solicits Parents' / Guardians' perception through interaction with them during Parents' – Teachers' Meet.
- The college solicits Alumni's perception through interaction with them at Alumni Meets & Alumni's database on college website.

**3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

Major extension and outreach programmes organized by NSS units of the college during period 2010 – 2014.

Major Extension & Outreach Programmes

- Community services in villages and Dalit Tola were organized for Literacy Awareness, Health Awareness, Cleanliness, Food & Nutrition etc.
- Seminars organized on social issues
  - Ø Female Foeticide
  - Ø Women Empowerment
  - Ø AIDS Awareness
  - Ø Legal rights of Women / Girls
- Workshop organized on
  - Ø “Capacity building of women Managers in higher education” sponsored by UGC.
  - Ø Anti Tobacco + Anti Alcohol Drive
  - Ø Water and Power conservation Awareness.
- Health Camp on
  - Ø Anaemia Detection
  - Ø Blood Donation Awareness
  - Ø Diabetes
  - Ø AIDS Awareness
- Important Days Observations.
  - Ø International Women’s Day (8<sup>th</sup> . March)
  - Ø World Cancer Day. (4<sup>th</sup> . February)
  - Ø World Human Right Day (10<sup>th</sup> Sept.)
  - Ø World AIDS Day (1<sup>st</sup> December)
  - Ø Bihar Diwas (22-23 March)

Total Expenditure incurred on these programmes

In year 2009 – Rs 45,000/-

In year (2012 – Rs 90,000/-

**Source of fund :**

- 01 . Ministry of youth affair
- 02 . College Internal fund
- 03 . Help of NGOs.

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

The college undertakes several community development activities through its voluntary organizations running in the college. In the beginning of academic session the teachers and the representatives of the NSS, and NCC units apprise the newly admitted students about the benefits of all such social service units and its future scope. The enrollment criterion is displayed in the college notice boards. Students are motivated to get enrolled in this organizations and participate its regular social activities.

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

The vulnerable sections are those who face discrimination include women, scheduled castes, scheduled tribes, children, disabled and people living with HIV/AIDS etc. The College has organized some activities:

- The NSS Unit of Rajendra College, Chapra Under J.P. University, Chapra (Bihar) has played an active and effective role in strengthening the national integrity and promoting communal harmony through various programs like camps, Jhankies, Nukar plays, Debate, painting and slogan competitions. We have done active and energetic propagations of principles of religious tolerance and social harmony through our energetic volunteers. Through our programmes we have succeeded in eradicating ill-will, social evils and racial animosities as well as religious linguistic and ethnic differences in the society. On special occasions like 26<sup>th</sup>-Jan, 15<sup>th</sup>-Aug, 2<sup>nd</sup>-Oct, world forest day, NSS day, world Aids day, Swami Vivekanand Jayanti, we have tried our best to give a message of communal fraternity by exhibition of Jhankies, debate, slogan competition and tree plantation. During special camps our volunteers moved from one village to another especially Chapra block with a view to awake the alarming situation of AIDS and alcohol addicts. In January, 2014 special camps (16.01.2014 to 22.01.2014) organized at Rajendra College, Chapra campus, About 80 NSS volunteers participated and contact with each other, transacted their feelings and experiences and discussed various issues which can strengthen national unity promote communal harmony.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

The extension activities undertaken by the college complement students' academic learning activities as they gain new experience, gain leadership qualities, team work, good communication skills, learn discipline, decision making, imbibe social and moral values, social homogeneity and responsibility and a feeling of brotherhood and fraternity. It all binds the society and ensures the holistic development of the students as socially enlightened citizens. They are sensitized to issues of social importance and gender equality.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

NSS units of our college organizes camps in remote villages and hamlets in which villagers are involved and NGOs are also roped in. The extension activities include creating awareness about clean and green environment, healthy & hygienic environment and in undertaking blood donation camps and tree plantation drive. During these camps the students and villagers through guest lectures, are sensitized about the issues of HIV, AIDS, diabetes, female foeticide and dowry system etc. Some of our members of faculty are associated with Rotary Club, Chapra and other local social organization also.

The College and local community share a very good rapport and are in constant touch with each other. Besides, public representatives, expert doctors of sadar hospital, various departmental officials, NSS sub-divisional committee, NGOs help the college with their expertise time to time on various extra-curricular, extension and outreach activities/programmes of the College.

Some of the major initiatives undertaken by the College involving various communities are as follows:

- **Blood Donation Camp**

The NSS and Students & Red ribbon club of the college has organized blood donation camp in the college premises regularly

in coordination with the District Blood Bank. Lectures from expert doctors were also organized.

- **Health Awareness Programmes**

The NSS unit of the college has organized various talks by expert doctors of Saran Hospital and NGOs for generating awareness about drug abuse, HIV/AIDS, global warming etc. The unit had organized an awareness generating programme on Awareness regarding Diabetes and Health Check-up in 2014.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

This college has taken up a lot of social welfare activities like hunger-free movement, health awareness, women empowerment etc. in nearby adopted villages with help of rotary club and local people's representative like Mukhiya, Sarpanch, Tola Sewak etc. The faculty members also are invited to act as judges and experts of different competitive events at the nearby schools.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

Reputed three NSS units are in function which expends the area of executing ISR and inculcation of community Responsibility among students. Mr. Praveen Kumar, student of M.A (Eco.) and Mr. Ritu Raj student of B.Com. (Hons.) of this college has been honoured by Honour'ble president of India in Rastrapati Bhawan for their outstanding performance as NSS volunteers in year 2013 & 2014 respectively.

**3.7 Collaboration**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

Collaboration of any form by the college with other agencies, bodies and institutions is the need of the present time. There is a need to explore the expertise of other institutions to improve the



quality of teaching learning programme.

Keeping this in view, continuous efforts have been made at college, department and individual faculty level to form collaboration with other agencies and institutions. The linkage programmes have so far been proved to be very much effective and fruitful in importing quality in all spheres including teaching, learning, research and extension activities. The basic benefits of the linkage programme are as follows.

- Sharing of information between institutions.
- Organizing seminars, workshops and conference.
- Promotion of research activities.
- Promotion of extension activities,

But till date our college has not been able to implement these activities.

**3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

The authority of signing the MOU, creation of collaboration arrangements with the institutions of national importance, Universities, industries and cooperate entities lies with the state Govt & University. The college on its own as per policy of the state government cannot sign a MOU or create any collaborative arrangement with any other institution.

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

There are very few Industries in Bihar and interactions between industry-Institution-Community is difficult.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the**



h)	Publication	Nil
i)	Student Placement	Nil
j)	Twinning programmes	Nil
k)	Introduction of new courses	Nil
l)	Student exchange	Nil
m)	Any other	Nil

Our collaborative academic/research efforts have not yet materialized leading to formal MoUs/agreement with national/international institutions. However, we conducted seminars and workshops in collaboration with other institution and PG departments.

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.**

Our college is a constituent unit of J.P. University, Chapra. It is not yet autonomous. So, it is not possible for us to enter MoU/agreement with any other university on our own. However, we do understand the great significance of MoU with national/international institution for accentuating quality research and academic activities. We would seek permission of the university to proceed with the collaborative efforts leading to MOUs and agreements with other institutions.

*Any other relevant information regarding Research, Consultancy and Extension which the College would like to include.*

**CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

**KEY ASPECTS**

**4.1 Physical Facilities**

**4.2 Library as a Learning Resource**

**4.3 IT Infrastructure**

**4.4 Maintenance of Campus Facilities**

## 4.1 Physical Facilities

### 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college was established in 1938 and the teaching started in a well built structure with a huge investement of Rs. 3 Lakh at that time “**Shah Banwari Lal Sarai**” donated by Sri Shah Banwari Lal, in a great act of charity and social service. This spacious structure is still in good condition and sufficient to accommodate the learning activities of approx 8000 students.

The basic policy of institution includes imparting the best modern education with latest teaching aids, equipment and overall facilities. But sometimes we try to compromise due to paucity of requisite funds. However, due to the recent upsurge in the spirited work culture we have been able to enhance our infrastructure to facilitate effective teaching and learning. The highlights of our recent enhancement in infrastructure includes renovation of departmental library, research laboratories, updated furniture (Godrej dual desk), green boards, power point projector, smart class, Wi-Fi facility and so on.

#### **Few instances are:**

- a) New buildings were constructed viz., double storeyed examination hall and seminar hall accommodating thousands of students on the verge of completion.
- b) Separate washroom for girls
- c) DPR for renovation of Swimming Pool has been sent to UGC.

The above additions were made under UGC and HRD Assistance. Further, laboratories were renovated, additions made to the library and also the technological development of the College is the priority. Books and equipments including one big power generators, furniture, computers, LCDs, and Projectors etc have been procured to meet the requirements of the increased number of students. Various funding agencies including the state government, UGC have been approached from time to time for financing the infrastructure of the College.

#### 4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

The college has following physical facilities for imparting better education to the students:

**Classrooms** : We have 35 classrooms

**Technology enabled learning spaces** : 01 Mordern Language lab. 01 Smart Class Room having audio-visual facilities and LCD projectors. E-Library, Network Resource Centre

**Seminar halls** : 01

**Tutorial spaces** : 12

**Laboratories** : 19

**Botanical garden** : 01

**Animal house** : Nil

Specialized facilities and equipment for teaching, learning and research: Integrated Community computers, LCD Projector, Language Lab, Computer lab, Research Microscope Oven, Incubators, Laminar air flow Cabinets, Optical Bench, Cathode Ray Oreillograph, Lazer, BJT Charecteristics, Logic Gates, Newton Ring etc.

- b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

**Sports:**

**Outdoor and Indoor games** : 01(One) field for Outdoor Games and 01 Indoor games

**Gymnasium** : 01

**NSS** : We have separate building for NSS

**NCC** : We have separate building for NCC 01 (one) Firing Range available unique in whole Saran division

**Cultural activities** : Multi Purpose hall available

**Public speaking & Communication skills development:** Language lab has been established for this purpose.

**Yoga:** Training programme is organized frequently.

**Health and hygiene:** A Health Centre is functional in campus for teachers, staff and students.

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

Our institution has developed a master plan that is aimed at developing infrastructure in line with its academic growth. It is seen that the developed infrastructure is utilized fully and optimally. During the last four years we have developed the facilities as shown in the following table –

S. N.	Facilities	Approx. amount spent	Remarks for optimal use
	Flooring		
	Renovation of Arts Block	Rs. 56,81,917/-	100%
	Renovation of Science Block	Rs. 55,48,318/-	100%
	Renovation of Library & Administrative block	Rs. 25,00,000/-	100%
	College boundary wall	Rs. 12,28,418/-	100%
	Cycle stand	Rs. 4,94,078/-	100%

The college has made a plan to develop the campus by constructing a Swimming Pool with all morder facilities to organized several acquatic events, one conference hall with all amenities. All such plans have been forwarded through university to UGC for its approval.

**4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

The requirements of the physically disabled students are specially attended by their fellow students, NSS volunteers and faculty members. Our library building, Principal's room, administrative sections, examination cell, drinking water point, toilets are on the ground floor. In order to meet the requirements of differently abled students the college has erected ramps at entry points of all the building of the college for their convenience.

**4.1.5 Give details on the residential facility and various provisions available within them:**

- **Hostel Facility – Accommodation available**  
Presently it has been temporarily taken over by J.P.U, Chapra for PG teaching.
- **Recreational facilities, gymnasium, yoga center, etc.**  
Gymnasium Centre, Yoga Centre, Football field, Volleyball Court, Badminton Court, Cricket field are there on college campus.
- **Facilities for medical emergencies**  
The college has its own health centre on campus having trained paramedical Staff and a doctor. In case of emergencies, students are taken to hospitals of the town
- **Internet and Wi-Fi facility – Available**
- **Available residential facility for the staff and occupancy**  
**Constant supply of safe drinking water**  
We have 18 (Eighteen) staff quarters available for teaching faculty the occupancy is almost 100 percent.
- **Security** - There are 14 security guards for this purpose.

**4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

The college has its own health centre in the campus having trained paramedical staff and is regularly visited by a doctor. In case of emergency, the institution avails the facilities from the leading Govt. Hospitals located in the immediate vicinity.



**4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

- **IQAC** – Separate room for office with Computer, Printer and Internet Facility.
- **Grievance Redressal Unit** is running in a well furnished office. Women’s cell is monitored by four to five senior staff members of the college. The students can informally meet them as and when required. A Grievance Box is placed on different places in administrative block of college to drop the grievance letters by the students.
- **Women Cell** is available and operational from the HoD office of Psychology since Dr. Geeta Kumari HoD, Psychology is its convenor.
- **Counseling and Career Guidance/Placement Unit** : Information and Guidance Bureau is functional in this college under UGC Sponsored program since 1973-74 in a separate building. This bureau is also supported by labour and employment of Govt. of Bihar. This bureau organizes Niyojan Mela on regular basis and invites several companies for talent hunt and placements in the campus.
- **Health Care** – The College has a health centre with a part time qualified doctor and paramedical staff with all first-aid facilities.
- **Drinking water** – Safe drinking water is available to staff and students. Water purifier is installed for the students.
- **Auditorium** – There is a Conference Hall in the college with a sitting capacity of 300 persons. This Hall is used for various meetings and cultural programmes. There is also an open Air Stage which is used for annual function.
- **Canteen** – The college canteen works during day time and offers tiff in and snacks.
- **Student’s common Room** – Common room for boys & girls separately available with table, chairs, fans, indoor games like Carom, Chess etc are provided. The students use this common room and for relaxation during leisure hours.
- **Staff Common Room** – There is a well furnished staff common room. All departments also enjoy the facility of independent departmental rooms.

## 4.2 Library as a Learning Resource

### 4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

A well-stocked library is a treasure to be mined. Gone are the days when students depended only on books and journals. In this age of information technology, the students have access to unlimited information. At the same time, they need to be guided so as not to lose themselves in the labyrinth of resources. They need to be computer savvy as the most recent information is available in the electronic format. A library committee ensures that students' needs are met and their fears taken care of, so that the library becomes a user-friendly space. The library Advisory Committee functions precisely on these lines. The Composition of this Committee is as follows:

- |                                      |                           |
|--------------------------------------|---------------------------|
| 01. Dr. S.M.R Azam, Principal        | : Chairman                |
| 02. Dr. Gajendra Kumar, HoD, English | : Prof. Library In-Charge |
| 03. Dr. N.P. Verma, History          | : Member                  |
| 04. Dr. Vibhu Kumar, Pol. Science    | : Member                  |
| 05. Shree Shishir Kumar Mallick      | : Librarian               |
| 06. Shree Narendra Kumar             | : E-Library In-Charge     |
| 07. Shree Rabi Bhusan Sinha          | : Study Centre in -Charge |

The Advisory Committee works in synchronization with the heads of departments for the upgradation of library. The initiatives implemented by the committee include incorporation of latest reading material, expansion of existing infrastructure, inclusion of innovative measures, establishment of e-Library, computerization of library services including (Acquisition & Cataloguing, Circulation, Web OPAC- On-Line Public Access Catalogue, Serial Control, MIS Report, Bar code and Spine Labels), member of INFLIBNET N-List and making recommendations for quality enhancement.

### 4.2.2 Provide details of the following:

- \* **Total area of the library (in Sq. Mts.)** : 600 sq.mt.
- \* **Total seating capacity** : 40
- \* **Working hours (on working days, on holidays, before examination days, during examination days, during**

**vacation) :**

- (a) Library – 10 A.M. to 05 P.M. in all working days.
- (b) During exam day – 10 A.M. to 05 P.M.
- (c) During vacation – 10 A.M. to 05 P.M.

The same schedule is followed by the college and departmental libraries

**\* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

- (a) **Individual reading carrels** – being developed
- (b) **Lounge area for browsing and relaxed reading** – 250 sq. ft.
- (c) **IT Zone for e-resources** – available

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

The Principal of the college circulates a notice and requisitions of books are invited from all the Heads of the Departments. Every department of the college is asked to submit the lists of books, journals and magazines to be purchased according to the current needs of the students as well as the faculty members. The lists are forwarded to the librarian. On the recommendation of the Library Advisory Committee of the college, the books, journals and magazines are purchased from different sources.

Library holdings	Years 2010-11		Years 2011-12		Years 2012-13		Year 2013-14	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	04	1830		70000		156250	181	64605
Reference Books	14	2084					120	57234
Journals/Periodicals	02		02		02		02	
e-resources								
Any other (Specify)								

#### 4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- \* **OPAC – (Online Public Access Catalogue) :**  
The library has prepared databases of books in English language. As soon as new books are purchased and processed, their bibliographic description is added in the OPAC. Five terminals are dedicated in e-library for the readers to use OPAC for their search of books.
  - \* **Electronic Resource Management package for e-journals**  
The college has joined the “National Library and Information Services Infrastructure for Scholarly content (INFLIBNET. N-LIST)” programme under which access to e-resources (3000 + e-journals and 75000 + e-books) to students, researches and faculty from colleges is provided.
  - \* **Federated searching tools to search articles in multiple databases - Enabled**
  - \* **Library Website:** A dynamic link of library is provided on the main website of the college i.e [www.rajendracollegechapra.org](http://www.rajendracollegechapra.org)
  - \* **In-house/remote access to e-publications** Separate Login IDs and passwords which are generated by INFLIBNET under N-LIST programme are distributed among faculty members for accessing e-journals and e-books remotely from the college.
  - \* **Library automation :** The library is fully automated with “Libman” (Library Management) software which has following advantages.
    - Flexible to run on any operating system.
    - Support for multi-media files.
    - Interactive, screen-oriented and menu driven user interface.
    - User-defined security levels.
    - Optional web-based architecture (Web OPAC)
    - If support MARC 21, Unicode, SRU-SRW and Z39.50
- The library automation software is equipped with the following modules Acquisition, cataloguing, Circulations, Serial, OPAC and Reports.
- \* **Total number of computers for public access - 05**
  - \* **Total numbers of printers for public access 01**

- \* **Internet band width/ speed** : - 10 mbps
- \* **Institutional Repository** : - NA
- \* **Content management system for e-learning** : - Yes
- \* **Participation in Resource sharing networks/consortia (like Inflibnet)** : Yes ; college is member of INFLIBNET N-LIST programme.

#### 4.2.5 Provide details on the following items:

- \* **Average number of walk-ins** : 100
- \* **Average number of books issued/returned** : 25
- \* **Ratio of library books to students enrolled** : 10:1
- \* **Average number of books added during last three years**  
: 301
- \* **Average number of login to opac (OPAC)** : 50
- \* **Average number of login to e-resources** : 80
- \* **Average number of e-resources downloaded/printed** : 25
- \* **Number of information literacy trainings organized** : 01  
information literary programme was organized.
- \* **Details of “weeding out” of books and other materials** :  
Rajendra College central library “Pt. Rama awatar Sharma Library” is one of the oldest library of Bihar. Many times we have had to replace the old furniture/outdated general books by the new/latest ones. This exercise has been performed once in the last 04 years.

#### 4.2.6 Give details of the specialized services provided by the library

- \* **Manuscripts** -Not Available
- \* **Reference** -CAS and SDI on Demand.
- \* **Reprography** -No Demand
- \* **ILL (Inter Library Loan Service)** - Not Available
- \* **Information deployment and notification (Information Deployment and Notification)** - Not Available
- \* **Download** - Facility Available
- \* **Printing** - Facility Available
- \* **Reading list/ Bibliography compilation** - Not Available
- \* **In-house/remote access to e-resources** - Available

- \* **User Orientation and awareness** – Available
- \* **Assistance in searching Databases** – Yes
- \* **INFLIBNET/IUC facilities** - Available

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

The library is a centre of learning so it is necessary to receive feedback from its reader. For this purpose a suggestion box has been installed in the Library. The library staff also interact the users of the library to improve the library – user interface. In the meetings of Students Welfare Council, students are encouraged to discuss any issues regarding library services. Valuable suggestions are analysed by the Head of the institution and Library Advisory Committee to undertake necessary initiatives and devise corrective measures to upgrade the library services.

**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

- More books are offered on demand on their issue cards to the disadvantage students.
- Required CDs and DVDs on the curricula are made available to the students of marginalized class.
- The library staff assists the disadvantaged students in obtaining specific documents and other material for reference.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)**

For seeking feedback from the users, there is suggestion box in the library. The users puts their feedback ( prescribed format ) in the suggestion box. The library committee collects the feedback and analyzed it. Apart from it the members of the teaching and non-teaching staff of the college give their valuable suggestions. All such feedbacks and suggestions are carefully analyzed and implemented.

### 4.3 IT Infrastructure

#### 4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system) :**

**The college is equipped with latest Computers**

**Desktop** – 150 (One hundred fifty) distributed in three labs. and office.

Computer Lab. 01.	:	BCA Lab.
Lab. 02	:	NRC
Lab. 03	:	e-Library.

**All the three labs have LAN facility, e-library has also a server. Most of the computers are with configuration : Core 2 Due processors, 500GB HDD and 2GB RAM with DVD R/W Multimedia Speaker with UPS facilities are also available. Some desktops are of configuration : Core i3 processors 500GB HDD, and 1-3GB RAM, etc.**

- Ø **Server in library 01** : CUP : Xeon Processor  
RAM : 8GB HDD : 500GB SCSI Backup Drive : DVD R/W
- Ø **Laptops** : 10 most of the laptops are of conf. : Core i3 and i5, 500GB HDD, 2GB RAM etc.
- Ø **LCD Projector** : 05
- Ø **Laser Printers** : 05
- Ø **Photo Copier** : 02
- Ø **Digital Camera** : 01
- **Computer-student ratio** : 1:55 (Approx)
- **Stand alone facility** : 2 Laptops are available for stand-alone use
- **LAN facility** : LAN facility is available in three computer labs. : BCA Lab NRC & e-library.
- **Licensed software** : Available
  1. M/S Office
  2. Oracle 9i
  3. Compiler & Interpreter of C, C++.
  4. Libman (Master's Software.)
  5. Windows 7 (Operating System)
  6. CMS (College Management System Ver. 10.0) Master's Software
- **Number of nodes/ computers with Internet facility** : 20
- **Any other .....**

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

In the last four years we have updated ourselves with the changing scenario in higher education. The college is well equipped with sufficient number of computers and internet facilities. Most of the Department have their own Computers and internet connection.

There are Computer Labs set-up with LAN facilities

1. BCA Computer Lab.
2. NRC (Network Resource Centre)
3. E-library

NRC (Network Resource Centre) a UGC sponsored cyber cafeteria caters to the need of faculty members and students in collecting and using information from Internet on the campus.

**4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

The deployment and upgradation of the infrastructure should always be in consonance with the increased strength of students and there should be a rapid replacement of old and obsolete machines by modern and newer ones. The college plans to upgrade its internet plan for faster internet access. It is also planning to install advanced internet access control and network security products for faster and safer internet access. We intend to increase the coverage area of Wi-Fi network to make the internet access available in remote areas of campus.

