Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	RAJENDRA COLLEGE, CHAPRA
Name of the head of the Institution	DR RAJ KUMAR
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06152232321
Mobile no.	9708021568
Registered Email	iqac.rajendracollegechapra@gmail.com
Alternate Email	rajendracollegechapra@gmail.com
Address	GUDRI BAZAR

City/Town	CHAPRA
State/UT	Bihar
Pincode	841301

2. Institutional Status

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	RAMESH KUMAR
Phone no/Alternate Phone no.	06152232321
Mobile no.	9430043480
Registered Email	iqac.rajendracollegechapra@gmail.com
Alternate Email	rajendracollegechapra@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.rcc.ac.in/_files/ugd/eea386_736f7f13ea52424c952102e58e50d1e4.pdf
4. Whether Academic Calendar	No

prepared during the year

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.66	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC

06-Mar-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
ROAD SAFETY WEEK	11-Jan-2020 07	167
RAJENDRA JAYANTI	03-Dec-2019 01	75
GENERAL AWARENESS PROGRAMME ON HIV AND AIDS	02-Nov-2019 01	83
BIRTH ANNIVERSARY OF GANDHI	02-Oct-2019 01	80

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	**View File**
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	**View File**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. organized series of student enrichment programs throughout the year 2. encouraged teachers to attend orientation, refresher courses. 30 teachers attended such courses 3. organized events related to covid pandemic to spread awareness 4. Helped faculties in organizing online classes during covid lockdown.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Helped teachers to international standard research work	One teacher received international award and post-doctoral fellowship from foreign university
Encourage teachers to attend orientation, refresher courses	30 teachers attended such courses
To conduct series of student enrichment programs	A series of student enrichment programs were held in college

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data	Yes

submitted to AISHE:	
Year of Submission	**2019**
Date of Submission	**12-Feb-2019**
17. Does the Institution have Management Information System ?	**No**

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has an Internal Quality Assurance Cell (IQAC) that meets periodically to discuss the various issues regarding teaching-learning and evaluation. The process of admitting students to various programmes is transparent. Students are admitted on the basis of their performance in qualifying exams followed by an interview. However, the college follows the guidelines laid down by the Government of Bihar in matters of reservation. It is a co-educational institution, and in some disciplines the number of girls exceeds that of boys. For differently-abled students, there is a reservation policy as well. Free student-ship is given to economically marginalized students. For all-round development of students, the college offers a holistic blend of academics, sports and social welfare. Before the commencement of various programmes, there is an orientation program in which the students are made aware of the traditions and objectives of the college. The college is sensitive to the needs of disadvantaged students for whom remedial classes, counselling and special classes are organized. The academic progress of a student is carefully and continually monitored. The progress of the students is estimated by regular assignments and continuous internal evaluation. The college emphasizes the necessity for regular attendance. The college prepares both monthly and annual academic calendars/ Lesson Plans. The teaching-learning method is increasingly becoming student-centred. In some departments like BCA, BBA,

B.Sc (Biotech; Vocational Hons. and BMC, free internet access in the ICT enabled smart rooms provide a conducive atmosphere to the students for comfortable and qualitative learning. The college has an updated and eclectic collection of books and magazines, which are made available to students regularly. Reservation policy in admission is followed as per state/central/university and some quotas defined by college internal management obeying the social responsibility. Following reservation policy is followed by college admission committee in admission process of all courses. Reservation policy is being followed as per the government rule in Centralized online admission at university level through university management information system (UMIS). The notice of admission in the month of May/June of each year is published on college notice board, local newspaper, college website (www.rcc.ac.in) and various social media utilized (e.g., Facebook/Twitter page of the college (RCC OFFICIAL), departmental WhatsApp groups and Telegram channels. The college follows a completely transparent admission policy by printing the admission criteria in prospectus and displaying it on the college website. The total student's strength is 5480 out of which 2553 are Girls.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

