



PROCEEDINGS
OF
INTERNAL QUALITY ASSURANCE CELL

Rajendra College, Chapra

Guiding Spirit...

- **Never Give up, keep striving,
never lose heart with setbacks
and reach the Goal**

The first online meeting of IQAC was held on 14/07/20. The list of members present is given below:

- 1. Dr. Parmendra Ranjan Singh, (Principal)- Chairman**
- 2. Dr.Alok Verma,Pol. Science**
- 3. Anupam Kumar Singh, Geography**
- 4. Alok Ranjan Tiwary, Physics**
- 5. Roopa Mukherjee, Chemistry**
- 6. Shashitosh Kumar, Commerce**
- 7. Ramesh Kumar (Convenor), Economics**
- 8. Shri. Zakir Ali (Secretary, Saran District Journalist Union) (External Expert)**
- 9. Sri Kumar Binay Mohan Singh – General Secretary , Manas NGO, Chapra (External Expert)**
- 10. Arjun Kumar (Student Representative)**
- 11. Mahima Kumari (Student Representative)**

AGENDA:-

- **Introduction of the new members**
- **Introduction to the IQAC**
- **Any other relevant matter**

Minutes:-

1. The meeting started on Google meet at 01:P.M as college is closed due to covid lockdown.
2. IQAC Convener welcomed the new chairman of the IQAC. New Principal Dr Parmendra Ranjan Singh took charge on 30/06/2020.
3. New chairman spoke about plans regarding new academic year.

Decisions Taken:

1. To organize an online meeting of all teaching and non-teaching staff of college,
2. To organize all classes in online mode and IQAC will help teachers in doing so.

ACTION TAKEN REPORT:-

- An online meeting of staff council was organized on 16/07/2020,
- Teaching in online mode started from 17/07/2020.



Convener

The second meeting of IQAC was held on 25/11/20. The list of members present is given below:

- 1. Dr. Parmendra Ranjan Singh, (Principal)- Chairman**
- 2. Dr.Alok Verma,Pol. Science**
- 3. Anupam Kumar Singh, Geography**
- 4. Alok Ranjan Tiwary, Physics**
- 5. Roopa Mukherjee, Chemistry**
- 6. Shashitosh Kumar, Commerce**
- 7. Ramesh Kumar (Convenor), Economics**
- 8. Shri. Zakir Ali (Secretary, Saran District Journalist Union) (External Expert)**
- 9. Sri Kumar Binay Mohan Singh – General Secretary , Manas NGO, Chapra (External Expert)**
- 10. Arjun Kumar (Student Representative)**
- 11. Mahima Kumari (Student Representative)**

AGENDA:-

- 1. Reading of the minutes of the previous meeting and its approval.
- 2. Decisions on pending action from previous meeting.
- 3. Any other relevant matter

Minutes:-

- 1. The meeting started at 2 pm
- 2. Decisions taken:
 - A. To make preparations for celebration of Rajendra Jayanti (College Annual Day).
 - B. Every department will start a fortnightly new letter which will be unveiled on annual day.
 - C. A new edition of college magazine raka will be unveiled on annual day.

ACTION TAKEN REPORT:-

1. Annual Day was celebrated on 05/12/20
2. New letter and Raka magazine were released on annual day


Convenor

The third meeting of IQAC was held on 10/02/2021 at 01:30 pm in the NAAC office. The following members were present.

1. **Dr. Ashok Kumar Sinha, (Principal)- Chairman**
2. **Dr. Alok Verma, Pol. Science**
3. **Anupam Kumar Singh, Geography**
4. **Alok Ranjan Tiwary, Physics**
5. **Roopa Mukherjee, Chemistry**
6. **Shashitosh Kumar, Commerce**
7. **Ramesh Kumar (Convenor), Economics**
8. **Shri. Zakir Ali (Secretary, Saran District Journalist Union) (External Expert)**
9. **Sri Kumar Binay Mohan Singh – General Secretary, Manas NGO, Chapra (External Expert)**
10. **Arjun Kumar (Student Representative)**
11. **Mahima Kumari (Student Representative)**

AGENDA:-

- 1. Reading of the minutes of the previous meeting and its approval.
- 2. Decisions on pending action from previous meeting.

Minutes: -

1. IQAC Convener welcomed new chairman.
2. To organize a lecture on covid pandemic to raise awareness.

ACTION TAKEN REPORT

1. Lecture by Dr Somenath Ghosh on COVID-19 on 19 Feb 2020.


Convenor