We are planning to expand our IT facilities for students/research scholars/ teachers. Many more classrooms are proposed to be upgraded to smart class. Software safety programmes are being chalked out to save computer from crash due to virus. The college library is on our priority agenda where modernization programmes are being chalked out.

**4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

In today's knowledge economy, knowledge and information are the dominating factors of all socio-economic activities and have



some added significance in institution of higher learning. Efforts are made in our institution to make it a knowledge hub. Keeping in view of providing greater access of the student and staff members to the global knowledge horizon and assimilation of knowledge, finance targeting steps so far been taken and few of these are as follows.

- ✓ All the departments are provided adequate number of computer with internet facilities and printers.
- ✓ Digital classrooms are formed with interactive smart board and LCD projectors.

The computer centre and library provides the staff and student members to have access to information would through internet and use of this information in teaching, learning and research.

S.N	Head of expenditure	2011-12	2012-13	2013-14	2014-15
01.	Purchase of Computers	Purchase of Computers	3,07,166.00	6,11,000.00	Nil
02.	Upgradation	Upgradation	Nil	Nil	Nil
03.	Maintenance	Maintenance	Nil	Nil	Nil

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

Teachers and students are availing the computer facilities for their own benefit. The LCD projectors, digital camera, smart boards, Laptops are been used for curriculum practices like seminars, workshops, symposium and class room teaching. The faculty members also use these facilities for their research purpose inside or outside the college.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

The college has adopted a student centric approach in teaching and learning. In this approach various ICT facilities are provided to the students and teachers. The students learn of their own with the help of these modern tools and the teachers act as facilitators. Moreover, each department of the college has been provided with computer and internet facility. The concerned teachers can access

the internet any time and they can provide up to date information to the students according to their requirements. The students are provided with internet access through Wi-Fi and through wired network in their concerned departments so that they can access Online Libraries, e-Books and online Magazines and Journals.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

The institution does not avail the connectivity through National Knowledge Network.

**4.4 Maintenance of Campus Facilities**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

Heads	2011-12	2012-13	2013-14	2014-15
Building	3,32,300.00	25,00,000.00	45,35,000.00	50,00,000.00
Furniture	1,23,000.00	1,25,000.00	1,23,000.00	1,25,000.00
Books & Equipment (UGC XI Plan)	6,73,000.00 (Books) 21,03,834.00 (Equipments)			
Computers	3,07,166.00	6,11,000.00	Nil	Nil
Generator	4,00,000.00			
Any other				

The college has several committees constituted annually to look after construction work, improvement and maintenance of physical facilities in the campus. Some of these committees are:

- Purchase committee
- Building committee
- College Development committee
- Finance committee

These committees work with co-ordinated efforts to identify the needs, prepare budgets, place order, procure the equipment, installation, use of the equipment and quality control.

Moreover, the services of engineers/ experts are hired whenever necessary.

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

Every year our college formulates extensive plans for the various activities including salary, laboratory, office running expenses and maintenance of the infrastructural facilities. Regular flow of these funds helps us to upkeep our existing facilities including equipments and their satisfactory maintenance. However, large scale maintenance activities such as repair of the buildings, electrical connections etc. are done as and when required.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?**

Annual maintenance and repair of the infrastructure is taken care by the college in a systematic manner. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of the building. The laboratory equipments are maintained through College Development Fund and annual grants received from the government. The computers and electronic devices are maintained and repaired through the funds available in the institution. We have a team of qualified technical staff for maintaining computers and networking facilities.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

The college has installed voltage stabilizers, UPS and other control measure equipments so as to avoid the fluctuation problems. These equipments are kept under the supervision of concerned lab attendants. It is ensured that sensitive equipments which require regular water supply are provided with the same through overhead water tanks which are regularly filled with two submersible pumps.

*Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.*

**CRITERION V: STUDENT SUPPORT AND PROGRESSION**

**KEY ASPECTS**

**5.1 Student Mentoring and Support**

**5.2 Student Progression**

**5.3 Student Participation and Activities**

**CRITERION V: STUDENT SUPPORT AND PROGRESSION****5.1 Student Mentoring and Support****5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

Yes, our college publishes updated version of the prospectus every year. Prospectus facilitates the students with brief profile of the college and the departments with faculty strength, subjects, number of seats, procedure for admission and so on. The students gather all necessary information related to the college (a) if they intend getting admission to the college (b) which combination of subjects they should choose (c) where and how to apply for admission (d) facilities available in the college such as those of games and sports, library, cultural activities and so on. Category applied for SC /ST /OBC /Sports /NCC. All these information are also aired on college website.

Our college is committed to quality teaching and research. We ensure the best available facilities to the students regularly. We try our level best to reciprocate in a healthy manner to the beneficiaries.

**5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

Yes, facility to get financial assistance in the form of scholarships to schedule caste, schedule tribe, minority, physically handicapped and other students. These scholarships are arranged by the State Govt. and the amount is transferred to the individual accounts of the students.

Name of scholarship/ Free-ship (welfare Dept. of Govt. of Bihar)	2011-12	2012-13	2013-14	2014-15
Amount available	465245	505903	311101	399815
Amount disbursed in time	358224	325689	251329	136563

**5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?**

The college caters to the academic needs of the students belonging to the rural areas and the border areas. There are lots of students who belong to the non creamy layer of the society or who are from economically weaker sections of the society. The college provides financial assistance to these students, which is received from the Central Govt., State Govt. and other agencies. Nearly 25-30% students of the college get benefit from these scholarships.

**5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections Students with physical disabilities Overseas Students to participate in various competitions/National and International**

- ü **Medical assistance to students: health centre, health insurance etc.**
- ü **Organizing coaching classes for competitive exams**
- ü **Skill development (spoken English, computer literacy, etc.,)**
- ü **Support for “slow learners”**
- ü **Exposures of students to other institution of higher learning/ corporate/business house etc.**
- ü **Publication of student magazines**

Rajendra College, Chapra is committed to provide the students every possible help and support they need in their pursuit to become civilized and worthy citizens. The college, as stated earlier, was set up with a mission of imparting holistic education. The institution for this purpose provides the following support facilities to its students:

**Students from SC/ST, OBC and economically weaker sections:**

The college facilitates the distribution of scholarships received from various Central, State and Other Bodies for these sections. The college provides Book Bank facility to these students. It also runs free Remedial classes for the benefit of these sections. It also provides coaching for Competitive Examinations to these students. The reservation policy of the government is followed as per the directives and detailed information is given to the students well in time.

**Students with physical disabilities:**

Every possible help and care is provided to students belonging to differently-abled category. Their classes are held at the ground floor. The class rooms are provided with ramp facility. They are provided comfortable seats in the first row. Extra time is given to them in the examinations as per university norms. They are also provided liberal financial assistance.

**Overseas students:**

Actually no overseas students apply for admission in Rajendra College, Chapra. Not even a single overseas student is getting education at Rajendra College, Chapra. If they apply for admission, their admission will be made as per University guidelines and security clearance.

**Students to participate in various competitions/National and International/ Organizing coaching classes for competitive exams:**

Coaching for entry in services are provided to students to prepare for different competitive exams.

**Medical assistance to students: health centre, health insurance etc.:**

Our college ensure good health for all students by way of maintenance of healthy atmosphere including pollution free environment, healthy drinking water, free medical facilities (health centre) etc. Health Insurance Schemes are not in vogue in our campus.

**Skill development (Spoken English, computer literacy, etc.)**

The college regularly conducts Personality Development Programs which enhance the IQ level and communication skills of the participants. The college also invites Guest speakers from the industry which provides regional and global employment opportunities for the students. Special classes are taken for communication skills taking into considerations the rural backgrounds of the students. This besides the college offers **“Introduction to Computer Applications”** as one of the subjects to all the students taking admission in the first year. This has really helped the students learn the basics of the computer applications.

**Support for “slow learners”**

At the beginning of every session the slow learners are identified by the class teachers by observation and class tests. Then Remedial Classes are organized for them. In order to boost their

confidence level, Personality Development and Motivational lectures and seminars are organized in the college. An effort is made to find out their interest areas so that the same can be nurtured.

#### **Publication of student magazines**

The college publishes its annual college magazine “**RAKA**”. The students of the college very enthusiastically contribute with their articles in the magazine. The college magazine is printed in the supervision of the college editorial board. All the major sections of the magazine are having their staff editors. The staff is always there to chisel the students’ artistic and creative skills.

#### **5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

In order to tap and promote the entrepreneurial skills of the students the college has opened vocational courses like BCA, BBA, BIOTECH, BJMC and above all we have established a Community College with courses like DIPLOMA IN MOBILE COMMUNICATIONS & INFORMATION TECHNOLOGY which would cater to the entrepreneurial skill of the marginal and deprived students of society with 100 percent placement in jobs. Its impact has been quite positive and many of our students are doing well in their respective fields.

#### **5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

- \* **additional academic support, flexibility in examinations**
- \* **special dietary requirements, sports uniform and materials**
- \* **any other**

Our college follows sound policy and strategy for healthy promotion of students in co-curricular and extra-curricular activities. We provide attractive incentives to students for active involvement in these activities.

- a) We have reserved some seats (2%) for admission of students excelling in specific games and sports.



- b) Such students are regularly trained for best performances in competitive meets.
- c) Many students receive special sports gears (sports uniform) from the college to acknowledge their contribution.
- d) They are provided with adequate financial assistance to participate in the inter-college, inter-university, inter-state and national games and sports.
- e) Their dietary requirements are taken care by the college as per university rules.
- f) The successful students receive certificates of appreciation for excellent performances that help them in the job market.

We feel very glad to mention that our students have brought many laurels in terms of trophy, shield, medals etc.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.**

There exist a good number of titles pertaining to various competitive examinations in the college. The teachers of the PG departments provide useful tips for preparing various competitive examinations particularly the UGC-NET and SLET. The PG students are informed about the deadlines and other information concerning the UGC-NET. The Information and Guidance Bureau of the college also provides useful information about the syllabi and paper structure of different competitive examinations. The Bureau displays the relevant advertisements on its display board time to time. The institution also extends internet and INFLIBNET facility to the UG/PG students preparing for competitive examinations. Keeping in mind the socio-economic spectrum of the students, the final year students are given academic advice to pursue suitable higher studies and other career options.

**5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)**

The students are provided academic personal career psychosocial counseling. We have a Information and Guidance Bureau in our college that caters to the academic and career needs of the students. Students are motivated and, prepared for group discussion, interviews etc. Their personal problems are also solved by interacting with their parents and their families.

- The college has a Professional Development Information and Guidance Bureau to provide counseling to the students regarding various job opportunities. It also organizes campus placement in the college.
- Stress Management Camps are organized in the college especially before the examination days to reduce the stress level of the students.
- The head of the institution ensures personally that any student who faces any road block in personal or college life is given the right counseling.
- Cell for Women Development and Prevention of Sexual Harassment of the college often invites eminent women personalities to the college to act as role models for the girl students. Lectures related with specific gender related issues are also organized in the college.
- Teachers keep a regular check of the students' attendance, their behavior and guide them if any irregularity is found among them, such as low attendance, poor performance etc.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

The institution has a UGC sponsored Information and Guidance Bureau established and functional since 1973-74 in the college and it is further supported and financed by labour and employment department Govt. of Bihar. Dr. Raj Kumar (Zoology) is convenor of this Bureau, Regional Director (Labour and Employment Dept. Govt. of Bihar) and employment officer district of Saran (Chapra) are its member. This bureau guides current as well as passed-out students of this college regarding technical education & placement opportunities in various

employment sectors. Separate room facility for the Information and Guidance Bureau is located in college campus. This information and guidance bureau organizes **Niyojan Mela** in which several companies are invited to conduct interview and provide placement to passed – out and current final year students of UG & PG. Recently on 14. Dec. 2014 and 14. Feb. 2015 **Niyojan Mela** was organized in which 39 companies participated and approx 2,700 students got placement respectively in the Melas. The Information and Guidance Bureau of the college keeps a track of the available job opportunities, recruitment examinations, admission notices etc. Newspapers, brochures, magazines, books containing information about further study, competitive examinations, training and career options are displayed constantly in the Bureau office. The main task of the bureau is to provide information and guidance about higher studies, career options, and recruitment examinations, and to arrange on campus/off campus interviews, GDs and skill development lectures/activities.

**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

- Students' Grievances are tackled by the Students Grievance Redressal Cell of the Institution. SGR Cell plays a significant role to redress the grievances of the students undergoing studies in the college. Major issues related to their studies, library facility, safety, health, welfare, canteen facilities, proper infrastructure of laboratories, computer laboratories etc.
- Grievance cell comprising of teachers from various Depts. of the institution works under the able guidance of the principal.
- To maintain a conducive and healthy, educational environment in the college.

**The Redressal Cell has the following mechanism :**

- Students can register their complain in the specified Grievance Box Kept on several places of administrative block.
- The grievance is taken up by the members of the cell and after discussion the matter is resolved in no time.
- The principal and teachers are concerned about the grievances of the students and students feel free to express their grievance with them. The process of investigation in which the cell reserves the grievances are kept strictly confidential. Investigation is made in a fair way without any prejudice.

- Grievances addressed during the last four years.
- A canteen was setup to meet the over increasing demand of the students.
- Water cooler and purifiers were installed in the college building.
- Computer lab has been setup with internet facility.
- Twenty four hours back up of electricity through 50 KVA generator for electric shut down.
- Inverter facility in the Lab. & Library.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

The college is aware about its responsibility to provide a safe environment to its female students. For this purpose a **“Cell for Prevention/Action against Sexual Harassment”** & **“Counselling Committee for Girls students”** has been constituted. A women empowerment cell has been set up in the college. It organizes various seminars and lectures to sensitize the students about their rights and duties. It also provides counselling to girl students regarding their personal, emotional, social and academic issues. A separate girls’ common room has also been set up in the college. Here the girls are provided with newspapers, magazines and other basic amenities. Girls feel safe in the college campus because of the requisite security measures adopted in total. The issues related to sexual harassment of students particularly girls/women are dealt with sternly in our institution. We follow the principle of zero tolerance in this matter. In order to address these issues without delay we have constituted a **“Sexual Harassment Cell”** in our college. Guilty students are subjected to counselling by experienced teachers. They are strongly advised to mend their ways, failing which we take strict action of expulsion/ suspension from classes etc.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

Yes, the college has an anti-ragging committee with following composition.

1. Prof. Hassan	Pol. Science	-Convenor
2. Prof. B.P. Yadav	Botany	-Member
3. Dr. R.K. Pathak	Botany	-Member
4. Dr. Indrajit Pd. Roy	Commerce	- Member

5. Dr. V. C. Bharti	History	-Proctor
6. Dr. Sanjay	Geography	-Member
7. Dr. R. K. Mishra	Math	-Member
8. Dr. V.K. Sinha	English	-Member

It remains on its toes to make sure that no such incident takes place in the college. The students are asked to give an undertaking at the time of admission that they will not indulge in any ragging activity. A similar kind of undertaking is taken from the parents / guardians that their wards will not indulge in any kind of ragging activity. As an antidote to ragging welcome-cum fresher functions are organized by various departments at the beginning of the session. Lectures are delivered to make the students aware about the legal implications of indulging in ragging. To make the students aware of the harmful effects of ragging and to channelize their energy towards fruitful endeavors, debate, competitions are organized in the college. We do not face any specific incidence of raving, as such, on the campus. These are no reported cases for the last four years.

#### **5.1.13 Enumerate the welfare schemes made available to students by the institution.**

The college is always ready to ensure social justice to the students. Any programme or welfare schemes of the state or the central Governments, the college notify it among the students. Their applications are forwarded to the concerned department of the government to provide scholarship to the needy students.

The poor students are awarded free studentship from the college as per the rule of the University. Students, who are coming from far-flung areas, are provided railway concession every three months. Information and Guidance Bureau as well other such committee remains always ready to help the students.

The college runs the following welfare schemes for various categories of socially and economically deprived students.

- i. Scholarship schemes –Welfare SC/ST, BC-I, Minorities Welfare - Bihar and Handicapped.
- ii. Poor Boys Fund – Free studentship and Grant under book bank scheme.
- iii. Free Remedial Courses for poor and minorities students.

**5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

Yes, the college has an Alumni Association. We are trying to get it registered shortly. The association in its meetings has recommended valuable suggestions like enhancement of teacher's quality by researches, appointment of teachers to lessen undue load to existing teaching staff, developing ICT facilities in the campus, organizing seminars and talks for the benefit of teachers & students. Recently alumni meet on 23 Feb. 2015 organized in which several distinguish alumni participated in the meet. The meet was inaugurated and presided by Mr. Anil Kumar Verma (Rear Admiral, Chairman-cum-managing Director) Goodrich Shipping Corporation & engineering services Govt. of India.

**5.2 Student Progression**

**5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

<b>Student progression</b>	<b>%</b>
UG to PG	<b>50% - 60 %</b>
PG to M.Phil.	<b>N/A</b>
PG to Ph.D.	<b>Data not available</b>
Employed	
• Campus selection	<b>2700</b>
• Other than campus recruitment	<b>Data not available</b>

The College does not have a tracking system to systematically record the progress to higher education/ employment profile of all its graduating students. Every year many students, especially most of the honours graduating students take admission to PG level courses. Many students of the last four batches got employment in Central/State Government services.

The general trend among graduating students is to go for central, state Govt. Jobs (SSC, RLY, BPSC, UPSC etc.). The trend to pursue classical higher education is low.

**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (course wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.**

Completion Rate (CR) and Pass Percentage (PP) of our college:

Programme	2010-11		2011-12		2012-13		2013-14	
	CR	PP	CR	PP	CR	PP	CR	PP
U.G	89	92.4	90	93.8	92	92.5	91.5	93
P.G	89.2	91.5	91	94.6	92	95	91.7	96.3
Vocational	95.6	97	92	98.4	97	98.6	96.2	100
Self Finance	92.3	93	90	94.3	90	92.4	91.6	93

Status report of the programme of Jagdam College, Chapra, is a constituent unit within the city. The results are as follows:

Programme	2010-11		2011-12		2012-13		2013-14	
	CR	PP	CR	PP	CR	PP	CR	PP
U.G	72.6	78	79.4	83	76.3	80.5	86.5	88
P.G	93.5	98	86.2	88	93	95	90	92

**5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

Year	Completion	Dropout rate
2011-12	80%	20%
2012-13	85%	15%
2013-14	90.0%	10%

The dropout rate after admission in regular course is negligible. Socio-economic, cultural and psychological issues are the main reasons for the dropout factor. To deal with the socio-cultural problems, the counseling cell and grievance cell address the problem of the students and counsel the parents too.

Our teachers encourage all students to continue their quest for knowledge at prestigious centers of higher learning. Many motivated students opt for various courses at JNU/DU/BHU for higher education. We provide all possible logistic and information

support to the needy students through Career Counselling Cell. Successful students go through campus selection and/or govt. jobs through competitive exams. Our college provides free coaching to needy students to face competitive exams successfully.

#### **5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

There are many social, economic, cultural and psychological issues involved in this problem. But the college is committed to solve this multi-faceted problem. In order to reduce the risk of failure and drop -out rate the following measures are taken by the college:

- To reduce drop-out rate due to academic reasons, the college conducts remedial classes free of cost for weaker students. It also arranges extra classes to meet the specific needs of the students.
- Tutorials/extra classes are taken for these students by faculty members of the concerned departments.
- The socially weaker sections like Scheduled Castes and Backward Classes are provided financial assistance by the state government. The college ensures that each eligible and deserving student gets this benefit. It provides all information to the students as and when received from the government. Similarly, the students belonging to minority sections are also provided scholarships.
- Discussion with the parents about their failure.

### **5.3 Student Participation and Activities**

#### **5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

The college organizes many activities on games & sports, cultural and other extracurricular activities for the students in the college. The different committees of the college also give training/guidance to the students for participating in these activities organized by other institutions. The available facilities for these activities are:

##### **Games & Sports**

- College ground



- Girls' common room is equipped with indoor games facility like carom, chess, ludo, chinese checker, etc.
- Boys' common room is also equipped with indoor games facility
- There are football grounds, cricket ground, volleyball court in the college campus.
- Games & sports committee to encourage for participation in various intra-collegiate competitions and inter-collegiate cricket, football, volleyball, table tennis, chess, judo tournaments at college/university/state/national level competitions.

### **Cultural**

- College ground and a big hall for organizing large gathering Programme
- Musical instruments such as harmonium, tabla, etc.
- Two teachers and one non-teaching staff are proficient in cultural activities who are always enthusiastic to train the students
- Modern professional musical instructor from present students and from ex-students
- One coach to prepare the college team for participating in different district/state level drama competitions
- One cultural committee consisting of teaching and non-teaching staff who has proficiency to prepare the college team for presentation in various cultural programmes

### **Other Extracurricular Activities**

The college has many units like NSS, Red Ribbon Club under the NSS unit, Legal Literacy Club under the NSS unit, Science Forum which organize extracurricular activities throughout the year.

### **The Range of Student Participation in Intra-collegiate Activities:**

**Cultural annual activities:** (1) Foundation Day celebration (2) Fresher's welcome ceremony (3) Saraswati Puja (4) Milad-Mehfil (5) Independence Day celebration (6) Republic Day celebration (7) Ghandhi Birth Day celebration (8) Raksha Bandhan (9) Van-Mahotsav Day celebration by plantation of saplings (10) International Human Rights Day celebration Other cultural activities etc.

**Games & Sports:** Students participate in annual sports (50m,

100m & 200m race; long jump & high jump; shot put; javelin throw; discuss throw; cricket among junior & senior students and among students & teachers; musical chair among students & teachers and also in indoor games competition – carom, ludo, chess).

**The Range of Student Participation in Inter-collegiate Activities at different levels:**

**Cultural activities:** Students participate in inter-collegiate drama competitions at district level and at state level. They also participate in various cultural activities at state level.

**Games & Sports:** Students participate in various inter-collegiate tournaments, like Cricket, Volleyball, Football tournaments, Table Tennis (men & women), Chess (men & women) and Judo (men & women) competitions etc. at state level.

**5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

Major achievements of our students in sports events at different level tournaments i.e Inter college, Inter university & state level during last four years 2011, 2012, 2013, 2014.

Sports Events	No. of Students participated in Inter college tournament	No. of Students selected for Inter university	No. of students selected for state level sports event Aklayav
Volley Ball			Runner
Kabaddi			
Kho-Kho			
Cricket		Winner	
Football		Champion(Three yrs. Successive)	
Badminton			
Athletics		All Events	

**5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

College receives feedback from its graduates in formal and non

formal interactions at different flora. The feedback is received during meetings of Student Welfare Council and Brilliant Students Club. Suggestion Boxes have been installed at important place of the college like common rooms, gymnasium, canteen, Administration office, different departments and library. During convocations brilliant students fill the feedback forms given to them. This feedback improves the quality and provision of the institutional provisions in different ways. The information received during convocations gives the institution an overview of the quality of life of our passed out graduates in terms of employment and higher degree obtained. Students as members of various departmental association are instrumental in suggesting the activities for preparing programme calendar. Students actively plan educational tours.