An effectual academic curriculum is premised upon a rigorously structured and regularized formal system of feedback, which forms the cornerstone of any educational institution. The formal feedback system, which has been in practice for about 4 years, reckons with the continual striving for updation of innovative teaching pedagogies in a student – centric academic ambience. This necessitates the receipt of a qualitative and structured feedback of all the stakeholders, so as to ensure the smooth functioning of the multi – pronged character of education. Keeping in mind the challenges of translating a substantial curriculum into practice, this feedback aids in the stock – taking of the curricular efforts undertaken by all the stakeholders in a coordinated and accountable manner. The teaching faculties attempt to explain and demonstrate the comparatively obscure portions of the

syllabi, which aids in the pace of learning proficiency of the students. The students are encouraged to discuss their syllabi among their peers, which are further overseen by their respective parents. The ambit of an organized feedback system extends to the alumni students of the college as well, in order to include and interiorize all requisite modifications to the curricula or the teaching – learning process. The esteemed opinions of the employers of various cadres, institutes and organizations, who aim to recruit the brightest minds armed with the requisite knowhow, is considered equally important in order to gauge the scholastic relevance of the college at the state and national level. These are accomplished through parent teacher meetings and alumni association. The institution has set up a committee for this purpose, and is chaired by the principal. The hierarchy of accountability commences with the Heads of the departments of the institution, who invite suggestions and recommendations from all the stakeholders. Each teacher submits a progress report at the end of every month that helps the administration to evaluate the progress in teaching. These recommendations are then deliberated upon in the Departmental Board of Studies meetings, which are further communicated to the Postgraduate departments at the University. These esteemed suggestions are then submitted in the meetings of the Academic Council, and consequently the Senate of the university. The proceedings are then intimated to the principal of the college, who is a member of both the afore-mentioned statutory bodies. His important membership of these crucial policy – making bodies contributes to the design of the curricula, which is developed by the university. Furthermore, feedback is also obtained from the students through the Grievance Redressal Cell and Student members of the departmental council.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Physics, Chemistry, Botany, Zoology, Mathematics	304	Nill	211
BSc	Physics, Chemistry, Botany, Zoology, Mathematics	448	Nill	404
BA	English, Hindi, Sanskrit, Urdu, Philosophy, History, Political Science, Economics, Geography, Psychology	864	Nill	703
BCom	Commerce	224	Nill	191
MA	Philosophy, Hindi, Sanskrit, Urdu, English, History, Political Science, Economics, Geography, Psychology	600	Nill	456

MCom	Commerce	54	Nill	49

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4926	716	50	50	50

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
70	60	4	4	4	3

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

STUDENT MENTORING SYSTEM IS AVAILABLE IN THE INSTITUTION. AFTER THE ADMISSION PROCESS TO NEW SESSION FINISHES, STUDENTS ACCORING TO THEIR ROLL NUMBERS ARE ALLOTED MENTORS IN EACH DEPARTMENT. TEACHERS REGULARLY INTERACT WITH THEIR MENTEES AND HELP THEM IN ALL THEIR ACADEMIC PROBLEMS. STUDENTS ARE ENCOURAGED TO SEEK GUIDANCE ABOUT THEIR CAREER GOALS FROM THEIR MENTORS AND ALSO INFORM THEM ABOUT ANY PROBLEMS THEY FACE IN THE COLLEGE. TEACHERS ALSO GUIDE THEM TO JOIN OTHER CO-CURRICUAL ACTIVITIES LIKE NSS AND NCC.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5642	50	1:113

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
121	50	71	15	29

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Ravi P.N. Tripathi	Assistant Professor	Spring Career Enhancement award by the University of Alabama at Birmingham, USA
2020	Dr. Ravi P.N. Tripathi	Assistant Professor	Postdoctoral Fellowship from Missouri University of Science and Technology (MST), USA
2020	Dr. Alok Ranjan Tiwary	Assistant Professor	Award towards registration fee waiver for attending ASI-2020 Meeting at IISER Tirupati

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	NIL	Nill	Nill	Nill

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The academic year follows the academic, examination and evaluation guidelines of the academic calendar as stipulated by the university and the institution. Apart from mandatory term-end annual (for Graduation degree courses) and Semester-end courses (for postgraduate courses), a number of other modes of CIEs have been followed. Two theory assignment tests