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.**

In order to bring out the creativity of the students, the college publishes its magazine “**RAKA**” annually. At the beginning of every session, the students are asked to give their contributions for the various sections of the college magazine. A Creative Writing Test is conducted to give equal platform to the students to become student editors of the various sections of the college magazine. The best contributions and student editors are also honoured during the Annual Prize Distribution Function. The different departments of the college have their own Wall Magazines. The students are encouraged to write for these magazines.

**5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

There is a statutory provision for students union in all the colleges and university. Due to certain legal wrangles, election of students union could not be conducted. Now the legal bottle-neck has been overcome, and election for students union in the colleges and university is in the pipeline. Meanwhile, in each class we get nominated representative of students as “**Class Representative (CR)**”. In order to provide teeth to students union, the university has allocated a separate fund which is

utilized for various union activities.

### 5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The college believes in decentralization of the power and giving the equal opportunity to the students in supporting the college administration and the college faculty in running the affairs of the college. For this the college endeavors to provide them with opportunities to participate in the various academic and administrative bodies. The details of academic and administrative having students' representation is as under:

**Editorial Board:** The Editorial Board comprises of Chief Editors, Editor and Students Editors. The Board invites writings from students and teachers and publishes them in the form of magazine '**RAKA**' annually.

**Cultural Society:** This Committee is comprised of students to promote the cultural activities among them. Culturally talented students are spotted by Committee members and the efforts are made to develop their skills and talents by encouragement, right training and performances. The committee consists of 5 members, three teachers and two students.

**Library Advisory Committee:** This committee consists of 9 members. Six are from the teaching faculty. The Librarian and two students are a part of it. This Committee is constituted under the headship of the Faculty members who are in charge of the library. The Committee is responsible for the maintenance of library books and journals, easy access of the students to the library facilities, students' facilities in the library such as reading rooms, drinking water, uninterrupted power supply, opening and closing times of library, availability of daily newspapers and the maintenance of library records. Suggestions are invited from the students and faculty readers for making atmosphere of the library congenial.

The direct participation of students may be found in the following bodies.

a) NCC, (b) NSS, (c) Debating Society, (d) Cultural Society, (e) Games and Sports Committee. Students often voice their grievances through the chosen representatives in the select bodies.

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

We have Alumni Association and we keep ourselves in constant touch with them through periodical meets. Former faculty members are invited as guest teachers and advisers to improve our teaching-learning process.

**Any other relevant information regarding Student Support and Progression which the college would like to include.**

A considerable number of students passing graduate examinations go in for Admission Tests for PG classes of various Central universities. The syllabi of such universities vary from what we taught them. Hence we guide and counsel such students in the respective departments one to one basis. This is an informal exercise, but we have been practising it with all sincerity for the last few years. It has yielded good results and our students are getting entry into PG courses of DU, JNU, Jamia and other cultural universities.

## **CRITERIA–WISE INPUTS**

### **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

#### **KEY ASPECTS**

**6.1 Institutional Vision and Leadership**

**6.2 Strategy Development and Deployment**

**6.3 Faculty Empowerment Strategies**

**6.4 Financial Management and Resource Mobilization**

**6.5 Internal Quality Assurance System (IQAS)**

## CRITERION VI: GOVERNANCE LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

#### 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

**Motto : 'ukfLr fo |k l ee~p{kq  
There is no sight better than knowledge !**

**VISION STATEMENT:** “ To be an academia of ‘first choice’ to transform lives of our students, their communities and enhancing the socio-economic prosperity of the region through education while inculcating the spirit of nationalism, spiritual growth, leadership quality and overall concern for the holistic development of a human being.”

**MISSION STATEMENT:**

- To provide qualitative and need oriented education to the students of varied strata of society regardless of prejudice or discrepancy and to make an utmost utilization of resources at our disposal.
- To go beyond the realm of regular academia and arrange for a wide array of enrichment programmes for the students and faculties.
- To undertake community outreach activities ensuring, active participation by students, faculty, alumni and other stakeholders.
- To be at par with modern educational policies.
- To develop professionals who are committed to their personal & professional endeavours and who have the vision, courage and dedication to initiate and manage change.

#### 6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

Principal is the pivot and motivational force in designing and implementation of quality plans and policy. IQAC cell strives for quality in all spheres– academic, administrative etc. & tries to involve all the stakeholders of Higher Education for quality sustenance. The plans which are

chalked out are implemented with proper monitoring by IQAC.

- a) Better quality education.
- b) Opening of career oriented programmes.
- c) Opening of post-graduate courses.
- d) Establishing academic-industry linkage.
- e) Social commitments through the different wings of the college such as NSS, YRC etc.
- f) Empowerment of women by constituting different cells like sexual harassment cell, anti-ragging cell etc.
- g) Skill development programmes.
- h) Provision of universal education to all.
- i) Extending quality education to students of weaker section of the society for social inclusion.
- j) Provision of co-operation through coordination with other institutions and agencies.

### 6.1.3 What is the involvement of the leadership in ensuring:

- **the policy statements and action plans for fulfillment of the stated mission**
- **formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The Principal is the Head of the Institution. He plays the multi-dimensional role for smooth functioning of the College. The Management encourages formulating the Teachers' Council. To coordinate the academic activities of the College as a whole, the Teachers' Council is being formed presided by the Principal of the College and all teaching staff as members. This Council consists of the different committees with specific activities. The Council has an academic committee and a UGC committee. These two committees, HODs, IQAC and the Principal jointly prepare the policy statements and action plans for fulfillment of the stated mission and formulate action plans time-to-time for all operations and their incorporation into the institutional strategic



plan. The Principal interacts personally with all the stakeholders, faculty members, non-teaching staff, alumni, students and their parents. The committees in consultation with the Principal and student representatives act for running the day-to-day affairs of the College and are responsible for reinforcing the culture of excellence.

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

The Principal holds regular meetings of Academic Council and other committees to discuss the ways and means to implement the decisions taken. He also convenes the meetings of different departments to ensure the effective implementation of department calendar within the prescribed time. The required instructions are conveyed through regular notices. As Principal being the executive Head, he oversees and monitors the process of implementation. He also constitutes committees as per the requirement and regularly convenes the meetings of conveners of the committees. He acts as facilitator to his subordinate staff so that formulated action plan is accomplished with the spirit of co-operation, co-ordination, mutual trust and dignity.

All the activities are duly monitored, analyzed and assessed by IQAC at the end of each academic session for further improvement. Requisite feedback is obtained from all the stakeholders like parents, alumni, students, faculty, researchers and the efficacy of evaluation of policy is done accordingly.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

The top-management of Rajendra College, Chapra is a stimulating and motivational apex body that inspires the staff to inculcate innovative vision and incorporate the same in the existing and future plans and programmes of the institution. Two general meetings of the Managing Committee are held in an academic session. The meetings are chaired by the President. The Principal and two elected members from teaching faculty represent the staff in the meetings. The Principal prepares the detailed agenda on the basis of feedback from all sources. It is discussed in the Managing Committee meetings. Proposals for academic excellence are accepted positively. Teachers are allowed to participate in research, refresher and orientation

courses. All the appointments of faculty positions are made in which top management is always present. The President, the General Secretary and other office bearers take keen interest in the proceedings. The Managing Committee always makes positive and constructive contribution in improving the academic environment. Issues and proposals advanced in the interest of faculty members are discussed and decided unconditionally.

#### **6.1.6 How does the college groom leadership at various levels?**

The faculty members who display serious attitude towards adopting new skills in teaching and research are identified and are supported by the Institution in their endeavour. This support is also given to students who show exemplary qualities in them. Many students who have excelled in different field have been awarded cash prize by the college.

#### **6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

Rajendra College, Chapra is an epitome of delegation of authority. The Heads of departments are given full autonomy in the functioning of their respective departments. The Management and Principal provide the role of facilitators. If needed, the President of the Managing Committee convenes the meetings of departments to cater to their specific needs and requirements. Rajendra College, Chapra Managing Committee has the unique distinction of being totally a non-interfering body. However, it provides guidance and support in effective functioning of the departments, activities, societies and associations and for proper implementation of action plans. The Principal nominates the conveners of the committees. The conveners are given full autonomy to select the members of their committees. Every member of the committee is given full freedom to express his/her views. The Management and the Principal always uphold the dignity of Heads, Conveners and teachers in charge of different activities. The recommendations of Heads of departments, conveners and teachers in charge are seldom ignored. The office administration functions under the leadership of office superintendent. He enjoys freedom of distribution of work, duties and responsibilities amongst his subordinate staff. The accounts section functions under a separate in charge. There is no

unnecessary interference in the day to day functioning of office so that the staff performs effectively and efficiently. The Principal is always available to provide the required guidance and supervision.

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

The faculty members are included in the administrative and financial committees of the college, thus, leading to an ambience of participative management. The students are also involved into various committees/ cells of the college. Their views are also taken into consideration before arriving at any final decision.

**6.2 Strategy Development and Deployment**

**6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

The college has a formally stated quality policy in which all the members of teaching staff are expected to fill the required self assessment report proformas. These proformas are monitored, kept and maintained by IQAC. The Principal keeps himself informed about the performance of each member of faculty. Besides this policy, formal and informal meetings are held by the management with various members to discuss ways and means of improving the quality of teaching and providing better ambience to the students. The Principal, with the assistance of the office superintendent, also regularly monitors the performance of the members of non- teaching staff members.

The members of the teaching staff are encouraged by the authorities and Heads of the departments to aim at excellence and enhance their academic knowledge. Teachers are encouraged to take up UGC Minor/Major research projects, attend refresher courses, seminars and workshops.

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

Annual co-curricular activities are designed, cells/committees are formed by the Principal and these activities are assigned to the staff members. There is a unique and healthy combination of

senior and junior members of the staff. The committees / cells work independently and their functioning is reported to the university.

**6.2.3 Describe the internal organizational structure and decision making processes.**

The internal organizational structure is woven around the Principal, HODs and IQAC Members. The decision making processes is democratic in nature as difference of opinion on various issues is encouraged and decision are accordingly revised.

**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following.**

**Teaching & Learning:** The teaching learning process is student centric and enhancement of quality in teaching and learning is the primary thrust area. The academic calendar is notified in advance and it helps the institution to adhere to academic delivery system as per schedule. The students are encouraged to consult multiple sources of information and through spoken english classes, personality development workshops and add on courses, the institution aims at enhancing their global employability. The teachers are encouraged to consult multiple sources like Multimedia, Web, online journals through INFILIBNET and aim at excellence in teaching.

The teachers through personal contact, class tests and assignments provide individual attention and monitor the progress of each student. Students are free to submit their queries and feedback to the office. A healthy teacher- taught relationship is maintained. The college has achieved great success in this area as a large number of teachers have taken research and academic development quite seriously. The members are encouraged to attend various academic programmes and courses, seminars and workshops. The college supplements the traditional teaching methods with modern ones like smart classes, use of ICT etc.

**Research & Development:** We promote and sustain research culture by giving necessary facilities to our teachers and research students of different faculties. The affiliating university allows the faculties to supervise research scholars for Ph.D degree and UGC also provides financial assistance for minor and major research projects, The teachers of the college have successfully guided more than two dozen students for Ph.D. degree and more

than several research papers were published by them.

**Community engagement:** The NSS officer coordinates various extension activities of the college leading to community engagement. Through NSS, the students are encouraged to undertake community-oriented activities like Social work, health- hygiene awareness, medical camp, adult education and literacy, blood donation, AIDS awareness, environmental awareness.

**Human resource management:** Career and Counseling Cell organizes regular classes in spoken English, personality development, psycho-counselling etc.

**Industry interaction:** The College constantly endeavours to establish better relations and interaction with the industry. Students of Commerce & Business Management, Biotechnology, Journalism and Mass Communication and Computer Science etc. are encouraged and guided by the faculty to get training in reputed industrial houses. Experts from industries are invited to have interaction with our students.

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The Head of the institution receives the feedback through periodical meetings of HoDs, IQAC, different academic and administrative bodies and staff council. Students are also encouraged to provide feedback regarding quality of classroom teaching.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

The College encourages and supports involvement of its staff in improving the effectiveness and efficiency of the institutional process through the formation of Teachers' Council, IQAC consisting of different sub-committees with all of the teaching staff as members. The committees play the decision-making role in planning and implementation of activities in different spheres of institutional activities.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

There is no such management council.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes' , what are the efforts made by the institution in obtaining autonomy?**

The university has made the provision for according the status of an affiliated college. However, no concrete efforts in this direction have been undertaken by the college. The issue was merely discussed in a management meeting. Worthy President urged the members of the staff to discuss the matter amongst themselves.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The college has in place an effective mechanism for grievances to be redressed. The Grievance Cell meets in case there is a written or oral complaint received by any member or through the Principal. Grievances/Complaints/suggestions boxes are installed at different places in the college campus. As the college is a coeducational institution, the safety and dignity of the girl students is ensured through a Cell for Women Development and Prevention of Sexual Harassment. This cell has women teachers as its members. These cells, Discipline Committee and Anti Ragging Committee members act promptly to resolve the complaints/grievances.

The complaint of any student can be dropped in the provided complaint box or can be sent through e-mail to the Principal/faculty members.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?**

-N/A-

**6.2.11 Does the Institution have a mechanism for analyzing student**

**feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

Heads of the departments organize departmental staff council to analyze the student feedback. These meetings talk of the issue involved in feedback and try to improve academic and other matters in constructive and friendly way. This has helped a lot to streamline the plans and policies for the college corresponding to effective implementation of the vision and mission of the college.

**6.3 Faculty Empowerment Strategies****6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

Our institution ensures continued professional development by following these policies:

- § The faculty members are duly encouraged to attend GOCs, Refresher courses, short term courses, Faculty Development programmes etc.
- § Encouraging teachers to get involved in district, regional, or national activities such as becoming members of various academic associations in and out of the college, associating with bodies engaged in revising curriculum frameworks.
- § Providing multiple occasions and opportunities for the intellectual renewal of the teachers by organizing of seminars, conferences, workshops, professional development programmes in the college.
- § College provides exclusive computer training to its staff to hone their skills in computer usage and other softwares so that effective tabulation and maintenance of record is done.
- § Proper training is given to non teaching staff for the smooth conduct of examinations viz internal pre-semester examinations. Besides they are also motivated and inspired so as to make them aware of their responsibilities and examination duties
- § Appreciation and Honour of the good work done by the staff members.

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The Head of the institution and the IQAC members in their meeting take resolutions to this effect and encourage faculty members to attend orientation and refresher organized by UGC Academic Staff Colleges. The Head of the institution, IQAC members and members of the different bodies always encourage and motivate the employees for performing their assigned duties honestly and diligently. To this effect we have organized workshops on enhancement for competence Building for officials, teachers and the staff and we plan to organize such more workshops shortly.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

**appraisal-** This is filled by each staff member every year appraising the Principal about the activities they have been doing throughout the year and academic results of their students. As a result each member of the staff has the opportunity to convey what they have done and what they intend to do in the coming session.

**Student appraisal-** The feedback received from the students helps in making a comprehensive appraisal of the Faculty members.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

The Management of the college takes keen interest in the development affairs of the college. It takes serious view regarding the performance appraisal reports and on that basis major decisions for the development of the faculty and college are taken. The governing body of the institution keeps an eye on the professional conduct and behaviour of the teaching and non teaching staff. Annual increments, and requisite promotions are done as per the recommendation of the Principal, as per the University/UGC guidelines. The governing body of the institution takes appropriate decisions which are duly recorded in the proceedings of the meetings. There is a proper methodology for the review of the performance of the temporary faculty which helps the governing body of the institution to take a decision on their retention and give a hike in their salary.



**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

In order to keep their motivational levels high and creating a sense of belonging among all members of the organization, the college has a large number of welfare schemes for its teaching and non-teaching staff. These welfare schemes include: PF loans, loans through banks, wheat loan, loan against salary to meet emergencies, summer & winter uniform for class IV employees etc. Apart from these usual welfare schemes, the institution has introduced some innovative welfare schemes. The teaching & non-teaching staff has created contributory staff welfare corpora to extend financial support in case of illness and death. There is a co-operative society which provides loans to the teaching and non-teaching staff. Special efforts are made to liberate the class IV employees of the college from the debt trap of bloodsucking usurers by arranging cheap personal loans from the banks. The college arranges the supply of blood to all members of the organization and their relatives, during emergencies. This is done both through the blood banks of the Red Cross and also by arranging volunteer blood donors.

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

As being a government college, is guided by the State Government Service Rules and hence all appointments and retainment of faculty members are governed by the same. However, the management has taken lot of measures for attracting and retaining eminent faculty:

- Offers UGC pay scale.
- M.Phil and Ph.D. awarded teachers get additional increments as per UGC norms.
- Provides annual increments and promotion grants to the faculty as per UGC norms.
- Provides GPF

**6.4 Financial Management and Resource Mobilization**

**6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

The effective and efficient use of financial resources of the

college to ensure through a proper system adopted by the college. First of all for any expenditure to be made a proper demand in writing is made by the concerned dept. with full details of requirement of the apparatus, equipment, maintenance, infrastructure to the Principal. The Principal scrutinize the proposals and directs the establishment section to invite quotation from reputed firms. The quotations so received by different firm are placed in the Purchase committee for approval. Purchases are finally made on the approval and sanction of the Principal.

**6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

The college gets its income and expenditure audited by a reputed chartered accountant yearly and occasionally when so needed. Last audit done was in the month of March 2014. Objection and details of compliance, if any- No Objection.

**6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

Major sources of institutional receipts/ funding is fee collection from students and grants from U.G.C. and state Govt.

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

Additional grants from UGC during XI Plan. It was fully utilized for infrastructural development. XII Plan proposal passed by the College Planning Board has asked for enhanced financial grant from UGC.

**6.5 Internal Quality Assurance System (IQAS)**

**6.5.1 Internal Quality Assurance Cell (IQAC)**

- a. **Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the**

**quality assurance processes?**

Yes, within the existing academic and administrative system, the institution has developed mechanisms of its own for the quality assurance. The IQAC recommends various measures for quality assurance and these are implemented after due discussion and deliberations in the meeting of College Development committee and the Academic Council.

- b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

Most of the recommendations of the IQAC have been approved and implemented.

- c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

Yes, in the IQAC we take two persons from corporate sector of the town two reputed personality of the society and two alumni.

- d. How do students and alumni contribute to the effective functioning of the IQAC?**

The students and alumni interact with IQAC and give their suggestions. The viable suggestions are incorporated in planning the strategies for qualitative improvement of teaching and learning processes.

- e. How does the IQAC communicate and engage staff from different constituents of the institution?**

The IQAC is a broad body having members from both teaching and non-teaching segments of the institution. Moreover, it functions as an open forum where anybody can give his suggestion for academic improvement and developmental activities.

- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

The college has a well established process for integration of quality assurance between academic and administrative activities. This process also ensures a better association and correlation between academic and administrative activities. The other steps include issuing guidelines to the departmental heads and auxiliary staff for better quality assurance. In order to ensure proper implementation of guidelines the administration is sensitized at regular intervals of time. To ensure proper implementation of guidelines feedback is received to identify the deviation if any and recommended corrective measures.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

The institution ensures that the decision based on the findings of the IQAC is fully adhered to. For this, the IQAC imparts awareness and orients the faculty members and the non-teaching staff for implementing quality improvement initiative. The efforts undertaken in the last few years for implementing quality improvement drives are:

- § The sessions for training of staff using LCD projectors have been organized and the faculty members are trained in preparing lectures using power point presentations.
- § For Non-teaching staff sessions are organized to train them to use the softwares installed in offices and library.
- § Besides, small workshops over the weekends in the form of interactive sessions have also been organized, which have helped the staff of the institution to work in a better and more promising way.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

The Institution periodically does undertake academic audit by reviewing its progress in improvement in class room and research. The outcomes of this review are communicated to the faculty members. External review of academic provisions is not done at present.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality**

**assurance agencies/regulatory authorities?**

The internal quality assurance mechanisms of the College are aligned with the external agencies like affiliating University. The College is also striving regularly to align with the requirements and guidelines provided by the NAAC.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

NAAC steering committee, Admission Committee, Extension Activities Cell, College Research Committee, Library Advisory Committee, Debating Society, Cultural Society are in place to continuously review the teaching learning process. They meet periodically to discuss and implement the policies and plans evolved there.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

Apart from the College website, the Institution communicates its quality assurance policy mechanism outcomes through College Prospectus Annual Reports, Parent Teacher Meetings and reading out of the Annual Report by the Principal on the Annual college day and news releases of the highlighted activities.

**Any other relevant information regarding Governance Leadership and Management which the college would like to include.**

**CRITERION VII: INNOVATIONS AND BEST PRACTICES**

**KEY ASPECTS**

**7.1 Environment Consciousness**

**7.2 Innovations**

**7.3 Best Practives**

**CRITERIA VII: INNOVATIONS AND BEST PRACTICES****7.1 Environment Consciousness****7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

Eco Club of the college consisting of a team of teachers, local environmental activists and students act as a nodal agency for taking initiatives for green audit. Besides, forestation undertaken by this agency and Department of Forest, Government of Bihar, the Department of Botany of this college is undertaking efforts for mapping and conserving the bio-diversity of the Campus. It shall be pertinent here to add that the sprawling campus of college has a rich variety of flora some of which are more than a century old.

**7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

Following are available into the college to make the campus eco-friendly:

**Energy conservation:**

The College building has adopted electronic chokes and CFL bulbs for reducing the electricity consumption. On account of the college building being airy and having high ceiling the use of air conditioning is extremely limited. Computers, Printers, Copiers etc. which are not in use are shut down. It is ensured that fans & light are switched off in unoccupied class rooms and laboratories. Students & staff have been sensitized to the need of energy conservation.

**Use of renewable energy:** Nil.

**Water harvesting:** There is no water body on campus except the ground water access.

**Check dam construction:** There is no dam nearer to the college and so there is no scope of checking dam construction.

**Efforts for Carbon neutrality:**

§ College location is far away from industrial area.

**Plantation:** Extensive plantation activities have been undertaken in collaboration with Forest Department, Government of Bihar. Added to the NSS unit of the college is also engaged in this activity. We have lavishly planted our campus.

**Hazardous waste management:** In our college hazardous waste is generated minimum. Though sufficient numbers of dustbin are kept in each section by the NSS unit for deposition of hazardous waste. All are collected together and regularly disposed of manually.