are conducted at the departmental level every month to gauge the continual progress of the students. These tests cover topics from the syllabi of the courses. The streams having practical examinations are tasked to monitor the learning outcomes of the students through bi-weekly assignment tests in addition to the bi-weekly theory assignment tests. All lab assignments are conducted and simultaneously evaluated on a weekly basis. The institution also insists upon an informal structure of evaluation by the way of written and verbal progress seminars, which provide a moderately accurate estimation of the learning outcomes of the students. Subsequent to the introduction of the Choice Based Credit System of examination and evaluation in the university and the institution, a slew of additional guidelines were enforced to attain superlative learning outcomes. Two mid-term (for Graduation courses) and Mid- semester (for Postgraduate courses) assignments tests per theory course. In additional, regularised mode of weekly lab assignments are able to estimate the pace of progress of the learners. For projects of practical-based subjects, two project seminars have been mandated. An informal mode of preliminary exams and clearance of queries is organised at the departmental level prior to the end-term and end-semester examinations. Additionally, the AECC course in CBCS syllabus is inclusive of the scope of personality enrichment through awareness regarding various schemes of social welfare. A rigorous insistence on an active participation in such welfare schemes rounds up the mode of evaluation of the psychological, moral and social development of the learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college is one of the constituent colleges of Jai Prakash University, Chapra. The university prepares annual academic calendar which includes examination, admission, classes, etc. which ought to be followed by all of the constituent and affiliated colleges of Jai Prakash University, chapra.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.rcc.ac.in/admissions

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG	MCom	Commerce	40	28	70

PG	MSc	Physics, Chemistry, Mathematics, Botany, Zoology	142	51	36
PG	MA	Hindi, English, Sanskrit, Urdu, Philosophy, History, Political Science, Economics, Geography, Psychology,	180	119	66
UG	BCom	Commerce	258	232	90
UG	BSc	Physics, Chemistry, Mathematics, Botany, Zoology	692	496	72
UG	BA	Hindi, English, Sanskrit, Urdu, Philosophy, History, Political Science, Economics, Geography, Psychology,	466	361	77

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.rcc.ac.in/naac-iqac

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	720	ICSSR	300000	210000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
HINDI	1
POLITICAL SCIENCE	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	PHYSICS	1	Nill
International	CHEMISTRY	4	Nill
International	COMMERCE	9	Nill
International	ZOOLOGY	4	Nill
International	GEOGRAPHY	1	Nill
National	HINDI	2	Nill

National	POLITICAL SCIENCE	3	Nill
National	ZOOLOGY	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
POLITICAL SCIENCE	1
GEOGRAPHY	1
ZOOLOGY	4
PHYSICS	2

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
DATA ATTACHED	DATA ATTACHED	DATA ATTACHED	Nill	0	DATA ATTACHED	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	4	20	Nill	Nill
Presented papers	4	20	Nill	Nill
Resource persons	Nill	1	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
DATA ATTACHED	DATA ATTACHED	Nill	Nill

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NCC CADET	Govt. of India	Participation in Republic Day Parade	1	1
NSS volunteer	Govt. of India	Participation in Republic Day Parade	3	1

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7275000	636000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	NIL	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38284	3904968	175	Nill	38459	3904968
Reference Books	134	59318	Nill	Nill	134	59318
Journals	8	46750	Nill	Nill	8	46750
CD & Video	220	Nill	Nill	Nill	220	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	10	1	1	1	1	1	3	10	0

| Added | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 |
| Total | 12 | 1 | 1 | 1 | 1 | 1 | 4 | 10 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Virtual lab, BCA, Rajendra College	https://www.rcc.ac.in/students

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6000000	246916	1000000	55000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

At Rajendra College, there are established norms which are being followed for maintenance and utilization of physical, academic and sport facilities. All students are to conform to the disciplinary rules of the college. Students are expected to be punctual at the lectures, tutorials and practical. Students may spend their non lecture hours either in a silent study in the Library or in a recreative talk in the Common Room or the benches provided in the campus. Courtesy, politeness, and ladylike behavior must always characterize students of Rajendra college. No visitors for students (including students from other colleges) are allowed during lecture hours. No books, magazines, newspapers or notices for the notice board will be brought to the college without the approval of the Principal. If found guilty of using them, they will be confiscated and punished accordingly. Campus Culture of Rajendra College is proud of it's an ecofriendly, serene and peaceful environment. Deeply committed to upholding the value systems of Rajendra College, it is expected that the students conduct themselves in a worthy manner in their dress, demeanor, and discipline. They must respect their teachers greet them when they meet them in or out of the college campus. They must rise when the teacher enters the classroom, remain standing till they are directed to sit, or till the teacher takes his/her seat. They are expected to make use of the library during free periods. Code of Conduct on the campus includes safe guarding the college property,