## 7.2 Innovations

### 7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- ✓ Four-hours orientation for the newly inducted students is aimed at familiarizing the students with rich legacy and present accomplishments of the college. Added to it they are made aware of their responsibilities as future nation builders.
- ✓ Class room innovation: Semester System and Internal evaluation- The introduction of semester system and internal assessment at the post graduate level has led to increase in attendance of the students in the classroom and it also has brought qualitative improvement in class room teaching.
- ✓ Use of teaching room aids such as Internet, computers, LCD projectors, integrated computer-projection system in the classroom.
- ✓ Research Innovation-Pre Ph.D. Test which are designed as screening tests have weeded out the non-serious aspirants for the prestigious doctoral degree and has led to the significant improvement in research ambience. The incorporation of research projects into the curriculum of several subjects is another step towards introducing a research culture in the campus.
- ✓ Office Automation and Library Digitization.
- ✓ Feedback Mechanism
- ✓ Remedial Coaching
- ✓ Personality Development- Besides class room teaching, the focus of the college is also on the overall personality development of the students. Concrete efforts undertaken by the college for this purpose comprises group discussions, debates, speeches, quiz programmes and elocution. The speech and elocution competitions help the students in developing their argumentative skills. The quiz and group discussions further sharpen the skills of putting their own viewpoint strongly.
- ✓ Constituting of an anti-ragging and counseling cell.
- ✓ Constitution of gender sensitization committee.



### 7.3 Best Practices

#### 7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

#### BEST PRACTICES – I

#### { Commerce Laboratory }

**Goal:** The Commerce Laboratory was set up to enhance the quality of students on a sustained basis. The Commerce Laboratory provides the students with an environment which is conducive to their all round development.

- To Encourage the self-learning process in the students through complete involvement in academic and co-curricular activities. Broadening the scope of student's knowledge through continuous exposure to the practical world.
- Encouraging creative and innovative ideas.
- Developing organization skills, communication skills and leadership qualities.
- Engaging rigorous research oriented activities to develop an updated database.
- Providing a platform to the students to exhibit their literary skills.

#### ✓ The context

Setting up of a laboratory in the field of Commerce was quite vague initially, and the biggest challenge was to convey the idea to the students unambiguously. Hence frequent meetings of the teachers with the Principal were held and finally it was decided that the laboratory would be set up to operate in two ways. Firstly through surveys, visits, group discussions, presentation, business quiz, etc. where the students would get an opportunity to showcase their competitive skills and secondly through charts and model wherein students would be encouraged to display their innovative ideas.

The efforts taken have led to the establishment of a sophisticated and well – equipped laboratory. Every department in the college is provided with some space in the laboratory and charts and models are renewed at regular intervals.

**✓ The Practice**

The Commerce Laboratory conducts various activities like Guest Lectures, Industrial Visits, Workshops, Surveys, Inter-Collegiate Competitions etc. The activities for the academic year are planned and discussed with the Principal and concerned faculty members. Once they are finalized, frequent meeting of the core committee of the students, teacher – in –charge of the Commerce Laboratory, Principal and Vice-Principal are held to chalk out the details regarding their implementation.

The uniqueness of this practice lies in the fact that it gives the students a scope to generate novel ideas/activities and implement them successfully. To quote a few examples, events like Mock WTO, Mock Budget, Business Talent Hunt were the brainchild of our students. In the process of conducting these activities they develop perfect organizing skills, communication skill and the art of promoting the events; we believe this helps students in achieving the goal of inculcating the habit of self-learning.

**Evidence of Success:**

Principals, teachers and students from different renowned colleges have visited our laboratory. Industries and Agriculture has provided its association for conducting a mega event named Business Talent Hunt.

Commerce Laboratory has planned and implemented various co-curricular activities which have helped in evolving many successful process like: Bridging the gap between education in theory and implementation in practice: This has been carried out in activities like visits to companies, guest lectures, surveys and mock events, Commerce Laboratory strives to train the students in the use of their theoretical knowledge in the actual practice world.

The students of the Commerce Laboratory organize and manage all the events, even inter-collegiate events professionally, it enhances their organizational and leadership qualities.

The students are given wide exposure to the outside world through interaction with industrialists, educationists and the media. This contributes to their all-round development and widens their perspectives. The students of the Commerce Laboratory generate many innovative ideas and they are given full freedom to implement them successfully. Faculty members play a supportive role.

Development of communication skills: Through continuous interaction with Industrialists, Educationists, Media, principal and faculty members, students have learnt to communicate

effectively.

The results indicate that the Commerce Laboratory has been successful in contributing towards the quality enhancement of our students.

**Problems encountered and Resources required:**

There have been a few minor problems in the course of implementing the quality enhancement programmes. However they have been solved successfully. To quote a few,

- As an affiliated college to the University of Jai Prakash University, Chapra, a college doesn't have freedom to design its own curriculum and as such the activities to the Commerce Laboratory cannot be made a part of the curriculum. However, a few activities like visits, surveys and lectures are conducted as practicals, which are mandatory under Jai Prakash University, Chapra curriculum.
- Jai Prakash University, Chapra has not allocated any specific amount as fee for the purpose of Commerce Laboratory but college has solved by utilizing some amount from the Students Welfare Fund. Many meritorious students from our college are pursuing professional courses and hence they cannot devote much time to the activities of the laboratory. This problem is solved by forming batches of students in the senior college as well as junior college so that the activities are carried out on a continuous basis.

**Resources Required :** The resources required for conducting the activities of the Commerce Laboratory are generated by the college. The resources mainly required are participation and guidance of the teachers on a continuous basis.

**Best Practice – II – Organizational Arrangements in Internal Quality Assurance Cell**

**Presentation of Practice**

**Organizational Arrangements in Internal Quality Assurance Cell**

**Goal**

Rajendra College has taken strategic strides to become a leading institution by imparting quality education. In this direction the primary goal of the IQAC is to work on strategies and ensure the implementation of these to build an institution that will stand tall for the high impact of its teaching.

**Context:**

The Quality Cell has been conceived and developed as a centre to facilitate and support activities of the teaching community. It provides resource support (non-financial) and acts on feedback received from all the stakeholders. It design and develops strategies and implements these to improve the overall quality of the class room transaction. The co-ordinator of the IQAC works in co-ordination with all the staff.

**Practice:**

The cell operates with one individual exclusively coordinating the activities and five senior teaching members and two external persons from society who work and support the coordinator. The cell interacts with the teachers at the departmental level periodically to get feedback and suggestions from all the teachers in the department. The departments will set goals and targets with a time frame and submit the same to the IQAC. These will periodically be assessed by the cell and a review meeting will be held.

The cell also introduces programmes or dialogues to ensure accountability with transparency in all teaching practices and assessment patterns. In this effect the cell made it mandatory for all teachers to issue a copy of the Course Plan to all the students. The cell initiated dialogue among the departments to introduce transparency into the assessment of the students' learning outcome.

The cell interacts with the Student Council, Parent's Committee and receives feedback from these groups and uses this feedback in planning its strategies, especially in bringing transparency / objectivity / accountability in the teaching-learning-evaluation process.

It also initiates workshops for the administrative staff (include the support staff) who are involved in maintaining the campus and its surroundings. Follow up workshops will also be periodically held to reinforce the training.

The cell also acts as a documenting centre for the seminars / workshops / publications. Documentary files maintained in respect of those who attended / presented papers in seminar / workshops. These are subsequently uploaded on the institution website: [www.rajendracollegechapra.org](http://www.rajendracollegechapra.org) against the concerned teacher's name in the concerned department.

This documentation has worked as a motivational factor for teachers by the work of the teacher becoming a public document for those interested.

#### **Evidence of success :**

For IQAC, the major success has been acceptance of the concept as part of the processes in the campus. The initiatives of the cell are now accepted by the teaching community and the students. The initiative on strengths, weaknesses, opportunities and threats (SWOT) analysis introduced in every teaching department was accepted by all and worked upon positively. Subsequent review meetings held with all the departments to work out strategies based on the SWOT analysis.

#### **Problems encountered and Resources required:**

The primary problem encountered is that of resistance – to change. A lot of convincing and persistent measures to alter strategies wherever needed has resulted in a lot of time being lost.

#### **Resources required:**

- Infrastructure Support from all other administrative departments/infrastructure & finance office to organize programmes.

#### **Contact Details**

Name of the Principal : **Prof. (Dr.) S.M.R Azam**  
Name of the Institution : Rajendra College, Chapra  
Pin Code : 841301  
Accredited Status : Applied for First Cycle  
Work Phone : 06152 - 232321  
Website : [www.rajendracollegechapra.org](http://www.rajendracollegechapra.org)  
Mobile : +91 - 8002016645  
Fax : 06152 - 232321  
E-mail : [rajendracollegechapra@gmail.com](mailto:rajendracollegechapra@gmail.com)

## Evaluative Report of the Departments

1. Name of the department : **Hindi**
2. Year of Establishment : **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **As subsidiary paper, second language paper and compulsory paper in faculty of Arts, Science & Commerce (Humanities, Social Science & Commerce).**
5. Annual/ semester/choice based credit system (programme wise)  
: **U.G. - (Annual),  
P.G. - (Semester)  
Ph.D – (Semester)**
6. Participation of the department in the courses offered by other departments : **BJMC**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Functional Hindi No turn out of Student**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>07 (Seven)</b>	<b>02 (Two) One on deputation</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Ashok Kumar Sinha	M.A., Ph.D	Associate Professor	Modern Poetry Journalism	19 Yrs.	04
Dr. Sudha Bala	M.A., Ph.D	Associate Professor	Chhayabad	35 Yrs.	03

11. List of senior visiting faculty :
- (i) **Dr. Manager Pandey (J.N.U, Delhi)**  
(ii) **Dr. Kedar Nath Singh (J.N.U, Delhi)**  
(iii) **Dr. M.N. Tiwary (Shantiniketan)**  
(iv) **Dr. R. S. Debey (B.H.U)**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **75%**
13. Student -Teacher Ratio (programme wise) : **150:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Peon: 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D - 02**
16. Number of faculty with ongoing projects from a) National  
b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
- \* Publication per faculty : **(i) 10 (ii) 10**
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**

- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **Nil**
  - \* Chapter in Books : **Nil**
  - \* Books Edited : **Acharya Shivpujan Sahay** :
  
  - \* Books with ISBN/ISSN numbers with details of publishers : **-**  
**Nirmal Publication, New Delhi**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**
  - \* Impact factor : **Nil**
  - \* h-index : **Nil**
- 20.** Areas of consultancy and income generated : **Nil**
- 21.** Faculty as members in **1.**
- a) National committees : **2.**
  - b) International Committees : **3.**
  - c) Editorial Boards. :
- 22.** Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **40%**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
- 23.** Awards / Recognitions received by faculty and students :
- 1.**
  - 2.**
  - 3.**



24. List of eminent academicians and scientists / visitors to the department :
- (i) **Dr. Manager Pandey (J.N.U, Delhi)**  
(ii) **Dr. Kedar Nath Singh (J.N.U, Delhi)**  
(iii) **Dr. M.N. Tiwary (Shantiniketan)**  
(iv) **Dr. R. S. Debey (B.H.U)**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : 2008, 'Acharya Shivpujan Sahay ki Hindi Seva' U.G.C  
b) International : Nil
26. Student profile programme/course wise :  
**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
T.D.C Part-I (Hons.)	24	18	05	13	
T.D.C Part-II (Hons.)	09	09	02	07	
T.D.C Part-III (Hons.)	18	18	06	12	
P.G. Sem. - I	18	18	04	07	
P.G. Sem. - II	32	32	10	22	
P.G. Sem. - III	48	48	13	35	
P.G. Sem. - IV	46	46	11	35	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. (Hindi Hons.) Part-I	80%	Nil	Nil
B.A. (Hindi Hons.) Part-II	80%	Nil	Nil
B.A. (Hindi Hons.) Part-III	80%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **NET : 03 (Three)**
29. Student progression

Student progression	Against % enrolled
UG to PG	<b>80%</b>

PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>Data Not Available</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<b>25%</b>
Entrepreneurship/Self-employment	<b>Data Not Available</b>

30. Details of Infrastructural facilities
- a) Library : **College Central Library**
  - b) Internet facilities for Staff & Students : **No**
  - c) Class rooms with ICT facility : **Yes**
  - d) Laboratories : **Language Lab**
31. Number of students receiving financial assistance from college, university, government or other agencies : **None**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **None**
33. Teaching methods adopted to improve student learning
- \* **Lecture Method**
  - \* **Audio –Video Method**
  - \* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. SWOC analysis of the department and Future plans : **Strength**

**Strengths:**

- Good relation among the students and teacher.
- Cooperative attitude among the students are admirable.
- Understanding between the teachers is satisfactory.

**Weaknesses:**

- Shortage of teaching staff.
- Journals and reference books.

**Opportunities:**

- Separate classrooms for Honours courses are available.
- Language Lab. may be set-up for modern Hindi Phonetics.

**Challenges:**

- Conference hall
- Give quality based education for all students.
- To meet up linguistic problems (both oral & Written) of rural students.

**Future Plans:**

- Publication of Departmental Magazine.
- Organising Seminars.

## Evaluative Report of the Departments

1. Name of the department : **English**
2. Year of Establishment : **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **As subsidiary paper, second language paper and compulsory paper in faculty of Arts, Science & Commerce (Humanities, Social Science & Commerce).**
5. Annual/ semester/choice based credit system (programme wise)  
: **U.G. - (Annual),  
P.G. - (Semester)  
Ph.D – (Semester)**
6. Participation of the department in the courses offered by other departments : **BCA, BBA, BMJC**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
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<b>Professor</b>	<b>01</b>	<b>01</b>
<b>Associate professor</b>	<b>02</b>	<b>02</b>
<b>Asst. professor</b>	<b>03 (Three)</b>	<b>05 Part time</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. S.M.R Azam	M.A., Ph.D	Professor	American Lit.	38 Yrs.	08
Dr. V.K. Sinha	M.A., Ph.D	Associate Professor	Ind. Eng. Lit	40 Yrs.	02
Dr. G. Kumar	M.A., Ph.D	Associate Professor	Ind. Eng. Lit	23 Yrs.	03
Dr. Abhishek Kumar	M.A., Ph.D	Assist. Professor	Ind. Eng. Lit	02 Yrs.	
Dr. Saiful Azad	M.A., Ph.D	Part time	Ind. Eng. Lit	02 Yrs.	
Mr. Istiak Ahmed	M.A	Part time	Ind. Eng. Lit	01 Yr.	
Mr. Mirumal Anand	M.A.	Part time	Ind. Eng. Lit	01 Yr.	
Miss Erush Altaf	M.A.	Part time	Ind. Eng. Lit	01 Yr.	

11. List of senior visiting faculty :  
**Dr. R.S. Sharma, Dr. J.P. Singh, Dr. D. Thakur**  
**Dr. B.P. Sinha, Dr. R.B. Singh, Dr. Agra Hasan**  
**Dr. S.S. Prasad, Dr. A. K. Sharma**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **30%**
13. Student -Teacher Ratio (programme wise) : **50:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Filled : 2 Assit. – 01 Peon: 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG & Ph.D**

16. Number of faculty with ongoing projects from a) National  
b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT,  
ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
- \* Publication per faculty :
  - \* Number of papers published in peer reviewed journals  
(national / international) by faculty and students : **Nil**
  - \* Number of publications listed in International Database  
(For Eg: Web of Science, Scopus, Humanities  
International Complete, Dare Database - International  
Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **Nil**
  - \* Chapter in Books : **Nil**
  - \* Books Edited : \* Books with ISBN/ISSN numbers  
with details of publishers : **Nil**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**
  - \* Impact factor : **Nil**
  - \* h-index : **Nil**
20. Areas of consultancy and income generated : **BCA  
Consultancy for spoken English**
21. Faculty as members in
- a) National committees : **None**
  - b) International Committees : **None**
  - c) Editorial Boards. : **None**
22. Student projects
- a) Percentage of students who have done in-house projects  
including inter departmental/programme : **15%**
  - b) Percentage of students placed for projects in  
organizations outside the institution i.e.in Research  
laboratories/Industry/other agencies : **Nil**
23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department : **Yes**
25. Seminars/ Conferences/Workshops organized & the source of funding  
 a) National : **Yes U.G.C Sponsored (26-27 Feb. 2015)**  
 b) International : **Nil**
26. Student profile programme/course wise :  
**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
T.D.C Part-I (Hons.)	250	64	24	40	
T.D.C Part-II (Hons.)	64	64	24	40	
T.D.C Part-III (Hons.)	64	64	24	40	
P.G. Sem. - I	265	64	19	45	
P.G. Sem. - II	64	64	19	45	
P.G. Sem. - III	64	64	19	45	
P.G. Sem. - IV	64	64	19	45	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	80%	20%	Nil
P.G	80%	20%	Nil
Ph.D	90%	10%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **NET : 01 (One)**
29. Student progression

Student progression	Against % enrolled
UG to PG	<b>80%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>20%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	

• Campus selection	10%
• Other than campus recruitment	80%
Entrepreneurship/Self-employment	20%

30. Details of Infrastructural facilities
- Library : **Departmental Seminar Library**
  - Internet facilities for Staff & Students : **Yes**
  - Class rooms with ICT facility : **Yes**
  - Laboratories : **Yes (Language Lab)**
31. Number of students receiving financial assistance from college, university, government or other agencies : **None**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **U.G – 30, PG - 31**
33. Teaching methods adopted to improve student learning
- \* **Lecture Method**
  - \* **Audio –Video Method**
  - \* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :
- Strengths**
- § Excellent Infrastructure
  - § Good Faculty members
  - § Convenient Location
  - § One of the oldest college of the locality.
- Weakness**
- § Poor attendance in the periods
  - § Vacant teaching post
  - § Vacant non-teaching posts
- Opportunities**
- § English is still a very popular area of studies in India
  - § Existence of various U.G.C. schemes/funds for further development of teaching-learning processes and infrastructure
- Challenges**
- § Attracting students with better English Language skills
  - § Providing assistance in developing writing skills
  - § Improving library facilities

## Evaluative Report of the Departments

1. Name of the department : **Sanskrit**
2. Year of Establishment : **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :  
**U.G - Three Years (Honors' & General)**  
**PG : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **As subsidiary paper and compulsory paper in faculty of Humanities, Social Science.**
5. Annual/ semester/choice based credit system (programme wise)  
: **U.G. - (Annual),**  
**P.G. - (Semester)**
6. Participation of the department in the courses offered by other departments : **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>03 (Three)</b>	<b>02 Adhoc</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for</b>



					the last 4 years
Dr. Tun Tun Pd. Yadav	M.A., Ph.D	Adhoc	Sahitya	08 Yrs.	
Dr. K.N. Ranjan	M.A., Ph.D, NET	Adhoc	Sahitya	09 Yrs.	

11. List of senior visiting faculty : None
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **20%**
13. Student -Teacher Ratio (programme wise) : **50:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Filled : 2 Assit. – 01 Peon: 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :

\* Publication per faculty :

**Dr. Kumar Nikhil Ranjan (Mikhla Pub. Delhi)**

1. Matadarsh, ISSN-0974-9888
2. Prishtikone – ISSN-0975-119
3. RAKA – RC Chapra

**Dr. Tun Tun Pd. Yadav (Anusilan –A Referred Journal)**

1. Publisher – ISSN-0973-8762
2. Shodh Pratiman – Research Journal (Amidha Prakashan) –ISSN2229-788X

- \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- \* Monographs : **Nil**

- \* Chapter in Books : **Nil**
  - \* Books Edited : \* Books with ISBN/ISSN numbers with details of publishers : **Sasvat Prakashan-ISSN-978-93-80621-21-0 (Dr. Tun Tun Pd. Yadav)**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**
  - \* Impact factor : **Nil**
  - \* h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in
- a) National committees : **None**
  - b) International Committees : **None**
  - c) Editorial Boards. : **None**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **15%**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Yes**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**
  - b) International : **Nil**
26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	

T.D.C Part-I (Hons.)	25	10	01	03	
T.D.C Part-II (Hons.)	04	04	01	03	
T.D.C Part-III (Hons.)	04	04	01	03	
P.G. Sem. - I	34	20	09	03	
P.G. Sem. – II	12	12	09	03	
P.G. Sem. - III	12	12	09	03	
P.G. Sem. - IV	11	11	08	03	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	80%	20%	Nil
P.G	80%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>80%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>Data Not Available</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	<b>Data Not Available</b>
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurship/Self-employment	<b>Data Not Available</b>

30. Details of Infrastructural facilities

- a) Library : **Departmental Seminar Library**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies : **None**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **U.G – 30, PG - 31**
33. Teaching methods adopted to improve student learning  
\* **Lecture Method**  
\* **Audio –Video Method**  
\* **Group Discussion**
34. Participat4ion in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

**Strength**

§ Increasing number of students and growing interest amongst tribal students.

**Weakness**

§ Weak teacher student ratio as the Department is handled by single faculty.

**Opportunity**

§ Growing demand for Sanskrit teachers.

**Challenge**

§ Honours Course to be introduced in Sanskrit for further improvement of Students.

**Future plan**

a) Planning for organizing of State / National / International level seminars / Work shops so that new ideas may be exchanged.