keeping the place clean and tidy. Congregating on the road in front of the college or at the entrance of the college is to be avoided. Students should park their vehicles in the place allotted for the purpose. Students should maintain decorum and discipline at all times, both inside and outside the campus. Those who are guilty of serious misconduct or whose presence is detrimental to the order and discipline on the campus are liable to be expelled. Students are forbidden to organize or attend any meeting within the college, or collect money for any purpose or circulate any notice or petition of any kind among the students or paste it on the college notice boards without the written permission of the Principal. No meeting should be held in the college campus, at the gate or within the periphery of the college without prior permission or consent of the Principal. Ragging is a punishable crime under the law and if found guilty in any form, the student will be expelled forthwith. There are committees/ cells like ICC (Internal Complaint Committee for sexual harassment) and Grievances Redressal cell in the college to look after the academic as well as personal issues of the students.

https://www.rcc.ac.in/students

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NSP/PMSP	715	1963000
b) International	NIL	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
DATA ATTACHED	Nill	Nill	DATA ATTACHED

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the

year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	CARRER COUNSELLING FOR NET	44	44	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	Nill	data attached	DATA ATTACHED	DATA ATTACHED	DATA ATTACHED

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
CAT	2
Any Other	21

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
data attached	State	Nill

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	data attached	National	Nill	Nill	DATA ATTACHED	DATA ATTACHED

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a statutory provision for student's union in all the colleges and university. Rajendra College is a constituent unit of Jai Prakash University. Jai Prakash University is having a Students Union where Student Union Election was conducted in every year. At Rajendra College, we get nominated representative of students as "Class Representative (CR)". In order to provide teeth to student's union, the university has allocated a separate fund which is utilized for various union activities. The college believes in decentralization of the power and giving the equal opportunity to the students in supporting the college administration and the college faculty in running the affairs of the college. For this the college endeavours to provide them with opportunities to participate in the

various academic and administrative bodies. The details of academic and administrative having students' representation is as under: Editorial Board: The Editorial Board comprises of Chief Editors, Editor and Students Editors. The Board invites writings from students and teachers and publishes them in the form of magazine 'RAKA' annually. Cultural Society: This Committee is comprised of students to promote the cultural activities among them. Culturally talented students are spotted by Committee members and the efforts are made to develop their skills and talents by encouragement, right training and performances. The committee consists of 5 members, three teachers and two students. Library Advisory Committee: This committee consists of 9 members. Six are from the teaching faculty. The Librarian and two students are a part of it. This Committee is constituted under the headship of the faculty members who are in charge of the library. The Committee is responsible for the maintenance of library books and journals, easy access of the students to the library facilities, students' facilities in the library such as reading rooms, drinking water, uninterrupted power supply, opening and closing times of library, availability of daily newspapers and the maintenance of library records. Suggestions are invited from the Students and faculties for making atmosphere of the library congenial. IQAC committee: The IQAC body of the college also have one student representative. The direct participation of students may be found in the following bodies: a) NCC, (b) NSS, (c) Debating Society, (d) Games and Sports Committee. Students often voice their grievances through the chosen representatives in the selected bodies.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

60

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

We have Alumni Association, and we keep ourselves in constant touch with them through periodical meets. Former students, superannuated faculty members and former (promoted) faculty members are the backbone of RCC Alumni Association. The Alumni has significant contributions to improve our teaching-learning process of the college. The financial assistance received from the alumni is used in various sports and cultural activities.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Rajendra College follows the practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities. The practice of decentralisation and participative management is reflected in all the activities of the College through a strong and efficient Committees/Councils/Teams/Cell which includes IQAC, Staff Council, Student Council, Time Table Committee, Sports Committee, Grievance Redressal Cell, Admission Committee, Cultural Committee, Research Cell, Library Development Committee, etc. All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in a democratic way of governance in execution of their duties and responsibilities. Case Study of Rajendra Jayanti – The Annual Cultural Festival of College [celebrated on the occasion of Birth of Dr. Rajendra Prasad {totem (कुलदेवता) of Rajendra College and first President of India}] Rajendra Jayanti, the Annual Cultural Festival of the College showcases the practice of decentralisation and participative management in entirety. The primary objective of decentralisation with regard to this particular cultural event is to reorient organisational culture, thin out the official hierarchy, extend opportunities for teachers as well as students to contribute profoundly, enrich the decision-making process, and nurture greater democratic professionalism, together with proficient event management. The decision to hold the Annual Cultural Festival is taken by the Staff Council and then the Student Council of the College is entrusted with the task of organizing the event. The students, non-teaching staff and teachers work together as active members in managing the entire event. To strengthen the idea of participative decision making, the Principal of the College has consultations with the staff members and student representatives. Under the guidance of Staff Advisors to Student Council, various Committees and Sub-Committees are constituted to take care of Sponsorship, Finance and Accounts, Programmes, Stalls, Security, Publicity and Logistics. Each Committee/Sub-Committee has Teaching and Non-teaching members as Staff Advisors and some students who are part of the Students Core Committee. The Sponsorship Committee seeks opportunities for arranging funds from various sources such as corporate houses, business establishments, individual donors, etc.   The Finance and Accounts Committee allocates funds to the societies for their respective events based on the budget prepared by the societies and presented to the Committee.   The Stalls Committee manages the setup of food and goods stalls during the event.   The Security Committee ensures that the event is conducted in a safe and secure environment.   Various Core Committees and The Principal put up Duty Charts for Teaching and Non-Teaching Staff. Each staff member has to voluntarily sign up for the