## Evaluative Report of the Departments

1. Name of the department : **Urdu**
2. Year of Establishment : **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :  
**U.G - Three Years (Honors' & General)**  
**PG : Two Years**  
**Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **Humanities & Social Science.**
5. Annual/ semester/choice based credit system (programme wise)  
: **U.G. - (Annual),**  
**P.G. - (Semester)**
6. Participation of the department in the courses offered by other departments : **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**

9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>03 (Three)</b>	<b>01 Part time</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
M.R. Ansari	M.A.	Part Time	SirSyed	One Year	

11. List of senior visiting faculty :
  1. Dr. Ejaz Ali, Arshad,
  2. Dr. M. Khan,
  3. Dr. Jawin Ahmed, (D.A.V. College, Siwan)
  4. Dr. Abul Hayat, Z.A Slamik College, Siwan
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **100%**
13. Student -Teacher Ratio (programme wise) : **32:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Filled : 2 (Assit. – 01 Peon: 01)**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG - 01**
16. Number of faculty with ongoing projects from
  - a) National
  - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
  - \* Publication per faculty :
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

- \* Monographs : Nil
- \* Chapter in Books : Nil
- \* Books Edited : \* Books with ISBN/ISSN numbers with details of publishers : Nil
- \* Citation Index : Nil
- \* SNIP : Nil
- \* SJR : Nil
- \* Impact factor : Nil
- \* h-index : Nil

20. Areas of consultancy and income generated : **Consultant to urdu Language Learning.**

21. Faculty as members in  
 a) National committees : **None**  
 b) International Committees : **None**  
 c) Editorial Boards. : **None**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **100%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department : **Dr. Shadab Razi, Dr. Md. Tanquir Alam, Dr. Aslan Azad , Dr. Ertaza Khan**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : **Nil**
- b) International : **Nil**

26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
T.D.C Part-I (Hons.)	40	20	15	0	
T.D.C Part-II (Hons.)	40	20	15	0	
T.D.C Part-III (Hons.)	40	20	15	0	

P.G. Sem. - I	60	28	10	0	
P.G. Sem. – II	60	28	08	0	
P.G. Sem. - III	60	28	08	0	
P.G. Sem. - IV	60	28	08	0	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	80%	20%	Nil
P.G	80%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>100%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>10%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	
• Campus selection	<b>20%</b>
• Other than campus recruitment	<b>80%</b>
Entrepreneurship/Self-employment	<b>50%</b>

30. Details of Infrastructural facilities

- Library : **Yes**
- Internet facilities for Staff & Students : **Yes**
- Class rooms with ICT facility : **No**
- Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies : **60%**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning



- \* Lecture Method
- \* Audio –Video Method
- \* Group Discussion

34. Participat4ion in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

<p><b>Strength:</b></p> <ol style="list-style-type: none"> <li>1. Disciplined Students</li> <li>2. Motivation</li> <li>3. Well Qualified Teachers</li> </ol> <p><b>Weakness:</b></p> <ol style="list-style-type: none"> <li>1. Irregular attendance of students</li> <li>2. Lack of employment</li> <li>3. Shortage of teachers</li> <li>4. Infrastructure to be modernized.</li> </ol>	<p><b>Future Plans:</b></p> <ol style="list-style-type: none"> <li>1. Introduction of transmission house</li> </ol> <p><b>Opportunities:</b></p> <ol style="list-style-type: none"> <li>1. Self employment</li> <li>2. Campus Selection</li> <li>3. Coaching</li> <li>4. Net coaching</li> </ol> <p><b>Challenges:</b></p> <ol style="list-style-type: none"> <li>1. Separate Administrative</li> <li>2. Separate Department</li> <li>3. Boys Hostel</li> <li>4. Girls Hostel</li> <li>5. Conference Hall</li> </ol>
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## Evaluative Report of the Departments

1. Name of the department      **Economics**
2. Year of Establishment      **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**U.G (Degree Hons.), P.G & Ph.D**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise)  
**U.G. : (Annual)**  
**P.G : (Semester)**  
**Ph.D : (Semester)**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **No**

9. Number of teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
<b>Professor</b>	<b>01 (One)</b>	<b>Nil</b>
<b>Associate professor</b>	<b>01 (one)</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>06 (Six)</b>	<b>01 (One)</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Surendra Mishra	M.A, Ph.D	Associate Professor	Economics & Planning	35 Yrs.	01

11. List of senior visiting faculty
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **20%**
13. Student -Teacher Ratio (programme wise) **64:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D. : 01 (one)**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **No**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **Nil**
18. Research Centre /facility recognized by the University : **No**
19. Publications:
  - \* Publication per faculty :
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **Nil**
  - \* Chapter in Books : **Nil**

- \* Books Edited : **No**
  - \* Books with ISBN/ISSN numbers with details of publishers  
**Nil**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**
  - \* Impact factor : **Nil**
  - \* h-index : **Nil**
20. Areas of consultancy and income generated **Nil**
21. Faculty as members in  
a) National committees b) International Committees  
c) Editorial Boards. **Nil**
22. Student projects  
a) Percentage of students who have done in-house projects including inter departmental/programme **Nil**  
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **No**
23. Awards / Recognitions received by faculty and students : **No**
24. List of eminent academicians and scientists / visitors to the department :
25. Seminars/ Conferences/Workshops organized & the source of funding  
a) National **Agro-industries in Bihar**  
b) International : **Nil**
26. Student profile programme /course wise:  
**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A. (Eco. Hons.) Part- I	60	29	29		
B.A. (Eco. Hons.) Part- II	60	29	29		
B.A. (Eco. Hons.) Part- III	60	29	29		
P.G Sem. - I	100	48	48		

P.G Sem. - II		45	45		
P.G Sem. - III		42	42		
P.G Sem. - IV		40	40		

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. (Eco. Hons.) Part- I	100%	20%	Nil
B.A. (Eco. Hons.) Part- II	100%	20%	Nil
B.A. (Eco. Hons.) Part- III	100%	20%	Nil
P.G	80%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **One NET, 03 (Three) Defense service**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>80%</b>
PG to M.Phil.	<b>Data not Available</b>
PG to Ph.D.	<b>Data not Available</b>
Ph.D. to Post-Doctoral	<b>Data not Available</b>
<b>Employed</b>	
• Campus selection	<b>Nil</b>
• Other than campus recruitment	<b>Data not Available</b>
Entrepreneurship/Self-employment	<b>Data not Available</b>

30. Details of Infrastructural facilities

- Library **Yes**
- Internet facilities for Staff & Students **No**
- Class rooms with ICT facility **Yes**
- Laboratories **N/A**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Nil**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Special Lectures are organized by Guest resource persons.**
33. Teaching methods adopted to improve student learning : **Lecture Method  
Audio-Video  
Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Through NSS unit of college.**
35. **SWOC** analysis of the department and Future plans

**Strength:**

§ Most of the students come from backward and rural regions despite that they are more disciplined, studious, participated in different extracurricular activities. Their results are quite satisfactory.

§ **Weakness:** - Lack of faculty members and lack of infrastructures for the faculty improvement.

§ **Opportunity:-** Several vocational management courses such as MBA, RDDM may be started in the department.

§ **Challenges:-** Since college is located in far flung rural area, resource persons with quality to run vocational courses are hardly available.

§ **Future Plan:** -

§ Emphasis on more ICT facilities in the department.

§ We also plan to introduce Rural Development Courses.

## Evaluative Report of the Departments

1. Name of the department : **Political Science**
2. Year of Establishment : **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **Economics and History**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester)  
Ph.D – (Semester)**
6. Participation of the department in the courses offered by other departments : **History**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**

9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>01</b>	<b>Nil</b>
<b>Associate professor</b>	<b>04</b>	<b>04 (Four)</b>
<b>Asst. professor</b>	<b>07 (Seven)</b>	<b>01 (one) Part time</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4

					<b>years</b>
Dr. R.A Singh	M.A., Ph.D	Associate Professor	Internationa l Retions Law	39 Yrs.	03
Faridul Hasan	M.A.	Associate Professor	Int.Relation s Law, org.	39 Yrs.	04
Dr. Poonam	M.A., Ph.D	Associate Professor	Pol. Thought	19 Yrs.	04
Dr. Vibhu Kumar	M.A., Ph.D	Associate Professor	Indian Pol. System	19 Yrs.	04
Dr. Alok Verma	M.A., Ph.D	Assit. Prof.	Human Rights	12 Yrs.	03
Binod Kr. Yadav	M.A	Part time			
Mahendra Pratap	M.A.	Part time			
Pawan Kr. Singh	M.A.	Part time			

11. List of senior visiting faculty :  
**Prof. D. N. Malik, L. P. Sinha, M. R. Kazini  
L. N. Sharma**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **25%**
13. Student -Teacher Ratio (programme wise) : **64:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Filled : 2**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 04**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
  - \* Publication per faculty :
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
  - \* Number of publications listed in International Database



(For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

- \* Monographs : **Nil**
- \* Chapter in Books : **Nil**
- \* Books Edited : \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
- \* Citation Index : **Nil**
- \* SNIP : **Nil**
- \* SJR : **Nil**
- \* Impact factor : **Nil**
- \* h-index : **Nil**

20. Areas of consultancy and income generated : **Panchayati Raj Institutions free service under social welfare scheme.**
21. Faculty as members in
- a) National committees : **None**
  - b) International Committees : **None**
  - c) Editorial Boards. : **None**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **10%**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **4%**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Prof. D. N. Malik, L. P. Sinha, M. R. Kazini L. N. Sharma**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**
  - b) International : **Nil**
26. Student profile programme/course wise :

## Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Hons.)	400	128	98	30	
B.A Part-II (Hons.)		128	98	30	
B.A Part-III (Hons.)		128	98	30	
P.G. Sem. - I	300	128	108	20	
P.G. Sem. – II		128	108	20	
P.G. Sem. - III		128	108	20	
P.G. Sem. - IV		128	108	20	

\*M = Male \*F = Female

## 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	20%	Nil
P.G	100%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **NET : 01 (One), Other : 50**

## 29. Student progression

Student progression	Against % enrolled
UG to PG	<b>80%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>20%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	
• Campus selection	<b>10%</b>
• Other than campus recruitment	<b>65%</b>
Entrepreneurship/Self-employment	<b>25%</b>

## 30. Details of Infrastructural facilities

- a) Library : **Central Library**  
 b) Internet facilities for Staff & Students : **Yes**

- c) Class rooms with ICT facility : **Yes**  
 d) Laboratories : **Nil**
31. Number of students receiving financial assistance from college, university, government or other agencies : **50%**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Departmental seminars are organized from time to time**
33. Teaching methods adopted to improve student learning  
 \* **Lecture Method**  
 \* **Audio –Video Method**  
 \* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

**Strengths:**

Organized, punctual, and experienced faculty members, friendly relations between teachers and students.

**Weaknesses:**

Communication gap with the Hons'. students due to thin attendance

**Opportunities:**

- § The college provides opportunity to both the teachers and students to attend seminars, refresher courses and workshops etc
- § Computer programming provided when it is felt to be desirable.
- § Research – oriented counseling.
- § Academic and cultural programming

**Challenges:**

- § How to ensure students presence in classes
- § Improvement of Infrastructural
- § How to provide the sufficient number of teachers.

**Future plans:**

- § Setting up a departmental library
- § To adopt new method of teaching to arrange tours in Delhi during the session of the Lower House and Upper House and also various assemblies
- § To carry out textbook assignment and debate.

## Evaluative Report of the Departments

1. Name of the department : **History**
2. Year of Establishment : **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **Faculty of Social Science and Humanities**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester)  
Ph.D – (Semester)**
6. Participation of the department in the courses offered by other departments : **Remedial coaching NET Coaching**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**

9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>09 (Nine)</b>	<b>03 (Three), 04 (four) Part time</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for</b>

					the last 4 years
Dr. V.C. Bharti	M.A., Ph.D	Assist. Professor	Modern India	12 Yrs.	03
Dr. N. P. Verma	M.A., Ph.D	Assist. Professor	Modern India	12 Yrs.	04
Dr. S. Kumar	M.A., Ph.D	Assist. Professor	Modern India	12 Yrs.	06
Dr. Sanjay Kumar	M.A., Ph.D	Part time	Ancient India	01 Yrs.	
Dr. R.K Srivastava	M.A., Ph.D	Part time	Ancient India	01 Yrs.	
Dr. Kanhia Kumar	M.A., Ph.D	Part time	Modern India	01 Yrs.	
Md. Azad	M.A.	Part time	Modern India	01 Yrs.	

11. List of senior visiting faculty :  
**Dr. P. N. Das, Patna University, Patna**  
**Prof. P.K. Podar, Patna University, Patna**  
**Prof. Shankar Jha, LNMU, Dr. Gajendra Kumar, BRABU**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **30%**
13. Student -Teacher Ratio (programme wise) : **166:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Filled : 2 (Assist. – 01 & Poen – 01)**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 06 & PG - 01**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **UGC Sponsored Major Research project**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **UGC, Rs 3,57000/-**
18. Research Centre /facility recognized by the University : **No**

**19. Publications: :**

- \* Publication per faculty :  
**1. Dr. V.C Bharti – 10**  
**2. Dr. N.P Verma – 08**  
**3. Dr. Sanjay Kumar- 16**
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- \* Monographs : **Nil**
- \* Chapter in Books : **(Dr. Sanjay Kuamr): Dasit: Udbhav ebam vikash Adhyay - 5**
- \* Books Edited : \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
- \* Citation Index : **Nil**
- \* SNIP : **Nil**
- \* SJR : **Nil**
- \* Impact factor : **Nil**
- \* h-index : **Nil**

**20. Areas of consultancy and income generated : Nil****21. Faculty as members in**

- a) National committees : **None**
- b) International Committees : **None**
- c) Editorial Boards. : **Indian history congress, Bihar Itihas parished.**

**22. Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme : **100% in PG**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

**23. Awards / Recognitions received by faculty and students : Nil**

- 24. List of eminent academicians and scientists / visitors to the department : Dr. P. N. Das, Patna University, Patna**

**Prof. P.K. Poddar, Patna University, Patna**  
**Prof. Kameleshwar Roy,**  
**Prof. Prashant Dutta,**  
**Prof. Yudraj deo Prasad**

25. Seminars/ Conferences/Workshops organized & the source of funding  
 a) National : **Caste Census & Development UGC furred.**  
 b) International : **Nil**
26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Hons.)	1100	254	177	77	
B.A Part-II (Hons.)	230	230	177	77	
B.A Part-III (Hons.)	220	220	177	77	
P.G. Sem. - I	1100	128	108	20	
P.G. Sem. – II	120	120	108	20	
P.G. Sem. - III	110	110	108	20	
P.G. Sem. - IV	100	100	108	20	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	20%	Nil
P.G	100%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **NET : 01 (One), Other : 50**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>60%</b>
PG to M.Phil.	<b>Data Not Available</b>

PG to Ph.D.	<b>10%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	
• Campus selection	<b>10%</b>
• Other than campus recruitment	<b>33%</b>
Entrepreneurship/Self-employment	<b>50%</b>

30. Details of Infrastructural facilities
- Library : **Central Library**
  - Internet facilities for Staff & Students : **Yes**
  - Class rooms with ICT facility : **Yes**
  - Laboratories : **Nil**
31. Number of students receiving financial assistance from college, university, government or other agencies : **55%**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Special Lectures, Seminar and Workshop**
33. Teaching methods adopted to improve student learning
- \* **Lecture Method**
  - \* **Audio –Video Method**
  - \* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

### **Strength**

- Support of University authorities( including Principal of the college)  
who appreciate enthusiastic and innovative approach for advancement of higher education.
- Availability of qualified teachers who besides being very Punctual are well experienced ones. They are exceptionally careful and worried for students progress. Teachers of the department give much time to research activities.
- Careful selection of students giving preference to merit.
- Students who are very much disciplined and attentive to the tasks given to them, thanks to various awareness learning and



vigil-programmers conducted by the college.

- (V) System of procuring feedbacks from teachers as well as students regarding progress of study.
- (VI) Availability of internet facility in the departmental itself.

#### **Weaknesses:-**

- (I) Dearth of teachers. Numbers of teachers posted in the department are much below the ideal student – teacher ratio.
- (II) Non availability of supporting staff i.e. assistants & peons.

#### **Opportunity**

- (I) Increased attention and enhanced provision of aids from U.G.C. and provincial education – administration toward overall betterment of higher education.
- (II) Ever increasing numbers of girl aspirants of rural background for admission into Rajendra College, Chapra which provides excellent opportunity to spread education of higher quality among the rural masses.

#### **Challenges**

- (I) To create a better teaching – learning environment conducive to pursuit of higher knowledge, relevant skills and experience.
- (II) To cater to needs of students coming from rural ambience.
- (III) To provide more useful techniques & information to students which may help them getting jobs.

#### **Future Plans**

The department has resolved to take a Number of steps near future for achieving higher level of excellence. Some important decisions in this regards are as follows:-

1. To organize excursion tours for students to enable them to have better perception of history.
2. To start, with due permission, courses in archaeology and museology so that (I) Students may gate better job opportunities as well as. (II) Students not selected in honors and M.A. classes of history in this institution may fulfill their cherished goal of being part of this prestigious institutions.
3. To establish a gallery of Photo- exhibits of historical events and artifacts especially those related with regional past.
4. To raise / procure some funds for providing prizes to studious disciples.

## Evaluative Report of the Departments

1. Name of the department : **Psychology**
2. Year of Establishment : **1957**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **Faculty of Social Science and Humanities**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester)**
6. Participation of the department in the courses offered by other departments : **N.T.T. Course, Entrepreneurship & Counselling**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>01 (one)</b>
<b>Asst. professor</b>	<b>08 (Eight)</b>	<b>07 (Seven) Adhoc &amp; Part time</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Prof. Geeta Kumari	M.A., B.Ed	Associate Professor	Industrial & Educational	35 Yrs.	03
Dr. Neyaz Ahmed Siddiquee	M.A., B.E.T, SLET Ph.D	Adhoc Assist. Prof.			
Dr. Manoj Kumar Singh	M.A., Ph.D	Adhoc Assist. Professor	Industrial & Clinical	7.6 Yrs.	
Dr. Rashmi Singh	M.A., Ph.D	Adhoc Assist. Professor	Organizational Psy.	06 Yrs.	
Prity Kumari	M.A., Research Scholar	Part time	Clinical		
Manish Kumar	M.A., Research Scholar	Part time	Clinical		
Noorie Zamal	M.A., Research Scholar	Part time			
Anwar Ali Ansari	M.A., Ph.D	Part time			

11. List of senior visiting faculty :
1. Dr. Manzar Aalam,
  2. Dr. L. B. Singh
  3. Dr. S. N. Upadhyaya
  4. Dr. I. K. Ray
  5. Dr. Meera Rani
  6. Dr. U.P. Singh
  7. Dr. B.J. Upadhyay
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **70%**
13. Student -Teacher Ratio (programme wise) : **194:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
- |                        | Sanctioned | Filled |
|------------------------|------------|--------|
| Technical (Lab. Boy) – | 01         | Nil    |
| Storekeeper            | - 01       | Nil    |
| Clerck                 | - 01       | 01     |
| Peon                   | - 01       | 01     |
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 03 , PG – 03 & M.A, B.Ed. - 01**
16. Number of faculty with ongoing projects from
- a) National
  - b) International funding agencies and grants received : **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
- \* Publication per faculty :
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **25**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **Nil**
  - \* Chapter in Books : **27**
  - \* Books Edited : \* Books with ISBN/ISSN numbers with details of publishers : **04**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**
  - \* Impact factor : **Nil**
  - \* h-index : **Nil**
20. Areas of consultancy and income generated : **Psychology Counselling**
21. Faculty as members in
- a) National committees : **None**
  - b) International Committees : **None**
  - c) Editorial Boards. : **None**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **100%**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Dr. R.R. Tripathi, Dr. L. N. Singh, Dr. Balkrishna, Dr. A. Rahman , Dr. D. C. Kocher**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil  
b) International : Nil

26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Hons.)	250	128	100	28	
B.A Part-II (Hons.)	126	126	100	26	
B.A Part-III (Hons.)	124	124	100	24	
P.G. Sem. - I	530	210	170	40	
P.G. Sem. – II	184	184	160	24	
P.G. Sem. - III	184	184	160	24	
P.G. Sem. - IV	180	180	160	20	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	20%	Nil
P.G	100%	20%	Nil
Ph.D	17	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>80%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>10%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	

• Campus selection	10%
• Other than campus recruitment	20%
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities
- Library : **Departmental Seminar Library**
  - Internet facilities for Staff & Students : **Yes**
  - Class rooms with ICT facility : **Yes**
  - Laboratories : **Yes**
31. Number of students receiving financial assistance from college, university, government or other agencies : **750**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Guest Lectures, Seminar and Workshop**
33. Teaching methods adopted to improve student learning
- \* **Excursion Tour**
  - \* **Lecture Method**
  - \* **Audio –Video Method**
  - \* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

**Strength:** The knowledge and understanding of the subject is very good of the faculty members. Students are being taught in interactive and audio-visual methods. Practicals are done very meticulously also. Extra classes are taken regularly for the sake of students. A good and healthy academic ambience is maintained within the department. A healthy, cooperative mutual understanding between the faculties and the students are also maintained.

**Weakness:** There is no UGC post in the department. Insufficient ICT facility, not available exclusively.

**Opportunity:** The students can be provided mock viva test, mock seminar, group discussion and educational tour to enrich their knowledge. Psychological clinic can be established.

**Challenge:** Students' knowledge can be enriched by arranging movie clubs, book reviews and journal clubs.

## Evaluative Report of the Departments

1. Name of the department : **Philosophy**
2. Year of Establishment : **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester)**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>06 (Six)</b>	<b>01 (one)</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Sushil Kr. Srivastava	M.A., Ph.D	Associate Professor	Mahayah Buddhism	19 Yrs.	03 (Registered)

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11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) : **Nil**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01**
16. Number of faculty with ongoing projects from  
a) National : **Nil**  
b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications: :
- \* Publication per faculty :
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **Nil**
  - \* Chapter in Books : **Nil**
  - \* Books Edited : \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**
  - \* Impact factor : **Nil**
  - \* h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in
- a) National committees : **None**
  - b) International Committees : **None**
  - c) Editorial Boards. : **None**



22. Student projects
- Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
  - Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Nil**
25. Seminars/ Conferences/Workshops organized & the source of funding
- National : **Nil**
  - International : **Nil**
26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Hons.)	80	64	50	14	
B.A Part-II (Hons.)	64	64	50	14	
B.A Part-III (Hons.)	64	64	50	14	
P.G. Sem. - I	45	45	35	10	
P.G. Sem. – II	40	40	30	10	
P.G. Sem. - III	40	40	30	10	
P.G. Sem. - IV	40	40	30	10	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	20%	Nil
P.G	100%	20%	Nil

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28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>60%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>Data Not Available</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	
• Campus selection	<b>Data Not Available</b>
• Other than campus recruitment	<b>Data Not Available</b>
Entrepreneurship/Self-employment	<b>Data Not Available</b>

30. Details of Infrastructural facilities

- a) Library : **Yes**
- b) Internet facilities for Staff & Students : **No**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Nil**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning

- \* **Lecture Method**
- \* **Audio –Video Method**
- \* **Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**

35. SWOC analysis of the department and Future plans :

**Strength:**

Experienced and motivated faculties deeply engaged in developing philosophical attitude among students.

**Weakness:**

- § **Irregular Attendance of students**
- § **Shortage of teachers**

### § Library not enriched as per requirement

#### **Opportunities:**

Being a small department individual attention is being given to each and every student. Since philosophy as Honours subject introduced in college in the academic session, the good performance of the students in the final year might draw attention of the bright students for taking philosophy as Honours subject in future.

#### **Challenges:**

Finding a good numbers of academically bright students genuinely interested to take philosophy as Honours paper. Exposure of students to English language as a medium of instruction is big challenges.

§ **Girls Hostel**

§ **Boys Hostel**

§ **Teacher Hostel**

§ **Conference Hall**

#### **Future Plans:**

- To conduct one day seminar in ‘**World Philosophy Day**’ inviting eminent experts in Philosophy.
- To seek fund from UGC (NERO) for organizing seminars in future.
- To start add on courses in Professional Ethics and Organizational Values (Diploma Course) in future.
- To organize student exchange programme with University student for academic enrichment of students.