slots of duties on the event. Decentralisation of administration in Rajendra Jayanti refers primarily to a process, in which students are given a free hand to take decisions about the judicious use of resources, financial management, execution of programmes, security arrangements, and so on. This sort of decentralisation allows the students to be more responsible, responsive, sensitive and proactive to exercise their own discretion for planning and execution in a participatory and democratic environment.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	**Admission of Students Rajendra College is currently conducting and taking admissions in the following courses: • At Intermediate Level – Science, Arts and Commerce • At Graduate Level – Commerce, Physics, Chemistry, Zoology, Botany, Math, Geography, History, Psychology, Economics, Political Science, Philosophy, Hindi, English, Sanskrit and Urdu. • At Post Graduate Level- Commerce, Physics, Chemistry, Zoology, Botany, Math, Geography, History, Psychology, Economics, Political Science, Philosophy, Hindi, English, Sanskrit and Urdu. • Various vocational courses like Bachelor in Fish and Fisheries, Bachelor in Functional English, Bachelor in Mass Communication, etc has been proposed by Principal and are waiting for approval from Jai Prakash University and other concerned bodies.**
Industry Interaction / Collaboration	**Industry Interaction / Collaboration Conferences and Seminars are organized by various departments to give an exposure to both faculty and students about the latest global trends in academics, industry, sciences and environment. Research Training workshops are organised for students to equip them with the latest research methodologies. The College constantly endeavours to establish better relations and interaction with the industry. Students of Commerce, Business Management (BBA), Biotechnology, Computer Sciences (BCA), etc. are encouraged and guided by the faculty to get training in reputed industrial houses. Experts from industries are invited to have interaction with our students.**
Human Resource Management	**Human Resource Management Career and Counselling Cell of the college organizes regular classes in spoken English, computer (basic, desk top publishing, programming), personality development, psycho-counselling and**

	classes for preparation of UGC NET exam, UPSC, BPSC and other competitive examination. The NSS officer (Dr. Anupam Kumar Singh) coordinates various extension activities of the college leading to community engagement. Through NSS, the students are encouraged to undertake community-oriented activities like social work, health- hygiene awareness, medical camp, adult education and literacy, blood donation, AIDS awareness, environmental awareness and many other socio-community activities.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation Rajendra College has a well-equipped library consisting of more than 2000 books of various subjects, more than 10 computer systems with wi-fi, and other basic infrastructure facilities. Teachers are encouraged to consult multiple sources like Multimedia, Web, online journals through INFILIBNET. The college supplements the traditional teaching methods with modern ones like smart classes, use of ICT etc. Faculties of college emphasise on using the ICT tools for effective teaching and learning. Physics, Chemistry, Botany and zoology department of college has well equipped modern lab.
Research and Development	College promotes and sustain research culture by giving necessary facilities to our faculties (Professors, Associate Professors, Assistant Professors and Guest Teacher) and students of different faculties. Jai Prakash University (affiliating university) allows the faculties to supervise research scholars for Ph.D degree and UGC also provides financial assistance for minor and major research projects, The teachers of the college have successfully guided more than two dozen students for Ph.D. degree and more than hundreds research papers were published by them.
Examination and Evaluation	Rajendra College has its own specialised examination building constructed in 2015. The College host various exams such as Under Graduate and Post Graduate exam of Jai Prakash University Matric and Intermediate exam conducted by Bihar School Examination Board and all competitive exams conducted by government bodies. During Corona pandemic, College has already conducted online viva, online quiz, and other means of assessing students. The College has prepared a roadmap to conduct internal assessment (internal exam) through online mode. Rajendra College has constantly been the evaluation centre of Under Graduate and Post Graduate examination of Jai Prakash University, Chapra
Teaching and Learning	The teaching learning process is student centric and enhancement of quality in teaching and learning is the primary thrust area. The academic calendar is notified in advance and it helps the institution to adhere to academic

	delivery system as per schedule. The students are encouraged to consult multiple sources of information and through spoken English classes, UGC NET classes, computer classes, personality development workshops and add on courses, the institution aims at enhancing their global employability. The teachers through personal contact, class tests and assignments provide individual attention and monitor the progress of each student. Students are free to submit their queries and feedback to the office. A healthy teacher-taught relationship is maintained. The college has achieved great success in this area as a large number of teachers have taken research and academic development quite seriously. The members are encouraged to attend various academic programmes and courses, seminars and workshops. The college supplements the traditional teaching methods with modern ones like smart classes, use of ICT etc.
Curriculum Development	Curriculum Development Academic processes in Rajendra College are streamlined, with timetables, workloads and other administrative tasks prepped well in advance of teaching sessions. The intellectual teaching body of Rajendra College is supported by relevant ICT. The college enjoys technologically enabled and inclusive infrastructure including a well-equipped library, which makes it possible for the students to participate in a modern teaching-learning process. Our teachers regularly update their disciplinary knowledge through active involvement in faculty development programmes, curriculum reviews, evaluation, and participation in different decision-making bodies of the University. Learning through internships projects and field trips is specifically facilitated. Rajendra College incorporates an empathetic approach, endeavouring to familiarize the students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hamper an individuals and societal growth.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has a formally stated quality policy in which all the members of teaching staff are expected to fill the required self-assessment report proformas. These proformas are monitored, kept and maintained by IQAC. Principal of college keeps himself informed about the performance of each member of faculty. Besides this policy, formal and informal meetings are held by the management with various members to discuss ways and means of improving the quality of teaching and providing better ambience to the students. Principal of college, with the assistance of the office superintendent, also

regularly monitors the performance of the members of non- teaching staff members. The members of the teaching staff are encouraged by the authorities and Heads of the departments to aim at excellence and enhance their academic knowledge. Teachers are encouraged to take up UGC Minor/Major research projects, attend refresher courses, seminars and workshops. The Head of the institution receives the feedback through periodical meetings of Head of Department, IQAC, different academic and administrative bodies and staff council. Students are also encouraged to provide feedback regarding quality of classroom teaching. Annual co-curricular activities are designed, cells/committees are formed by the principal and these activities are assigned to the staff members. There is a unique and healthy combination of senior and junior members of the staff. The committees / cells work independently and their functioning is reported to the university.

Administration	The Governing Body and the Principal together work towards the designing and implementation of the institutional quality policy. The various administrative and academic departments of the College are effectively governed through a constitution of mandatory bodies such as IQAC, Staff Council, Purchase Committee, etc. having well-defined roles and principles keeping in sync with the vision and mission of the College. The Principal forms the committees under the convenorship of a teacher or a non-teaching staff with members from teaching staff, non-teaching staff and students for overall management of the various operations of the college such as admission, academic coordination, conduct of examinations, promotion of research and extension activities, development of infrastructure-facilities, appointment of staff, maintenance of service records, encouraging cultural activities, implementation of healthy practices in the campus and inculcation of the spirit of national integrity and social responsibility. The administration of college mobilizes funds for enhancement of infrastructure, laboratory, library and office equipment, apart from creating environment friendly campus/premise. The internal organizational structure is woven around the Principal, HODs and IQAC Members. The decision-making processes is democratic in nature as difference of opinion on various issues is encouraged and decision are accordingly revised
Finance and Accounts	Finance and Accounts As being a government college, is guided by the State Government Service Rules and hence all appointments and retainment of faculty members are governed by the same. However, Jai Prakash University (affiliating University) has taken lot of measures for attracting and retaining eminent faculty: Offers UGC pay scale M. Phil and Ph.D. awarded teachers get additional increments as per UGC norms Provides annual increments and