## Evaluative Report of the Departments

1. Name of the department : **Geography**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **Economics , History & Pol. Science**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester)**
6. Participation of the department in the courses offered by other departments : **Economics , History & Pol. Science**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **None**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>08 (Eight)</b>	<b>01 (one) , 03- Part time</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Dr. Sanjay Kumar	M.A., Ph.D	Assist. Professor	Population Geography	13 Yrs.	03 (under process)
Sushil Kr. Singh	M.A	Part time	Geology of ordia	01 Yr	
Mahesh	M.A	Part time	Geology of ordia	6 Months	
Ranjay Kumar	M.A	Part time	Geology of ordia	6 Months	

11. List of senior visiting faculty :  
**1. Dr. K. N. Sharma 2. A. D. Masih**  
**3. D.P. Singh 4. A. K. Singh**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **40%**
13. Student -Teacher Ratio (programme wise) : **120:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :  

	<b>Sanctioned</b>	<b>Filled</b>
Technical	- <b>02</b>	<b>Nil</b>
Clerck	- <b>01</b>	<b>01</b>
Peon	- <b>01</b>	<b>01</b>
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01 , PG – 03**
16. Number of faculty with ongoing projects from  
a) National  
b) International funding agencies and grants received : **One (UGC Sponsored Minor Project)**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **UGC - 01**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
- \* Publication per faculty : **Dr. Sanjay Kumar -01**  
**Dr. Sushil Kr. Singh -02**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **01 (one) -Social Geography**

- \* Chapter in Books : **Nil**
  - \* Books Edited : \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**
  - \* Impact factor : **Nil**
  - \* h-index : **Nil**
20. Areas of consultancy and income generated : **Disaster Management. Surviva free social service**
21. Faculty as members in
- a) National committees : **None**
  - b) International Committees : **None**
  - c) Editorial Boards. : **National association of geographer's ordia (NAGI) & Association of Geographer's Bihar and Jharkhand (AJBJ)**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **100%**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **10%**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Dr. R. B.P Singh**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**
  - b) International : **Nil**
26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	

B.A Part-I (Hons.)	310	120	100	20	
B.A Part-II (Hons.)	120	120	100	20	
B.A Part-III (Hons.)	120	120	100	20	
P.G. Sem. - I	154	130	128	32	
P.G. Sem. – II	130	130	128	32	
P.G. Sem. - III	130	130	128	32	
P.G. Sem. - IV	130	130	128	32	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	8%	Nil
P.G	100%	10%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>50%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>5%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	
• Campus selection	<b>10%</b>
• Other than campus recruitment	<b>35%</b>
Entrepreneurship/Self-employment	<b>30%</b>

30. Details of Infrastructural facilities

- a) Library : **Yes**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies : **30%**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Guest Lectures, Symposium, Seminar and Workshop**
33. Teaching methods adopted to improve student learning  
 \* **Excursion Tour**  
 \* **Lecture Method**  
 \* **Audio –Video Method**  
 \* **Group Discussion**
34. Participat4ion in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

<p><b>Strength:</b></p> <ol style="list-style-type: none"> <li>1. Discipline</li> <li>2. Inculcation of ethics</li> <li>3. Departmental Seminar</li> <li>4. Learning through excursion</li> <li>5. Innovative teaching maps diagram suving.</li> <li>6. Career Counselling</li> </ol> <p><b>Weakness:</b></p> <ol style="list-style-type: none"> <li>1. Modernization of Infrastructure</li> <li>2. Shortage of teachers</li> </ol> <p><b>Future Plans:</b></p> <ol style="list-style-type: none"> <li>1. Introduction of transmission house</li> </ol>	<p><b>Opportunities:</b></p> <ol style="list-style-type: none"> <li>1. Self employment</li> <li>2. Campus Selection</li> <li>3. Introduction of adequate of vocational courses</li> <li>4. Railway concessional ticket provided to student</li> <li>5. Career enrichment through sports and NCC</li> <li>6. Knowledge enrichment through geographical Quiz.</li> </ol> <p><b>Challenges:</b></p> <ol style="list-style-type: none"> <li>1. Construction of separate administrative building</li> <li>2. Smart class room required</li> <li>3. Well equipped practical room</li> <li>4. How to generate internal resource of the department</li> <li>5. Boys Hostel</li> <li>6. Girls Hostel</li> <li>7. Conference Hall</li> </ol>
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## Evaluative Report of the Departments

1. Name of the department : **Physics**
2. Year of Establishment : **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester)**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>03 (Three)</b>	<b>03 (Three)</b>
<b>Asst. professor</b>	<b>03 (Three)</b>	<b>03 (Three) Part time</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. G. P. Tiwari	M.Sc., Ph.D	Associate Professor	Spectroscopy	42 Yrs.	04

Dr. Vijay Kumar	M.Sc., Ph.D	Associate Professor	Electronics	35 Yrs.	02
Sri V. N. Prasad	M.Sc.	Associate Professor		34	Nil
Sri D. C. Rai	M.Sc	Part time	Electronics	07	Nil
Md. Sohrab Ali	M.Sc	Part time	Electronics	03	Nil
Mrs. Jaya Verma	M.Sc, M.Ed.	Part time	Electronics	03	Nil

11. List of senior visiting faculty :**Prof. B. N. Rai, B.U., Prof. Deepak Sharma, Prof. Madan Jee, B.U.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **34%**
13. Student -Teacher Ratio (programme wise) : **65:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :**Sanctioned Filled**  

Technical	- <b>05</b>	<b>02</b>
Admin. Staff	- <b>08</b>	<b>01</b>
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 02**
16. Number of faculty with ongoing projects from  
a) National **Nil**  
b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **yes**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications: :
  - \* Publication per faculty : **01 Book**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **04**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **Nil**
  - \* Chapter in Books : **Nil**
  - \* Books Edited : \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**

- \* Impact factor : Nil  
\* h-index : Nil
20. Areas of consultancy and income generated : **Biotechnology (on payment)**
21. Faculty as members in
- a) National committees : **None**  
b) International Committees : **None**  
c) Editorial Boards. : **None**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **15%**  
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **10%**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **1. Prof. Deepak Sharma**  
**2. Prof. D. Jha**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Yes (UGC Sponsored)**  
b) International : **Nil**
26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. Part-I (Hons.)	350	110	95	15	
B.Sc. Part-II (Hons.)	110	105	90	15	
B.Sc. Part-III (Hons.)	110	105	90	15	
P.G. Sem. - I	375	110	90	20	
P.G. Sem. - II	110	110	90	20	
P.G. Sem. - III	110	105	85	20	

P.G. Sem. - IV	110	105	85	20	
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\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	20%	Nil
P.G	100%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>80%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>20%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	
• Campus selection	<b>10%</b>
• Other than campus recruitment	<b>60%</b>
Entrepreneurship/Self-employment	<b>30%</b>

30. Details of Infrastructural facilities

- a) Library : **Yes**  
 b) Internet facilities for Staff & Students: **Yes**  
 c) Class rooms with ICT facility : **Yes**  
 d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies : **50%**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts :

- 1. Prof. (Dr.) D.N. Trepathy**  
**2. Prof. Ranjan Kumar Singh**

33. Teaching methods adopted to improve student learning

- \* **Lecture Method**  
 \* **Audio –Video Method**

**\* Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

**Strength:**

- § Good teaching facilities with use of ICT.
- § Well qualified teaching staff with vast experience.
- § Students in the recent past have come out with good results at the University.

**Weakness:**

- § Lack of faculty members, high teacher-student ratio.
- § Lack of Technical and Non-teaching staffs.

**Opportunity:**

- § Opportunity to start physics vocational / professional courses.
- §

**Future Plan:**

- § To develop high quality laboratory in the department in which experiments leading to research publications and thesis work can be performed.
- § To develop a high end computational facility in the department. The faculty members plan to take UGC and CSIR sponsored Major and Minor projects to improve the research facilities and increase the publication rate. They also plan to guide more PhD students.

## Evaluative Report of the Departments

- Name of the department : **Chemistry**
- Year of Establishment : **1938**
- Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
- Names of Interdisciplinary courses and the departments/units involved : **Science**
- Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester)  
Ph.D – (Semester)**
- Participation of the department in the courses offered by other departments : **Botany & Zoology**
- Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
- Details of courses/programmes discontinued (if any) with reasons : **Nil**
- Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>01 (one)</b>
<b>Asst. professor</b>	<b>12 (Twelve)</b>	<b>01 (one) Part time</b>

- Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Devendra Kr. Singh	M.Sc., Ph.D	Associate Professor	Organic Chemistry	43 Yrs.	06

11. List of senior visiting faculty :
1. Dr. S. P. Singh – M.U. Bodh-Gaya
  2. Dr. Damodar Singh – V.K.S.U, Ara
  3. Dr. K.P. Tiwary – Allahabad University
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **34%**
13. Student -Teacher Ratio (programme wise) : **65:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
- |              | <b>:Sanctioned</b> | <b>Filled</b> |
|--------------|--------------------|---------------|
| Technical    | - <b>03</b>        | <b>02</b>     |
| Admin. Staff | - <b>05</b>        | <b>01</b>     |
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 04 & PG - 04**
16. Number of faculty with ongoing projects from
- a) National **Nil**
  - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Yes**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
- \* Publication per faculty :
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **10**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **10**
  - \* Monographs : **Nil**
  - \* Chapter in Books : **Nil**
  - \* Books Edited : \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**
  - \* Impact factor : **Nil**
  - \* h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in
- a) National committees : **None**

- b) International Committees : **None**  
 c) Editorial Boards. : **RAKA –Rajendra College, Chapra,  
 Manisha – Jagdam College, Chapra**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**  
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department :

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : **Yes 06 (Six) (UGC Sponsored)**  
 b) International : **Nil**

26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. Part-I (Hons.)	556	90	85	05	
B.Sc. Part-II (Hons.)	90	90	85	05	
B.Sc. Part-III (Hons.)	90	90	85	05	
P.G. Sem. - I	338	110	90	20	
P.G. Sem. – II	110	110	90	20	
P.G. Sem. - III	110	105	85	20	
P.G. Sem. - IV	110	105	85	20	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same	% of students	% of students
--------------------	-----------------------------	---------------	---------------



	state	from other states	from abroad
U.G	100%	20%	Nil
P.G	100%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **NET-05 , Banking Service -04**

**Civil Service – 05, Defense Services - 07**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>80%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>20%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	
• Campus selection	<b>75%</b>
• Other than campus recruitment	<b>25%</b>
Entrepreneurship/Self-employment	<b>Data Not Available</b>

30. Details of Infrastructural facilities

- Library : **Yes**
- Internet facilities for Staff & Students: **Yes**
- Class rooms with ICT facility : **Yes**
- Laboratories : **Yes 06(Six) Laboratries**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Nil**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Special lectures, Seminar**

33. Teaching methods adopted to improve student learning

- \* **Smart Class**
- \* **Audio –Video Method**
- \* **Group Discussion**

34. Participat4ion in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Sports and extension activities through NSS unit of College.**

35. **SWOC** analysis of the department and Future plans :

**Strength:**

- a. Chemistry honours students pass out in their final examination with good results every year and they get chance for higher studies in different universities in our country and abroad.
- b. The department has an efficient and dedicated faculty.

**Weakness:**

- a. The laboratory needs a new distillation plant.
- b. Shortage of space to accommodate a large number of students
- c. Shortage of faculty.
- d. Shortage of laboratory staff.

**Opportunities:** Chemistry honours students with good results get opportunity for higher studies in various fields like pure, applied chemistry, Bio, Marine, Agriculture Chemistry & Environmental studies along with other technological and vocational field like packaging etc.

**Challenges:** With all the limitation our all staff both teaching and non-teaching work hard and trying their best for the benefit of the students.

**Future Plans:** Upgradation of the Laboratory and installation of a new distillation plant. Purchasing more modern equipments for the laboratory and setting up a Classroom with ICT facility.

## Evaluative Report of the Departments

1. Name of the department : **Botany**
2. Year of Establishment : **1956**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **Zoology, Chemistry & Biotechnology**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester)**
6. Participation of the department in the courses offered by other departments : **Zoology**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>04 (Four)</b>	<b>03 (Three)</b>
<b>Asst. professor</b>	<b>04 (Four)</b>	<b>04 (Four) Part time</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
B.P. Yadav	M.Sc.	Associate Professor	Plant Pathology	35 Yrs.	Nil

P.K. Pathak	M.Sc.	Associate Professor	Cytogenetics	40 Yrs.	Nil
Dr. Arvind Kumar	M.Sc., Ph.D	Associate Professor	Plant Pathology	40 Yrs.	05
Bhupendra Kumar	M.Sc.	Part time	Cytogenetics	05 Yrs.	Nil
Kunwar Sanjay	M.Sc.	Part time	Plant Pathology	02 Yrs.	Nil
Mansam Verma	M.Sc.	Part time	Plant Pathology	03 Yrs.	Nil

11. List of senior visiting faculty :
  1. **Dr. R.S Upadhyay – Univ. Prof. TMB, Univ. Bhagalpur**
  2. **Dr. L. C. Saha, Univ. Prof. TMB, Univ. Bhagalpur**
  3. **Dr. B. N. Yadav, Univ. Prof. BRAB univ., Muzaffarpur**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **30%**
13. Student -Teacher Ratio (programme wise) : **50:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Sanctioned - 04**  
**Filled -04**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01 & PG - 05**
16. Number of faculty with ongoing projects from
  - a) National **Nil**
  - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Rajiv Gandhi fellowship to one researcher scholar (Raj kishor Manjhi)**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
  - \* Publication per faculty : **3 Papers published**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **3**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **Nil**
  - \* Chapter in Books : **Nil**

- \* Books Edited : \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
- \* Citation Index : **Nil**
- \* SNIP : **Nil**
- \* SJR : **Nil**
- \* Impact factor : **Nil**
- \* h-index : **Nil**

20. Areas of consultancy and income generated : **Plant Pathology**  
**Income – Free Service**

21. Faculty as members in

- a) National committees : **None**
- b) International Committees : **None**
- c) Editorial Boards. : **None**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **10%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **5%**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department : **1. Dr. R.S Upadhyay**  
**2. Dr. L. C Saha**  
**3. Dr. U. K.Sinha**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : **Nil**
- b) International : **Nil**

26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. Part-I (Hons.)	110	64	40	24	100%
B.Sc. Part-II (Hons.)	100	60	36	24	90%

B.Sc. Part-III (Hons.)	75	50	30	20	80%
P.G. Sem. - I	120	64	30	34	100%
P.G. Sem. - II	110	64	30	34	90%
P.G. Sem. - III	100	64	25	30	80%
P.G. Sem. - IV	64	50	20	30	70%

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	80%	20%	Nil
P.G	80%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>80%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>25%</b>
Ph.D. to Post-Doctoral	<b>5%</b>
<b>Employed</b>	
• Campus selection	<b>5%</b>
• Other than campus recruitment	<b>75%</b>
Entrepreneurship/Self-employment	<b>20%</b>

30. Details of Infrastructural facilities

- a) Library : **Yes**  
 b) Internet facilities for Staff & Students: **Yes**  
 c) Class rooms with ICT facility : **Yes**  
 d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies : **50%**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Special lectures,**

**Seminar, Workshop**

33. Teaching methods adopted to improve student learning  
\* **Smart Class**  
\* **Audio –Video Method**  
\* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine arts, Cultural Programme Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

**Strengths:** Competent faculties & coordination among them with varied specialization.

**Weaknesses:** Preference for technical/ paramedical and other vocational courses drives away the front rankers. Students opting for general degree courses are not only economically challenged but also less meritorious.

**Opportunities:** Students are encouraged to take up higher studies and along with that necessary help is provided for taking civil/administrative services.

**Challenges:** Keeping students focused for taking up higher studies.

**Future Plans:**

- To establish a plant tissue culture laboratory.

## Evaluative Report of the Departments

- Name of the department : **Zoology**
- Year of Establishment : **1938**
- Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
- Names of Interdisciplinary courses and the departments/units involved : **Chemistry & Botany**
- Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester)**
- Participation of the department in the courses offered by other departments : **Biotechnology, Health care**
- Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
- Details of courses/programmes discontinued (if any) with reasons : **Nil**
- Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>04 (Four)</b>	<b>03 (Three)</b>
<b>Asst. professor</b>	<b>04 (Four)</b>	<b>03 (Three) Part time- 01, Adhok- 2</b>

- Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Raj Kumar	M.Sc., Ph.D	Associate	Ecology &	35 Yrs.	2-Awarded



		Professor	Inland fisheries		3-Registered
Dr. R. P. Singh	M.Sc., Ph.D	Associate Professor	Fish	35 Yrs.	1-Awarded 1-Registered
Dr. D.P. Yadav	M.Sc., Ph.D	Associate Professor	Parasitological	35 Yrs.	1-Awarded 1-Registered
Dr. P.K Thakur	M.Sc., Ph.D	Assist. Professor	Ichthyology & Inland Fisheries	12 Yrs.	3-Registered
Dr. Rupam Kumari	M.Sc., Ph.D	Assist. Professor (Adhoc)	Ichthyology & Inland Fisheries	1 Yr.	Nil
Dr. Braj Kishore	M.Sc., Ph.D	Assist. Professor (Adhoc)	Ichthyology & Inland Fisheries	1 Yr.	Nil

11. List of senior visiting faculty :
1. Dr. N.K. Mishra
  2. Dr. Nazar Ahsan
  3. Dr. R. P. Sinha
  4. Dr. A. K. Pandey
  5. Dr. S. K. Verma
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **30%**
13. Student -Teacher Ratio (programme wise) : **64:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Sanctioned - 07**  
**Filled -04**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 06**
16. Number of faculty with ongoing projects from
- a) National **Nil**
  - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
- \* Publication per faculty : **29**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **29**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities

- International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- \* Monographs : **Nil**
  - \* Chapter in Books : **05 chapter in different books of Dr.P. K. Thakur**
  - \* Books Edited : **02**
  - \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**
  - \* Impact factor : **Significant**
  - \* h-index : **Nil**
20. Areas of consultancy and income generated : **Fish Physiology, IGNOU free service rendered under Rajendra college social service scheme**
21. Faculty as members in
- a) National committees : **None**
  - b) International Committees : **None**
  - c) Editorial Boards. : **01**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **11%**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **5%**
23. Awards / Recognitions received by faculty and students : **Vijay shree award – Dr. Raj Kumar (Faculty) & FISEC - Dr. P.K Thakur (Faculty) in students received awards in Music, sports & other extra curricular activities.**
24. List of eminent academicians and scientists / visitors to the department :
1. **Dr. R. C. Bose (Ranchi Univ.) Visiting Professor**
  2. **Dr. S. R. Verma (Prof. & Retd. Principal, C.M. College**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**

b) International : Nil

26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. Part-I (Hons.)	300	96	25	75	90%
B.Sc. Part-II (Hons.)	300	96	25	75	90%
B.Sc. Part-III (Hons.)	300	96	25	75	85%
P.G. Sem. - I	325	120	40	80	90%
P.G. Sem. - II	315	110	35	75	85%
P.G. Sem. - III	315	110	35	75	83%
P.G. Sem. - IV	310	100	35	70	80%

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	90%	10%	Nil
P.G	90%	10%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : NET – Arvind Kumar

IAS – Dr. Sanjay Kumar Singh

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>80%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>20%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	
• Campus selection	<b>5%</b>
• Other than campus recruitment	<b>75%</b>
Entrepreneurship/Self-employment	<b>20%</b>

30. Details of Infrastructural facilities
- a) Library : **Yes**
  - b) Internet facilities for Staff & Students: **Yes**
  - c) Class rooms with ICT facility : **Yes**
  - d) Laboratories : **Yes**
31. Number of students receiving financial assistance from college, university, government or other agencies : **50%**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Special lectures are delivered departmental Seminars are also organized from time to time.**
33. Teaching methods adopted to improve student learning
- \* **Smart Class**
  - \* **Audio –Video Method**
  - \* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Participation in NCC, Fine arts, Debate, Cultural Programme Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

**Strength:**

- § The department has well established teaching facilities with modern infrastructure .
- § Qualified and experienced faculty
- § Departmental Library
- § Departmental Seminars are conducted
- § Discipline

**Weakness:**

- § The dept., lacks, of Teaching Staff and other supporting staff.
- § Irregular attendance of students

**Challenge:**

- § To providing more industrial exposure to students.
- § A Central institutional facility to be established.
- § To generate the internal resources of the department.
- § Communication skill among the students coming from rural background to be developed.

**Future Plan:-**

- a) Advanced Technology for Theory & Practical Classes.

## Evaluative Report of the Departments

1. Name of the department : **Mathematics**
2. Year of Establishment : **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **Physics, Chemistry, Social Science and Humanities**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester)  
Ph.D - (Semester)**
6. Participation of the department in the courses offered by other departments : **BCA, BBA, Biotechnology**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>09 (Nine)</b>	<b>04 (Three) Part time- 03,</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Rajiv Kumar Mishra	M.Sc., B.Ed, Ph.D	Assisst. Professor	Topology, Functional Analysis	10 Yrs.	3-Registered
Dhananjay Kuamr	M.Sc.	Part time		5 Months	Nil
Sanjeev Kr. Singh	M.Sc.	Part time		5 Months	Nil
Manoj Kr. Verma	M.Sc.	Part time		5 Months	Nil

11. List of senior visiting faculty :
1. Dr. H.B.P Sinha
  2. Dr. Bishram Sharma
  3. Dr. P. Chandra
  4. Dr. R. K. Singh
  5. Dr. Byas Sharma
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **40%**
13. Student -Teacher Ratio (programme wise) : **220:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Sanctioned - 07 Filled -02**
- |        |           |
|--------|-----------|
| Clerck | <b>01</b> |
| Peon   | <b>01</b> |
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01, PG - 03**
16. Number of faculty with ongoing projects from
- a) National **Nil**
  - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
- \* Publication per faculty :  
**03 Papers in peer reviewed journal (International)**  
**02 Papers published in the proceedings**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **03**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

- \* Monographs : Nil
- \* Chapter in Books : Nil
- \* Books Edited : Nil
- \* Books with ISBN/ISSN numbers with details of publishers : ISBN: 978-8186400-196-6, Nirmal Pub. Dehli -94, EDN - 2012
- \* Citation Index : Nil
- \* SNIP : Nil
- \* SJR : Nil
- \* Impact factor : Nil
- \* h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

- a) National committees : None
- b) International Committees : None
- c) Editorial Boards. : None

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme :100% UG
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department :

1. Dr. Ganesh Kumar
2. Dr. Vidyapati Kumar

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil
- b) International : Nil

26. Student profile programme/course wise :

**Academic Year 2014-15**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	

B.Sc. Part-I (Hons.)	400	256	175	81	90%
B.Sc. Part-II (Hons.)	230	230	157	73	90%
B.Sc. Part-III (Hons.)	207	207	140	67	80%
P.G. Sem. - I	260	64	50	14	80%
P.G. Sem. - II	51	51	40	11	80%
P.G. Sem. - III	41	41	32	09	75%
P.G. Sem. - IV	31	31	24	07	75%

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	80%	20%	Nil
P.G	80%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>50%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>5%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	
• Campus selection	<b>10%</b>
• Other than campus recruitment	<b>20%</b>
Entrepreneurship/Self-employment	<b>30%</b>

30. Details of Infrastructural facilities

- Library : **Departmental Seminar Library**
- Internet facilities for Staff & Students: **Yes**
- Class rooms with ICT facility : **Nil**
- Laboratories : **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies : Nil



32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Quiz Contest Mathematics.**
33. Teaching methods adopted to improve student learning
  - \* **Black Board Method**
  - \* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Participation in NCC, Fine arts, Debate, Cultural Programme Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

**Strength:** Dedicated and qualified faculty and almost satisfactory infrastructure facility.

**Weakness:** More Computers required to make student and computer ratio 1:1

**Opportunities:** students passed out with good results in Mathematics honours from this department get opportunity for higher studies in various fields like pure, applied mathematics in different universities and institutes.