	promotion grants to the faculty as per UGC norms Provides GPF (employees recruited before 2005) and NPS (employees recruited after 2005) The effective and efficient use of financial resources of the college ensured through a proper system adopted by the college. First of all, for any expenditure to be made, a proper demand in writing is made by the concerned department with full details of requirement of the apparatus, equipment, maintenance and infrastructure to the principal. The principal scrutinizes the proposals and directs the establishment section to invite quotation from reputed firms. The quotations so received by different firm are placed before the Purchase committee for approval. Purchases are finally made after the approval Purchase committee and sanction of the principal. The college gets its income and expenditure audited by a reputed Chartered Accountant yearly and occasionally when so needed. Last audit done was in the month of March 2014. Major sources of institutional receipts/ funding is fee collection from students and grants from Central and State Government bodies like UGC, RUSA, Sehat Kendra, NSS, MGNCRE, etc.
Student Admission and Support	Admission in Under Graduate and Post Graduate courses run by the Rajendra College is through Centralised Online System conducted by Jai Prakash University, Chapra (affiliating university). Various committees and cells has been set up by the College like Students Grievance Redressal Committee, Sexual Harassment Committee, Anti Ragging Committee, etc to solve every kind of problems and disputes related to students. Scholarships are being provided under various schemes of Central government and Bihar government to students belonging to SC, ST, EBC, BC and minorities. Apart from this Scholarships are also provided to all categories of girls who secured first division in intermediate, graduate and post graduate examination
Examination	Rajendra College has its own specialised examination building constructed in 2015. The College host various exams such as Under Graduate and Post Graduate exam of Jai Prakash University Matric and Intermediate exam conducted by Bihar School Examination Board and all competitive exams conducted by government bodies. During Corona pandemic, College has already conducted online viva, online quiz, and other means of assessing students. The College has prepared a roadmap to conduct internal assessment (internal exam) through online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	ALOK RANJAN TIWARY	National Conference	The Astronomical Society of India	6500

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
DATA ATTACHED	Nill	Nill	Nill	30

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
46	26	22	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF,	PF,	• Student Credit Card Scheme under Sat (7) Nischay Yojna (scheme) of Bihar

| GIS | GIS | Government. • Scholarship to students belonging from SC, ST, EBC and BC category through Post Matric Scholarship Portal (PMSP) of Bihar Government. • Scholarship to students belonging from Minority Communities (Parsis, Buddhists, Jains, Christians, Sikhs and Muslims) through National Scholarship Portal (NSP) of Central Government. • Scholarship to all girls (who passed intermediate, under graduate and post graduate exams with first division) through Kanya Uthhan Yojna (scheme) of Bihar Government |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

RAJENDRA COLLEGE DOES NOT CONDUCT INTERNAL AND EXTERNAL AUDIT REGULARLY.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
RUSA	10000000	Renovation, New Administrative Building

No file uploaded.

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL	

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	DATA ATTACHED	Nill	Nill	Nill	Nill
2020	DATA ATTACHED	Nill	Nill	Nill	Nill

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
WOMENS DAY CELEBRATION	08/03/2020	08/03/2020	35	16
National Girl Child Day celebration by NSS unit	24/01/2020	24/01/2020	45	32

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

| Ramp/Rails | Yes | 5 |
| Rest Rooms | Yes | 5 |

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	16/09/2019	01	Bihar ko jano	Bihar ke do mahan vibhuti Dr. Rajendra Prasad Jai Prakash Narayan	74

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
DATA ATTACHED	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Reduced paper use • Online fees submission • Ban on single use plastic • Endorse Public Transport

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice No:1: Welfare Activities to support underprivileged female students. Goal of the practice: Though there has been a significant phenomenal growth in the number of women

enrolled in higher education since independence, the percentage of women students from under privileged background is much lower due to gender discrimination and financial constraints. Hence financial assistance needs to be provided to these students to enable them to complete higher education. By encouraging and promoting education of women, they can be empowered for a better future. Context: Majority of our students at Rajendra College comes from socio-economically challenged segments of the society. Financial constraints prevent them from completing higher education and lead them to drop-out midway through the course. Hence, it was decided to generate funds to provide financial help in the form of scholarships. Besides financial assistance, students are also provided with remedial coaching classes: Practice: We believe in inclusive education and strive hard to raise funds from philanthropists to make these schemes sustainable. The faculty members of the College also contribute to this fund. Under this scheme, needy students receive funds to pursue higher education or to complete professional courses at our institute or at other institutes. The college has set up a corpus of Rs.10, 00,000 to enable students to hone their special talents in academics, sports or creative activities like dramatics, dance, music, drawing etc. by assisting them financially to take professional training and excel in their field. Evidence of success: Around hundred students have availed the scheme so far. Most of the students who have completed their courses are now well placed in life and their standard of living has improved. The beneficiaries of the scholarships have been able to complete their education successfully. Problems encountered: Raising funds to sustain these programs are difficult. The College works very hard in raising resources Taking help of past and current students has helped us to save on administrative costs. Best Practice No 2: Teaching-Learning Process Objective: The main objective of the practice is to encourage the faculties to adapt advance pedagogical methods of teaching which is very necessary in this Covid Pandemic era. This would enable the completion of syllabus as per the academic curriculum. The other objective of Teaching –Learning practice is to improve the pass percentage, average marks in the examinations. This would also improve the academic quality of the students Context: Different teachers use different methods to teach in class. They teach at different paces. It was observed that syllabus coverage remains a challenge when there is need of uniformity. There was a need of uniformity and standard setting so that everyone is able to meet the objective of best teaching practices. It has become essential for teachers to adopt to the latest pedagogic styles and include ICT in class room teaching. The mismatch between the student learner and the teacher in the use and comfort of handling varieties of tools available for teaching – learning needs to bridged Practice: Through this practice the heads of different departments monitor the pace of coverage of the syllabus. Some departments adapted their class room teaching with the help of ICT. Teachers have started using free software available in their teaching schedule. Assignments, tests and evaluation are conducted at scheduled dates to improve performance in the semester – end examinations.

Timeline of Assignments, syllabus coverage is monitored by Dean academics at regular intervals Evidence of Success: Most of the faculties have adopted modern pedagogic styles and ICT in their classes. The practice has significantly increased the attendance of students in the classroom. An improvement in results have also been observed Problems encountered and Resources required: This practice requires a monitoring system which can show the progress and gaps at each point of time. More number of ICT based smart classes are required for better academic learning.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.rcc.ac.in/bestpractices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Rajendra College is one of the oldest colleges in the state of Bihar which has its own legacy. The College, adhered to its vision statement always strives to impart academic excellence to its students. The topmost priority lies in providing the high quality education to the pupils. Rajendra College is the topmost famous college under Jai Prakash University. The students of the college have performed exceedingly well in the examinations conducted by the parent university securing top positions in every faculty Arts, Science, Commerce. For the purpose of quality enhancement and to be at par with the top Universities of the country, the College has proposed several vocational courses and has introduced CBCS (Choice Based Credit System in the PG programmes from the academic session 2018-19. The class room teaching learning has been made more vibrant and effective by the increasing usage of smart tools. Tutorial classes have been initiated to promote student centric activities like group discussions, seminar presentations and assignments. The academic standard of learners is being continually enhanced by the regular class tests, unit tests, lab works/ experiments, fields survey, micro research projects etc. The academic excellence of the institution is clearly reflected through our well placed alumni and their excellent performances in the fields of academic, bureaucracy, corporate sectors, banking and commercial sectors, politics and so on.

Provide the weblink of the institution

https://www.rcc.ac.in/students

8.Future Plans of Actions for Next Academic Year

• To organize seminars, conferences, work shop by various department of college. • To promote the faculty for research work. • To recognize laboratories as research centre for Research Scholars of Jai Prakash University, Chapra. • To introduce more P.G. courses in various subjects. • To cover the total campus of college under solar electricity. • To establish incubation centre for creation and transfer of knowledge. • To introduce more skill-oriented certificate courses. • To organize various extension activities by N.S.S. N.C.C. unit of college. • To organize health awareness campaign and youth health programmes under the banner of Sehat Kendra of College. • To organize various training programs for teaching and non- teaching staff regarding operation of Statistical software used in Research Data Analysis. • Infrastructure facilities will be improved by increasing number of teaching halls and laboratories. • Library facility will be enhanced by new books and e-resources. • To organize campus interview for placement of students frequently in the college campus by industries, companies, banks and other organisations. • To motivate the faculty for minor and major research projects. • To provide more infrastructural facilities for faculty of college so that they can take research project from bodies like ICSSR. • Sports facilities and equipment's to be made available in the auditorium for indoor games. • To develop entrepreneurship skills among students.