**Challenges:** With all the limitation our faculty work hard and trying their best for the benefit of the students. Our challenge is to work hard with a smiling face for all the students for their bright future. We are always ready to assist the students academically to reach their goal.

**Future Plans:**

- § Upgradation of the computer laboratory to make student and computer ratio 1:1
- § Bring more Research Projects in the department
- § Organize national seminars

## Evaluative Report of the Departments

1. Name of the department : **Commerce**
2. Year of Establishment : **1938**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G - Three Years (Honors' & General)  
PG & Ph.D : Two Years**
4. Names of Interdisciplinary courses and the departments/units involved : **BBA, Economics, Botany and Humanities**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),  
P.G. - (Semester Based Credit System)**
6. Participation of the department in the courses offered by other departments : **BBA, Economics and Humanities**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>10 (Ten)</b>	<b>01 (one)</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. H.P. Singh	M.Com,	Assisst.	Accounts	19 Yrs.	Nil

	Ph.D	Professor			
Md. Amanullah	M.Com.	Part time	Accounts	05 Yrs.	Nil
Abhishek	M.Com	Part time	Accounts & Finance	03 Yrs.	Nil
Md. Ajinat Raza	M.Com	Part time	Accounts	01 Yrs.	Nil

11. List of senior visiting faculty :
1. Dr. Divakar Jha                      2. Dr. L.P. Singh  
3. Dr. R. P. Ram                        4. Dr. Chardhrama Singh
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **60%**
13. Student -Teacher Ratio (programme wise) : **300:4**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Sanctioned - 02 Filled -02**  
Assist. **01**  
Peon **01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01**
16. Number of faculty with ongoing projects from  
a) National **Nil**  
b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
- \* Publication per faculty :
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **Nil**
  - \* Chapter in Books : **Nil**
  - \* Books Edited : **Nil**
  - \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
  - \* Citation Index : **Nil**
  - \* SNIP : **Nil**
  - \* SJR : **Nil**



P.G. Sem. – II	58	58	38	20	90%
P.G. Sem. - III	55	55	35	20	95%
P.G. Sem. - IV	52	52	33	19	95%

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Com Part-I (Hons.)	80%	20%	Nil
B.Com Part-II (Hons.)	80%	20%	Nil
B.Com Part-III (Hons.)	80%	20%	Nil
P.G. Sem. - I	80%	20%	Nil
P.G. Sem. – II	80%	20%	Nil
P.G. Sem. - III	80%	20%	Nil
P.G. Sem. - IV	80%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>70%</b>
PG to M.Phil.	<b>Data Not Available</b>
PG to Ph.D.	<b>20%</b>
Ph.D. to Post-Doctoral	<b>Data Not Available</b>
<b>Employed</b>	
• Campus selection	<b>50%</b>
• Other than campus recruitment	<b>25%</b>
Entrepreneurship/Self-employment	<b>25%</b>

30. Details of Infrastructural facilities

- a) Library : **Departmental Seminar Library**  
 b) Internet facilities for Staff & Students: **Yes**  
 c) Class rooms with ICT facility : **Nil**  
 d) Laboratories : **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Nil**

32. Details on student enrichment programmes (special lectures /

workshops /seminar) with external experts : **Departmental Seminar organized from time to time, guest lecture provided.**

33. Teaching methods adopted to improve student learning
  - \* **Audio-Visual mode of teaching**
  - \* **Career Counseling**
  - \* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Participation in NCC, Fine arts, Debate, Cultural Programme Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

**Strength:** The department of Commerce and Business Management is the pioneer in Bihar. It has produced many national and internationally acclaimed personalities who have made remarkable achievements in business and industries. It is also creditable that the department has introduced, first of all, B.Com and M.Com. in the region. The department has very efficient and masterminds of the subject who have been shaping the careers of the students. The department has produced many university toppers in the examination.

**Weakness:** The department is enormous but it does not have sufficient permanent teachers on account of the ban of the fresh recruitment. Therefore the ad-hoc arrangements have to be made to meet the requirements.

**Challenges:** In the present a day world, the trend is towards commerce and management courses. With the coming of MNCs and spread of private entrepreneurship, this department has attained stronghold. Many new courses related Commerce and Management plus Add-on courses are the urgent need of the time to fulfill the aspirations of the job marketability. The department is making all strides to meet these requirements.

**Opportunities:** In the globalised world, new avenues are emerging at very rapid rate for the students of the department of Commerce. They have wider scope and areas for different jobs. They have great opportunities to join, MBA, CA, CS, BANKS, INSURANCE and other lucrative sectors.

## Evaluative Report of the Departments

1. Name of the department : **Computer Applications**
2. Year of Establishment : **2005**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):  
**UG – Semester Sytem**
4. Names of Interdisciplinary courses and the departments/units involved : **English, Maths**
5. Annual/ semester/choice based credit system (programme wise)  
**(Semester System)**
6. Participation of the department in the courses offered by other departments : **Biotech**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>Self financing</b>	<b>07 (seven) Contractual</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

<b>Mrs. S. L. Kumari</b>	<b>MCA</b>	<b>Faculty Member</b>		<b>10 Yrs.</b>	<b>Nil</b>
<b>Mr. Mukesh Kr. Bayahut</b>	<b>MCA</b>	<b>Faculty Member</b>		<b>09 Yrs.</b>	<b>Nil</b>
<b>Mr. Abhinandan</b>	<b>MCA</b>	<b>Lab. Instructor</b>		<b>05 Yrs.</b>	<b>Nil</b>
<b>Mr. Rajeev Kr. Sharma</b>	<b>PGDCA</b>	<b>Lab Incharge</b>		<b>01 Yrs.</b>	<b>Nil</b>
<b>Dr. U. S. Ojha</b>	<b>M.A., Ph.D</b>	<b>Associate Professor</b>		<b>19 Yrs.</b>	<b>15</b>
<b>Dr. P.N. Rai</b>	<b>M.Sc, Ph.D</b>	<b>Associate Professor</b>		<b>35 Yrs.</b>	<b>01</b>
<b>Prof. S. K. Verma</b>	<b>M.Sc., Ph.D</b>	<b>Associate Professor</b>	<b>Electronics</b>	<b>35 Yrs.</b>	<b>01</b>

11. List of senior visiting faculty :  
  01. Prof. Anil Kumar
  02. Prof. S.M.R. Azam
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **70%**
13. Student -Teacher Ratio (programme wise) **45:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Technical – 02, Adm. Staff - 02**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG Holder**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications:
  - \* Publication per faculty : **Nil**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students: **Nil**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International



- Social Sciences Directory, EBSCO host, etc.) : **Nil**
- \* Monographs: **Nil**
  - \* Chapter in Books : **Nil**
  - \* Books Edited: **Nil**
  - \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
  - \* Citation Index: **Nil**
  - \* SNIP: **Nil**
  - \* SJR: **Nil**
  - \* Impact factor: **Nil**
  - \* h-index: **Nil**
20. Areas of consultancy and income generated : **Training for computer awareness**
21. Faculty as members in
- a) National committees : **Nil**
  - b) International Committees c) Editorial Boards : **Nil**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Nil**
- d
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**
  - b) International : **Nil**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
<b>BCA –I Sem</b>	<b>210</b>	<b>90</b>	<b>83</b>	<b>17</b>	<b>95%</b>
<b>BCA –II Sem</b>	<b>90</b>	<b>90</b>	<b>80</b>	<b>17</b>	<b>85%</b>

<b>BCA -V &amp; VI (Sem.)</b>	<b>90</b>	<b>90</b>	<b>80</b>	<b>17</b>	<b>85%</b>
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\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
<b>BCA- I &amp; II (Sem.)</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>
<b>BCA -III &amp; IV (Sem.)</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>
<b>BCA- V &amp; VI (Sem.)</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>60%</b>
PG to M.Phil.	<b>Data not available</b>
PG to Ph.D.	<b>Data not available</b>
Ph.D. to Post-Doctoral	<b>Data not available</b>
<b>Employed</b>	
• Campus selection	<b>Nil</b>
• Other than campus recruitment	<b>Data not available</b>
Entrepreneurship/Self-employment	<b>Data not available</b>

30. Details of Infrastructural facilities

- a) Library :**Yes**  
 b) Internet facilities for Staff & Students: **Yes**  
 c) Class rooms with ICT facility :**Yes**  
 d) Laboratories :**Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies: **50%**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **Special lectures are organized on regular basis by visiting resource persons.**
33. Teaching methods adopted to improve student learning : **Extra Practical**
34. Participat4ion in Institutional Social Responsibility (ISR) and Extension activities : **Through NSS unit & basic computer literacy organizing by dept.**
35. **SWOC** analysis of the department and Future plans

**Strengths:** The department has 10 numbers of computers to facilitate the students with practical knowledge. The students are imparted lectures with audio visual aids.

**Weaknesses:** Department needs more software and laboratory equipments.

**Opportunities:** The department supports other computer related activities of the college.

**Future plans:** There are plans to offer more new course from the department.

## Evaluative Report of the Departments

1. Name of the department : **Biotechnology**
2. Year of Establishment : **2008**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):  
**UG - Annual**
4. Names of Interdisciplinary courses and the departments/units involved : **English, Botany or Zoology**
5. Annual/ semester/choice based credit system (programme wise)  
**Annual**
6. Participation of the department in the courses offered by other departments : **Physics, Commerce, English**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Muzaffarpur, Bhopal**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>Self finance</b>	<b>07 (Seven)</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
<b>Mr. Bhupendra</b>	<b>M.Sc. Biotech</b>	<b>Assist. Prof.</b>		<b>07 Yrs.</b>	<b>Nil</b>

		(Adhoc)			
<b>Md. Shahid</b>	<b>M.Sc. Biotech</b>	<b>Assist. Prof. (Adhoc)</b>		<b>7.6 Yrs.</b>	<b>Nil</b>
<b>Dr. K.J. Verma</b>	<b>M.Sc. Ph.D</b>	<b>Associate Prof.</b>		<b>02 Yrs.</b>	<b>Nil</b>
<b>Dr. P.K. Thakur</b>	<b>M.Sc. Ph.D</b>	<b>Assist. Prof.</b>		<b>35 Yrs.</b>	<b>03</b>
<b>Dr. P.N. Rai</b>	<b>M.Sc. Ph.D</b>	<b>Associate Prof.</b>		<b>35 Yrs.</b>	<b>03-Reg.</b>
<b>Dr. L. Singh</b>	<b>M.Com. Ph.D, B.Ed.</b>	<b>Associate Prof</b>		<b>35 Yrs.</b>	<b>01</b>

11. List of senior visiting faculty :  
**01. Dr. L. Singh**  
**02. Dr. Anil Kumar**  
**03. Dr. Vijay Kumar**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **70%**
13. Student -Teacher Ratio (programme wise) **15:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Technical – 01**  
**Admins. Staff - 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D – 04, PG - 03**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications:
  - \* Publication per faculty : **Nil**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students: **Nil**

- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs: **Nil**
  - \* Chapter in Books : **Nil**
  - \* Books Edited: **Nil**
  - \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
  - \* Citation Index: **Nil**
  - \* SNIP: **Nil**
  - \* SJR: **Nil**
  - \* Impact factor: **Nil**
  - \* h-index: **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in
- a) National committees : **Nil**
  - b) International Committees c) Editorial Boards : **Nil**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **40%**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **10%**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Nil**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**
  - b) International : **Nil**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	

<b>Biotech -I</b>	<b>50</b>	<b>33</b>	<b>27</b>	<b>6</b>	<b>95%</b>
<b>Biotech –II</b>	<b>50</b>	<b>30</b>	<b>24</b>	<b>6</b>	<b>85%</b>
<b>Biotech -III</b>	<b>50</b>	<b>36</b>	<b>27</b>	<b>9</b>	<b>92%</b>

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
<b>Biotech -I</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>
<b>Biotech –II</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>
<b>Biotech -III</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>40%</b>
PG to M.Phil.	<b>Data not available</b>
PG to Ph.D.	<b>Data not available</b>
Ph.D. to Post-Doctoral	<b>Data not available</b>
<b>Employed</b>	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<b>Nil</b> <b>Data not available</b>
Entrepreneurship/Self-employment	<b>Data not available</b>

30. Details of Infrastructural facilities

- a) Library :**Yes**  
 b) Internet facilities for Staff & Students: **Yes**  
 c) Class rooms with ICT facility :**Yes**  
 d) Laboratories :**Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies: **Computer, Physics, Statistic, Commerce**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **Special lectures are organized on regular basis by visiting resource persons.**
33. Teaching methods adopted to improve student learning : **Board & Chalk & Audio-Visual Mode**
34. Participat4ion in Institutional Social Responsibility (ISR) and Extension activities : **Through NSS unit.**
35. **SWOC** analysis of the department and Future plans
  - i. Efforts will be made to provide post graduate facility in the field of Biotechnology to enhance the employability potential of the learning community.
  - ii. Efforts will be made to start job oriented course in clinical diagnostic techniques.
  - iii. More hands on training, workshops and summer schools will be planned to augment the practical skill of the students so that they can attain professional competence in the rapidly advancing field of Biotechnology and thus can transform their aspirations into achievements.
  - iv. Short term in house and out house projects and training programmes to promote substantial scientific aptitude among students.
  - v. Scientific communication, scientific critical thinking and scientific writing skill development professional activities



## Evaluative Report of the Departments

1. Name of the department : **Business Administration**
2. Year of Establishment : **2008**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):  
**UG – Annual**
4. Names of Interdisciplinary courses and the departments/units involved : **Commerce, Economics, BCA, Maths**
5. Annual/ semester/choice based credit system (programme wise)  
**Annual**
6. Participation of the department in the courses offered by other departments : **Biotech**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>Self financing</b>	<b>02 (Two) Contractual, 05(Five) Pull –on-basis</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for

					the last 4 years
<b>Dr. R. B. Kumar</b>	<b>M.A., Ph.D</b>	<b>Assist. Professor</b>		<b>38 Yrs.</b>	<b>02</b>
<b>Dr. R. P. Singh</b>	<b>M.Com., Ph.D</b>	<b>Assist. Professor</b>		<b>35 Yrs.</b>	<b>02</b>
<b>Dr. Ajit Tiwari</b>	<b>M.A., Ph.D</b>	<b>Assist. Professor</b>		<b>19 Yrs.</b>	<b>01</b>
<b>Dr. Alok Verma</b>	<b>M.A., M.B.A Ph.D</b>	<b>Assist. Professor</b>		<b>12 Yrs.</b>	<b>Nil</b>
<b>Dr. Kanhaiya Kumr</b>	<b>M.Com., Ph.D</b>	<b>Assist. Professor</b>		<b>15 Yrs.</b>	<b>Nil</b>
<b>Dr. Abhishek</b>	<b>M.Com., Ph.D</b>	<b>Part time</b>		<b>04 Yrs.</b>	<b>Nil</b>
<b>Dr. Laxman Singh</b>	<b>M.Com., Ph.D</b>	<b>Associate Professor</b>	<b>Electronics</b>	<b>19 Yrs.</b>	<b>Nil</b>

11. List of senior visiting faculty :  
**01. Prof. Anil Kumar**  
**02. Prof. S.M.R. Azam**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **100%**
13. Student -Teacher Ratio (programme wise) **5:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Technical – 02, Adm. Staff – 01, Academic : 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. **: Ph.D - 08**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **: Self Finance**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications:
  - \* Publication per faculty **: 03**
  - \* Number of papers published in peer reviewed journals

- (national / international) by faculty and students: **Nil**
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs: **Nil**
  - \* Chapter in Books : **Nil**
  - \* Books Edited: **Nil**
  - \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
  - \* Citation Index: **Nil**
  - \* SNIP: **Nil**
  - \* SJR: **Nil**
  - \* Impact factor: **Nil**
  - \* h-index: **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in
- a) National committees : **Nil**
  - b) International Committees c) Editorial Boards : **Nil**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **30%**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Nil**
- d
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**
  - b) International : **Nil**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	

<b>BBA –I Sem &amp;II Sem</b>	<b>22</b>	<b>22</b>	<b>16</b>	<b>6</b>	<b>100%</b>
<b>BBA–III &amp; IV( Sem)</b>	<b>22</b>	<b>22</b>	<b>16</b>	<b>17</b>	<b>100%</b>
<b>BBA -V &amp; VI (Sem.)</b>	<b>22</b>	<b>22</b>	<b>16</b>	<b>17</b>	<b>100%</b>

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
<b>BBA –I Sem &amp;II Sem</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>
<b>BBA–III &amp; IV( Sem)</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>
<b>BBA -V &amp; VI (Sem.)</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>60%</b>
PG to M.Phil.	<b>Data not available</b>
PG to Ph.D.	<b>Data not available</b>
Ph.D. to Post-Doctoral	<b>Data not available</b>
<b>Employed</b>	
• Campus selection	<b>Nil</b>
• Other than campus recruitment	<b>Data not available</b>
Entrepreneurship/Self-employment	<b>Data not available</b>

30. Details of Infrastructural facilities

- a) Library :**Yes**  
 b) Internet facilities for Staff & Students: **Yes**  
 c) Class rooms with ICT facility :**Yes**  
 d) Laboratories :**Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies: **Nil**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **Nil**
33. Teaching methods adopted to improve student learning : **Extra Practical**
34. Participat4ion in Institutional Social Responsibility (ISR) and Extension activities : **Through NSS unit**
35. **SWOC** analysis of the department and Future plans

<p><b>Strength:</b></p> <ol style="list-style-type: none"> <li>1. Disciplined Students</li> <li>2. Audio-Video mode of teaching</li> <li>3. Admission on basis of merit</li> </ol> <p><b>Weakness:</b></p> <ol style="list-style-type: none"> <li>1. Irregular attendance of students</li> <li>2. Lack of employment</li> <li>3. Shortage of teachers</li> <li>4. Separate building needed.</li> </ol>	<p><b>Future Plans:</b></p> <ol style="list-style-type: none"> <li>1. To orgnise seminars</li> <li>2. To invite more senior teachers</li> </ol> <p><b>Opportunities:</b></p> <ol style="list-style-type: none"> <li>1. Self employment</li> <li>2. Campus Selection</li> <li>3. Coaching</li> <li>4. Net coaching</li> </ol> <p><b>Challenges:</b></p> <ol style="list-style-type: none"> <li>1. Separate Administrative</li> <li>2. Separate Department</li> <li>3. Boys Hostel</li> <li>4. Girls Hostel</li> <li>5. Conference Hall</li> </ol>
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## Evaluative Report of the Departments

1. Name of the department : **BJMC**
2. Year of Establishment : **2008**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **Hindij, English**
5. Annual/ semester/choice based credit system (programme wise)  
**UG - Semester System**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
<b>Professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Associate professor</b>	<b>Nil</b>	<b>Nil</b>
<b>Asst. professor</b>	<b>Self Finance</b>	<b>06 (Six)</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
<b>Dr. Shushil Kr. Srivastava</b>	<b>M.A., Ph.D, B.Journalism</b>	<b>Associate Professor</b>	<b>Jurnalism</b>	<b>19 Yrs.</b>	<b>Nil</b>

<b>Dr. Ajit Kr. Tiwari</b>	<b>M.A., Ph.D,</b>	<b>Associate Professor</b>	<b>Statistics</b>	<b>19 Yrs.</b>	<b>Nil</b>
<b>Dr. Vibha</b>	<b>M.A., Ph.D,</b>	<b>Associate Professor</b>		<b>19 Yrs.</b>	<b>Nil</b>
<b>Abhijit Shankar</b>	<b>P.G. in Diploma in Journalism</b>		<b>Journalism</b>		
<b>Rakesh Kr. Singh</b>	<b>P.G. in Diploma in Journalism</b>		<b>Journalism</b>		
<b>Dr. Ashok Kr. Sinha</b>	<b>M.A. Ph.D, PGDCA Jounalism</b>		<b>Journlism</b>		

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **100%**
13. Student -Teacher Ratio (programme wise) **05:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Technical – 01  
Academic - 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D – 03**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Self Financing**
19. Publications:
  - \* Publication per faculty : **Nil**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students: **01**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

- \* Monographs: **Nil**
  - \* Chapter in Books : **Nil**
  - \* Books Edited: **Nil**
  - \* Books with ISBN/ISSN numbers with details of publishers : **Nil**
  - \* Citation Index: **Nil**
  - \* SNIP: **Nil**
  - \* SJR: **Nil**
  - \* Impact factor: **Nil**
  - \* h-index: **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in  
a) National committees : **Nil**  
b) International Committees c) Editorial Boards : **Nil**
22. Student projects  
a) Percentage of students who have done in-house projects including inter departmental/programme : **30%**  
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department
25. Seminars/ Conferences/Workshops organized & the source of funding  
a) National : **Nil**  
b) International : **Nil**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
<b>B.J.M.C. - I</b>	<b>20</b>	<b>15</b>	<b>10</b>	<b>05</b>	<b>95%</b>
<b>B.J.M.C. – II</b>	<b>20</b>	<b>10</b>	<b>05</b>	<b>05</b>	<b>85%</b>
<b>B.J.M.C. - III</b>	<b>20</b>	<b>10</b>	<b>05</b>	<b>05</b>	<b>85%</b>

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students	% of	% of students
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	from the same state	students from other states	from abroad
<b>B.J.M.C. - I</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>
<b>B.J.M.C. – II</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>
<b>B.J.M.C. - III</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>40%</b>
PG to M.Phil.	<b>Data not available</b>
PG to Ph.D.	<b>Data not available</b>
Ph.D. to Post-Doctoral	<b>Data not available</b>
<b>Employed</b>	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<b>Nil</b> <b>Data not available</b>
Entrepreneurship/Self-employment	<b>Data not available</b>

30. Details of Infrastructural facilities

- a) Library :**Yes**
- b) Internet facilities for Staff & Students: **Yes**
- c) Class rooms with ICT facility :**Yes**
- d) Laboratories :**Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies: **Nil**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **Special lectures are organized on regular basis by visiting resource persons.**

33. Teaching methods adopted to improve student learning : **Audio-Visual Mode**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Through NSS unit & basic computer literacy organizing by dept.**

35. **SWOC** analysis of the department and Future plans

## **F. ANNEXURES**

**Annexure – I :Certificate of Compliance**

**Annexure – II :Declaration by the Head of the Institution**

**Annexure – III : Courses taught in college by the approval of  
J.P.U, Chapra**

**Annexure – IV : Copy of certificate of recognition U/S 2(f) &  
12B of UGC**


**Annexure –V : Copy of grant sanction letter under UGC  
XIIth. Plan.**

**Annexure – VI : Copy of IEQA(Institutional Eligibility for  
Quality Assessment) status.**

**Annexure – VII : IEQA Report**

**Annexure – VIII : LOI (Letter of Intent) Report**

## Courses taught in college by the approval of J.P.University, Chapra



## जय प्रकाश विश्वविद्यालय

राहुल सांस्कृत्यायन नगर, छपरा - 841301, बिहार (भारत)  
**JAI PRAKASH UNIVERSITY**  
 RAHUL SANKRITYAYAN NAGAR, CHAPRA-841301, BIHAR (INDIA)  
 Tel.No.06152-233121(O) 233509(R) FAX- 06152-233507(O)

Letter No:-..... Dated:- .....

**TO WHOM ITMAY CONCERN**

This is to certify that Rajendra College, Chapra has been a constituent unit of Bihar University, Muzaffarpur since 1.1.1967 and after bifurcation from Bihar University in 1992, it is now a premier constituent college of Jai Prakash University, Chapra.

Rajendra College, Chapra has been duly registered under 2f & 12B of University Grant Commission and now it has been declared centre of excellence by the Government of Bihar and also selected as Community College by the Government of India.

The various academic courses (traditional/ job oriented/ vocational) offered by this College are as follows:

Three year B.A. Hons. Course in Hindi, English, Urdu, Sanskrit, History, Geography, Pol. Science, Economics, Philosophy, Psychology, Mathematics.

Three year B.Sc. Hons. Courses in Physics, Chemistry, Botany, Zoology, Mathematics & B.Com.

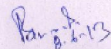
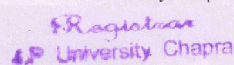
Vocational Hons. Courses in Biotechnology, BJMC, BBA, Functional Hindi, Functional English and BCA.

Two year M.A. courses in Hindi, English, Urdu, Sanskrit, History, Geography, Pol. Science, Economics, Philosophy, Psychology, and Mathematics.

Two year M.Sc. courses in Physics, Chemistry, Botany, Zoology, and Mathematics.

Two year M.Com course in Accountancy, Business Studies, Entrepreneurship and Economics.

This is for the needful,

  
**(Prof. Bijay Pratap Kumar)**  
 Registrar,  
 Jai Prakash University, Chapra  




## Copy of certificate of recognition U/S 2(f) &amp; 12B of UGC

NO. IHB/1562-68/81. Dated 10-6-1981.

To  
The Registrars,  
Universities of Bihar  
(Patna, Bihar, Bhagalpur, L.N.Mithila,  
Ranchi, K.B.S. and Magadh).

Subject:- Eligibility of colleges to receive grants  
from the U.G.C. under Sections 12(A) and  
2(F) of the U.G.C. Act.

-----

Sir,  
You might be aware of the fact that under Section  
12(A) of the U.G.C. Act, the colleges established after 1972  
and having temporary affiliation are not eligible for U.G.C.  
grants even though they are recognised under Section 2(F)  
of the U.G.C. Act. In order to enable the recently conver-  
ted constituent colleges to receive grants from the U.G.C.,  
the Inter University Board at its meeting held on  
16-5-1981 has passed the following resolution:-  
"All constituent colleges under respective  
Universities be deemed to have been permanently  
affiliated to that University upto the standard  
in which they have already been granted  
temporary affiliation".

The Principals of all such colleges may please be asked  
to send their formal applications to the U.G.C. through  
their respective Universities and in the light of the  
above resolution passed by the Inter University Board,  
the University may certify to the U.G.C. that these  
colleges should be deemed to be permanently affiliated  
to the University and should be considered eligible for  
U.G.C. assistance/grant under Section 2(F) of the  
U.G.C. Act.

Kindly arrange to send a complete upto date list  
of constituent and affiliated colleges under your University  
indicating which of the constituent colleges are not yet  
recognised under Section 2(F) of the U.G.C. Act.

An early compliance is requested for.

Yours faithfully,  
Sd/-  
( M. Thakur )  
Secretary.

Memo.No. 1241-1981 Dated 11-6-1981.


Copy forwarded to all Principals of Colleges in Bihar,  
with a request to send their development plans for  
their respective colleges, to the undersigned at  
the earliest.

( M. Thakur ) 11.6.1981  
Secretary.

Accountant  
Shri K.N. Sahay  
a. B.N. Singh



Copy of grant sanction letter under UGC XIIth. Plan.



UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III, Salt Lake, Kolkata 700 098

D. 1171  
24/4/2013  
30 MAR 2013

No. MSBJP3-021/12-13 (ERO)  
The Accounts Officer  
University Grants Commission  
Eastern Regional Office, Kolkata 700 098

Date: 18-Mar-13  
S.No. 215013

*Handwritten notes:*  
H/W to file & circulate a photo copy to the Accounts Dept. R.M. 24/04/13

Sub: Release of Grant-in-Aid during the Current financial year, during XIIth Plan, to  
Rajendra College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 225000 towards the scheme Merged Scheme to the Principal, Rajendra College for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Merged Schemes-XII Plan				
General District				
Entry into Services- Non-Recurring	0	0	87500	87500
Remedial-Non-Recurring	0	0	75000	75000
NET-Non-Recurring	0	0	62500	62500
			<b>Total</b>	<b>225000</b>

The College is requested to note:

- SC concentrated district: SC-50%, ST-35%, General (including Minorities)-15%
- ST concentrated district: ST-50%, SC-35%, General (including Minorities)-15%
- General district: Equal distribution amongst the three (SC, ST and General)
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debitable to the major head 1.b-(i)c and valid for payment during the current financial year only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
- An amount of Rs. \_\_\_\_\_ out of the grant of Rs. \_\_\_\_\_ sanctioned vide letter No. F. \_\_\_\_\_ (ERO) dated \_\_\_\_\_ has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to:

- Principal, Rajendra College, Chapra, Bihar 841301. He/She is requested to abide by these instructions/Guidelines of sanction order.
- Registrar/ Director, Co-ordinator, College Development Council, Jai Prakash University
- Auditor General, Govt. of Bihar
- The Secretary, Higher Education, Govt. of Bihar
- The Director of Public Instructions (Higher Education) Govt. of Bihar
- Merged Schemes-XII Plan

Yours faithfully,  
(Dr. Ratnabali Banerjee)  
Joint Secretary

(Dr. Ratnabali Banerjee)  
Joint Secretary

**Copy of IEQA(Institutional Eligibility for Quality Assessment) status.****NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

(An Autonomous Institution of the University Grants Commission)

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**IEQA EVALUATION RESULT**

DETAILS	RESULT
Track ID	BRCOGN22159
Name Of The College	rajendra college, chapra (bihar)
Address	chapra, (saran), Bihar pin 841301
E-Mail	rajendracollegechapra@gmail.com
IEQA Submission Date	02/01/2015
IEQA Closing Date	02/01/2015
IEQA Evaluation Status	<p>Congratulations ! You have earned IEQA status . Institution should submit SSR/SAR (5 hard copies and 1 soft copy) within 6 months from the date of obtaining IEQA Status. One month before submission of hardcopy, softcopy of SSR/SAR to be uploaded on institutional website with intimation to NAAC. Please refer NAAC website (<a href="http://www.naac.gov.in">www.naac.gov.in</a>) for guidelines regarding submission of SSR/SAR, fee and other documents at the time of submission of SSR/SAR. Please contact your regional co-ordinator in case of any issues/clarifications.</p> <p>Kindly note: SSR/SAR should be submitted by post/courier only. SSR/SAR will not be accepted by hand in NAAC office.</p>

## IEQA Report

Track ID-BRCOGN22159

College Name-rajendra  
college,chapra (bihar)

Page 1 of 4

IEQA SUBMISSION DATE-02/01/2015

INSTITUTIONAL ELIGIBILITY FOR QUALITY ASSESSMENT(IEQA)  
QUESTIONNAIRE

1 COLLEGE DETAILS			
Name of the college	rajendra college,chapra (bihar)	Year of establishment	1938
Location of the college	URBAN		
2 ADDRESS			
Address	chapra,(saran),Bihar pin 841301	City	Chhapra
State	Bihar	Pin Code	841301
Website	www.rajendracollegechapra.org	E-Mail	rajendracollegechapra@gmail.com
Phone STD Code	06152	Phone No	232321
Fax STD Code	06152	Fax	232321
3 HEAD OF THE INSTITUTION			
Name	Dr. S.M.R. AZAM	Designation	principal
Status of appointment	PERMANENT		
4 CONTACT DETAILS OF HEAD OF THE INSTITUTION			
Phone std code	06152	Phone number	232321
Fax std code	06152	Fax	232321
Mobile	+918002016645	E-Mail	rafique azam@rediffmail.com
5 DOES THE COLLEGE FUNCTION FROM			
a. MAIN CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	15.25	5090.0	
RENTED BUILDINGS	0.0	0.0	
b. SATELLITE CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	0.0	0.0	
RENTED BUILDINGS	0.0	0.0	
6 NAME OF THE UNIVERSITIES TO WHICH THE COLLEGE IS AFFILIATED OR CONSTITUENT			
University1	Jai Prakash University, Chhapra	Other	
Nature of relationship with the university	CONSTITUENT	If affiliated, status of affiliation	
University2	Aryabhata Knowledge University, Patna	Other	
Nature of relationship with the university	AFFILIATED	If affiliated, status of affiliation	TEMPORARY
University3		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
7 STATUTORY PROFESSIONAL REGULATORY COUNCIL(S)			
Does the college offer any programme recognized by any Statutory Professional Regulatory Council(s)?	no		
Programmes offered		Name of the Regulatory Council(s)	
8 COLLEGE FUNCTIONING			
Type of college	CO-EDUCATION	Time of functioning	DAY COLLEGE
Nature of funding	GRANT-IN-AID	Management	UNIVERSITY
9 MANAGEMENT/TRUST DETAILS			
Name of the Management		Recognition under Ugc Act.1956	2f & 12b
10 MANAGEMENT/TRUST OF THE COLLEGE IS REGISTERED UNDER			



Track ID-BRCOGN22159

College Name-rajendra  
college,chapra (bihar)

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Society's registration Act of 1960	no	Relevant Act of the respective state Govt.	yes					
Any other (please specify)	GOVT. OF INDIA HAS SELECTED RAJENDRA COLLEGE, CHAPRA TO FUNCTION AS COMMUNITY COLLEGE UNDER THE SUPERVISION OF STATE GOVT. OF BIHAR							
<b>11 NUMBER OF DEGREES OFFERED BY THE COLLEGE</b>								
UG	23	PG	17					
Research	16	Others	2					
Total	58							
<b>12 DETAILS OF DEGREES OFFERED (B.A., M.A., B.Com., M.Com., B.Sc., M.Sc., M.Phil., Ph.D., etc.)</b>								
Arts	B.A.(HONS.), M.A.	Commerce	B.COM(HONS.), M.COM					
Science	B.SC.(HONS.), M.SC.	Education						
Health Science		Engineering & Technology						
Management	BBA, BJMC	Others	BCA, B.SC.(BIOTECH.) (HONS.) DIPLOMA IN FOOD PROCESSING & INFORMATION TECHNOLOGY					
Is the college opting for Assesment & Accreditation of Teacher Education department separately?	no							
Is the college opting for Assesment & Accreditation of Physical Education department separately?	no							
Number of departments	21							
<b>13 TOTAL NUMBER OF STUDENTS(EXCLUDING THOSE IN SELF-FINANCING PROGRAMMES)</b>								
	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	867	434	836	598	0	0	0	0
SC/ST	529	324	161	60	0	0	0	0
OBC	1752	1084	214	153	0	0	0	0
Total	3148	1842	1211	811	0	0	0	0
Grand Total	7012							
<b>14 TOTAL NUMBER OF STUDENTS IN SELF-FINANCING PROGRAMMES</b>								
	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	90	51	0	0	0	0	0	0
SC/ST	20	7	0	0	0	0	0	0
OBC	32	21	0	0	0	0	0	0
Total	142	79	0	0	0	0	0	0
Grand Total	221							
Total number of students in the college	7233							
<b>15 NUMBER OF TEACHING, TECHNICAL AND ADMINISTRATIVE STAFF</b>								
	Permanent		Temporary		Total			
	Male	Female	Male	Female	Male	Female		
Teachers with PG	3	0	0	0	3	3	3	
Teachers with M.Phil.	0	0	0	0	0	0	0	
Teachers with Ph.D	29	3	4	2	33	33	5	
Teachers with NET/SLET	2	0	1	0	3	3	0	
Technical staff	0	0	4	0	4	4	0	
Administrative staff	21	3	6	0	27	27	3	
Support staff	17	2	13	2	30	30	4	
Total no. of teachers	32	3	4	5	36	36	8	
<b>16 SUPPORT SERVICES</b>								
Number of titles of books	36000							
Number of journals	20							
Number of e-resources	10							
Does the college have a registered Alumni Association?	no							
Does the college have a functional Placement Cell?	yes							
<b>17 UNIT COST OF EDUCATION</b>								
Unit Cost=Total annual expenditure divided by no. of students enrolled	12510.0							



Unit cost calculated excluding salary component	3149.0
<b>18 MENTION FIVE ACADEMIC MILESTONES OF THE COLLEGE</b>	
First	ACHARYA SHIVPUJAN SAHAY A NOTED HINDI NOVELIST, EDITOR, CRITIC AND A PROSE WRITER OF INDIA FAME WORKED HERE AS LECTURER IN DEPT. OF HINDI AND SUPERANNUATED FROM HERE.
Second	LATE MANORANJAN PRASAD ONE OF THE CLOSE ASSOCIATES OF OUR FATHER OF NATION MAHATMA GANDHI AND WHO COMPOSED FAMOUS SONG (FIRANGIA) WHICH WAS SUNG ON EVERY OCCASIONS DURING FREEDOM STRUGGLE TO INCULCATE THE SPIRIT OF PATRIOTISM AMONG MASSES, MOREOVER WHO WROTE (RAJENDRA VANDANA) WHICH IS SUNG ON INITIATION OF EVERY OCCASIONS, SERVED THIS COLLEGE AS PRINCIPAL FOR TWENTY TWO YEARS IN CONTINUATION (1938-1960).
Third	DR. B.B. MISHRA WHO HAD HIS DEGREE IN M.A (HIS.) FROM OXFORD UNIVERSITY, WORKED HERE IN THE DEPT. OF HISTORY, LATER HE BECAME VICE CHANCELLOR OF BHAGALPUR UNIVERSITY AND DELHI UNIVERSITY, HE AUTHORED SEVERAL BOOKS OF INTERNATIONAL FAME.
Fourth	DR. RANJAN KUMAR SINGH HAD BEEN SELECTED AS ALEXANDER VON HUMBOLT FELLOW, FRYBERG, GERMANY AND DR. RAJ KUMAR, HOD ZOOLOGY HAS BEEN AWARDED VIJAY SHREE AWARD FOR EXCELLENCE IN TEACHING.
Fifth	MR. PRAVEEN KUMAR, STUDENT OF M.A. (ECO.) AND MR. RITU RAJ STUDENT OF B.COM. (HONS.) OF THIS COLLEGE HAS BEEN HONOURED BY HONOURABLE PRESIDENT OF INDIA IN RASTRAPATI BHAWAN FOR THEIR OUTSTANDING PERFORMANCES AS NSS VOLUNTEERS IN YEAR 2013 & 2014 RESPECTIVELY.
<b>Section 2: Institutional Data Questionnaire</b>	
1. The college has in place a structured internal quality assurance system for ensuring continuous quality monitoring or improvement	YES
2. Library has reading room facilities for students and faculty separately	YES
3. The college uses the students feedback for analysis and improvement purposes	YES
4. Basic computer literacy is ensured for all students in a structured way such as add on courses	YES
5. The college provides financial aid to at least 10% of the general category students	YES
6. The college has a mechanism for counselling students	YES
7. An annual in-house academic calendar is prepared and implemented by the college	YES
8. The college has a mechanism for addressing grievances of students and staff	YES
9. The college promotes scholarly activities of the faculty beyond the syllabus	YES
10. Internet facility is available in the college for faculty and students	YES
11. The college campus is differently-abled friendly	YES
12. The college has a formal mechanism to promote research activities of its students and faculty.	YES
13. The college has adequate sports facility	YES
14. The college has developed a short term and a long term plan for its development and growth	YES
15. Percentage of classrooms equipped with LCD projector	25-50%
16. Percentage of teachers using audio-visual aids including computer-aided teaching	20-40%
17. The average number of extension activities organised by the college during the last four years	>6
18. Average percentage utilization of annual allocated funds for the last four years	>75%
19. Maintenance expenditure on infrastructure as percentage of the total annual budget	2-4%
20. Average pass percentage of graduating students	>70%
21. Computer students ratio	1:30-1:60
22. Percentage of faculty benefitted from UGC and other staff development programmes (average of last four years)	5-10%
23. Percentage of permanent teachers with Ph.D. qualification	>40%
24. Percentage of classes taught by guest faculty or temporary teachers	<20%
25. Students teacher ratio	>50:1
26. Percentage of faculty positions filled against sanctioned posts	<60%
27. Number of add-on courses conducted by the college	<3
28. Awards received by the students in sports and cultural activities in the last four years	National or International Level
29. Percentage of teachers having on-going or completed research projects in the last four years	10-25%
30. Number of academic seminars or conferences or workshops that the college has organized (average of last four years)	2-4
31. Number of Journals subscribed in the library National or International	10-20
32. Percentage of students admitted against the reservation category as per Government of India norms	>75%
<b>Certificate</b>	
This is to certify that the information given in the IEQA application is true to the best of my knowledge and ability and if the same is found to be false or misleading, I authorize NAAC to initiate any action which it deems fit including withholding the outcome of the Peer Team Visit.	

## LOI (Letter of Intent) Report



## NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

(An Autonomous Institution of the University Grants Commission)

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

	LOI submitted date	29/06/2014
	Track id	BRCOGN22159
1	Process and Cycle	ACCREDITATION, Cycle: 1
2	Institution Name	RAJENDRA COLLEGE, CHAPRA (BIHAR)
3	Name of the Head of the Institution	DR.RA.SINGH
3a	Designation	PRINCIPAL
4	Address	CHAPRA,(SARAN),BIHAR PIN 841301
	City	CHHAPRA
	State	BIHAR
	Pin code	841301
	Phone no.	06152 232321
	Mobile no	9939850525 9708021568
	Fax	06152 232321
	Email	rajendracollegechapra@gmail.com principal.rajendracollege@gmail.com
	Website	www.rajendracollegechapra.org
5	Date of Establishment	15/08/1938
5a	Have two batches of students graduated from the college	Yes
6	Is the College recognized under section 2f of UGC act?	Yes
6a	Date of Recognition by UGC under 2f	10/06/1981
	Uploaded UGC 2f certificate	2(F) CERTIFICATE.PDF

7	Is the College recognized under section 12B of UGC act?	Yes
7a	Date of Recognition by UGC under 12(B)	10/06/1981
	Uploaded UGC 12B certificate	12 B CERTIFICATE.PDF
7b	Name of the university to which the college is Affiliated or of which the college is Constituent	JAI PRAKASH UNIVERSITY, CHHAPRA
	State in which affiliating university is located	BIHAR
	Type Of Affiliation	PERMANENT
	Uploaded Certificate	REGISTRAR CERTIFIACATE.PDF
7c	If the institution is not affiliated to a university, does it offer any programmes recognized by any Statutory Professional Regulatory (SPR) Council which is equivalent to a post graduate programme of a university	No
	Name of the Programmes	
	Name of SPR Council recognizing it	
	Equivalent University degree	
8a	Is the institution recognised as an Autonomous College by the UGC?	No
	Autonomous Date	
	Uploaded Certificate	
8b	Is the institution recognised as College with 'Potential for Excellence(CPE)' by the UGC	No
	CPE Date	

	Uploaded Certificate	
8c	Is the college offering any programmes by any Statutory Regulatory Authority(SRA)?	No
	Statutory Regulatory Bodies	
9a	Nature of the college	GOVERNMENT
9b	Number of degrees offered	Certificate: : Diploma: : UG: :23 PG: :17 PG Diploma recognized by statutory authority: : Research: :17 Others: :
9c	Details of degrees offered	Arts: :B.A.(HONS.), M.A Commerce: :B.COM(HONS.),M.COM. Science: :B.SC.(HONS.), M.SC. Education: : Health Sciences: : Engineering and Technology: : Management: :BBA, BJMC Others: :FUNCTIONAL HINDI, FUNCTIONAL ENGLISH, BCA, BIOTECHNOLOGY(HONS)
10	Whether Teacher Education / Physical Education department is opting for A&A process separately?	No
11	Total Number of Teaching Staff Non-Teaching Staff Students	43 73 8369
12	Date of establishment of IQAC	06/03/2013

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
P. O. Box No. 1075, Nagarbhavi, Bangalore - 560072,  
Karnataka, India  
Phone: +91-80-23210261



Estb. 1938

# Rajendra College, Chapra (Saran)

(A Constituent Unit of Jai Prakash University, Chapra)

Saran (Bihar), PIN- 841301

Phone No. : 06152 - 232321

Mobile No.: +918002016645

Email ID : rajendracollegechapra@gmail.com

Website: www.rajendracollegechapra.org

Office of THE PRINCIPAL

**Date: 18.05.2015**

## Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place: **Chapra, Saran (Bihar)**

Date: **18.05.2015**

**Dr. S.M.R Azam**

Signature of the Head of the institution

**Rajendra College**  
Chapra

with seal:



Estb. 1938

# Rajendra College, Chapra (Saran)

(A Constituent Unit of Jai Prakash University, Chapra)

Saran (Bihar), PIN- 841301

Phone No. : 06152 - 232321

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Email ID : rajendracollegechapra@gmail.com

Website: www.rajendracollegechapra.org

Office of THE PRINCIPAL

Date: 18.05.2015

## Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **RAJENDRA COLLEGE, CHAPRA** fulfils all norms

1. Stipulated by the affiliating University and/or **CONSTITUENT UNIT OF JAI PRAKASH UNIVERSITY, CHAPRA**
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc] and **UGC**
3. The affiliation and recognition [if applicable] is valid as on date. **Permanent Affiliation till date**

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Dr. S.M.R Azam

Place: Chapra, Saran (Bihar)

Principal / Head of the Institution

Date: 18.05.2015

(Name and Signature with Office seal)

Rajendra College  
Chapra